

LANDRAKE with ST. ERNEY PARISH COUNCIL

Chairman: Cllr Mervyn Gingell
10 Menhinick Close
Landrake
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Cornwall
PL12 5DJ

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Clerk: Mrs Karenza Heald
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8th July 2020

Landrake with St.Erney Parish Councillors are summoned to a Parish Council meeting.

A meeting of the Parish Council will be held on Tuesday 14th July 2020 by zoom conferencing commencing at 7.00pm.

Join Zoom Meeting -

<https://us02web.zoom.us/j/82380805786?pwd=QUxBWEFQM1NWRmNwTmFMbERrQUozUT09>

Meeting ID: 823 8080 5786

Password: 543470

One tap mobile

+442039017895,,82380805786#,,,,0#,,543470# United Kingdom

Dial by your location

+44 203 901 7895 United Kingdom

Important: If you are using the dialling in method and do not wish our telephone number displayed during the meeting please dial 141 (i.e. 141 203 901 7895).

The Agenda for the meeting is set out below.

Karenza Heald

Karenza Heald

Clerk to the Parish Council

AGENDA FOR PARISH COUNCIL MEETING **TUESDAY 14TH JULY 2020**

OPEN FORUM

- 1. Apologies for Absence**
- 2. Declarations of interest on any agenda items**
- 3. Approval of Minutes of the Parish Council meeting held on 10th March 2020**
- 4. Any matters arising from the minutes which are not agenda items**
- 5. Recreation Field**
- 6. Sir Robert Geoffrey Memorial Hall**

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7. **Village playground and village maintenance**
 - (i) To consider the reopening of Landrake Play Park
 - (ii) To consider the purchase of sanitiser dispenser units for the play park
 - (iii) To approve PA1 and PA6 training for Paul Lamerton, Landrake Home and Garden
8. **Cornwall Gateway Community Network Panel: Update**
9. **Saltash Area Road Safety Committee / Safe38**
10. **CEPL12 – update**
11. **Website review and update – website compatibility regulations**
12. **Payments and actions taken under the officer's delegated scheme**
(agreed in consultation with the Chairman)

Date	Ref	Amount	Details
15/04/2020	1168	£75.00	Cornwall Air Ambulance donation (agreed at the March meeting)
15/04/2020	1169	£75.00	Cruse Air Ambulance donation (agreed at the March meeting)
15/04/2020	1170	£290.89	Landrake Home & Garden Maintenance (Village & play park)
15/04/2020	1171	£204.40	HMRC (PAYE Tax) for the quarter ending in March
15/04/2020	1172	£250.00	Parish Council Office allowance (Jan, Feb & March)
15/04/2020	1173	£816.89	Clerks salary (for Jan, Feb & March)
15/04/2020	1174	£ 70.00	Print Options (leaflet printing for village defibrillator publicity)
01/05/2020	D99	N/A	2019/20 End of years accounts
01/05/2020	D100	N/A	Certificate of Exemption AGAR 2019/20 Part 2
01/05/2020	D101	N/A	Section 1 Annual Governance Statement 2019/20
01/05/2020	D102	N/A	Section 2 Accounting Statement 2019/20
15/05/2020	D103	N/A	To add the newly appointed clerk as an authorised signatory & point of contact for the bank account
15/05/2020	D104	£180.00	To agree the quotation from Westernweb to update the website to ensure the council's website complies with WCAG2.1. level AA (web content accessibility guidelines)
18/05/2020	1175	£316.34	Clerks salary (April & 5 th May 2020)
18/05/2020	1176	£ 45.00	Mileage (4 journeys)
18/05/2020	1177	£ 79.00	HMRC (PAYE Tax) to 5 th May 2020
18/05/2020	1178	£ 85.00	Clerk's (Home Office – April & 5 th May 2020)
18/05/2020	1179	£159.57	Cleaning signs in the parish
18/05/2020	1180	£325.68	Play park inspections
18/05/2020	1181	£474.84	BHIB Councils insurance
18/05/2020	1182	£100.00	Internal audit completed in April 2020
18/05/2020	1183	£852.03	Pension gratuities – former clerk
09/06/2020	1184	£ 48.31	Landrake Home & Maintenance
	1185	£424.80	Maintenance in telephone kiosk
			Village maintenance – May 2020
30/06/2020	1186	£339.84	Landrake Home and maintenance (Village maintenance – June 2020)

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13. Finance

- (i) Ratification to approve the Annual Governance and Accountability Return - approved under the Coronavirus (Covid-19) scheme of delegation
- (ii) Expenditure

Recipient	Details	Net	Tax	Gross
Western web	Annual renewal	£80.00	£16.00	£96.00
K Heald	Mileage	£36.56	n/a	£36.56
K Heald	Print costs and zoom fee	£46.59	n/a	£46.59

14. To consider the grant funding request from the Parochial Church Council

15. To consider the purchase and/or repairs to dog poop bins in the parish

16. Planning – to consider and make comment on the following applications:

- (i) PA20/05003 - Proposal for listed building consent for amendments to external finishes, openings and internal layout at Lantallack Barn, Landrake, Saltash, Cornwall.
Applicant: Ms H Ward and D Thompson Esq
- (ii) PA20/05004 – Variation of condition 2 of decision PA17/05602 dated 30th August 2017.
Proposed barn conversion to dwelling to include new domestic garage and swimming pool at Lantallack Barn, Saltash, Cornwall. Applicant: Ms H Ward and D Thompson Esq
- (iii) PA20/04436 – Loft extension, hi-level terrace and solar PV panels (amendment and resubmission of approved application PA19/10296) at Higher Penquite Farm, Landrake, Saltash, Cornwall, PL12 5AH: Applicant: Mr and Mrs Perry and Pearce
- (iv) PA20/05317 – Proposal demolition of existing ground floor extension and replace with two storey extension and construction of single storey extension to rear.
Location: Poldrissick Farm, Poldrissick Lane, Landrake, Saltash.
Applicant: Mr & Mrs S Maddever
- (iv) Update on planning decisions

17. West Lane section 106 agreement - road signage in the parish

18. OHP projector & equipment for meetings (Funding from CC Jesse Foot's community chest fund)

19. Correspondence

- (i) Cornwall Council refuse vehicle collection – Polldrisick Lane
- (ii) Website enquiry – history of Landrake
- (iii) Dolbeare Caravan park site
- (iv) Neighbourhood Planning survey

20. Any other business of a nature, able to be discussed and future agenda items.

21. Date of next meeting – 8th September 2020

Karenza Heald
Clerk / RFO