

LANDRAKE with ST. ERNEY PARISH COUNCIL

Minutes of Landrake with St Erney Parish Council meeting held on Tuesday 14th July 2020 at 7.30pm online via Zoom, as permitted in The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) due to the COVID19 Coronavirus crisis.

COUNCILLORS VIRTUALLY PRESENT: Mr Mervyn Gingell (Chairman), Mr Graeme Francis (Vice Chairman), Dr S Walker, Mrs Hazel Cartledge-Claus, Mr Graham Knowles, Mr Dan Foote, Miss P Barton.

IN ATTENDANCE: Mrs Karenza Heald (Mrs), Cornwall Councillor Jesse Foot
No members of the public

1. APOLOGIES OF ABSENCE

Apologies received from Mr Maurice Webster.
Absent: Cllrs Mr Nigel Owen, Mrs Rosemary Savery,

2. DECLARATIONS OF INTEREST ON ANY AGENDA ITEMS

None

3. APPROVAL OF MINUTES FROM THE PREVIOUS MEETING

It was proposed by D Foote, seconded by G Francis, and resolved to approve and accept the minutes from 10th March 2020.

4. ANY MATTERS ARISING FROM MINUTES WHICH ARE NOT AGENDA ITEMS

G Francis raised the following outstanding actions – the yellow pages advert and naming of the road by Sir Robert Geffery Memorial Hall
M Webster raised highlighted that Tamar Bridge Committee had offered the Council a tour of the bridge.

5. RECREATION FIELD

The Chairman reported that the area has been used in a safe manner.
Paul Lamerton has been cleaning up the litter on a weekly basis and the grass has been cut.

6. SIR ROBERT GEFFERY MEMORIAL HALL

Mr G Knowles reported the hall committee has received a grant for £10,000 from Cornwall Council, which covers loss of business. The hall is likely to open at the end of the month. Hand cleaners and sanitiser will and be provided. Hedge cutting along the roadside has been completed.
The Chairman thanked the hall committee.

7. VILLAGE PLAYGROUND AND VILLAGE MAINTENANCE

- i) It was proposed by D Foote, seconded by H Cartledge-Claus, and resolved, that subject to clear Covid-19 signs being on display the Millennium playground is reopened
Action: D Foote will put an announcement on the local Facebook page.
- ii) The council discussed quotations supplied by the Clerk for the purchase and installation of sanitiser units and it was agreed at this stage the signage and the safety inspection would be sufficient.
- iii) The Chairman reported he had looked into the cost of Paul Lamerton attending PA1 and PA6 training at an approximate cost of £400. It was proposed by S Walker, seconded by G Francis, and resolved to approve the payment of the course and the contractors time at £14.00 per hour (for a 7 hour day).

8. CORNWALL GATEWAY NETWORK PANEL: UPDATE

Update from G Francis. An informal meeting took place on 17th June 2020 in which Covid-19 and the issues it has thrown up were discussed.
Tamar Ferry and Bridge Committee have not received any support from central government. 2.7 million revenue has been lost. Options are being looked at which include removal or reduction of tag discount or an increase in fees. Part of the reason for loss in revenue was due to commuters not using the bridge or ferry so much during lockdown.

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9. SALTASH AREA ROAD SAFETY COMMITTEE / SAFE38

Cornwall Cllr Jesse Foote encouraged all councillors to complete the road safety survey www.cornwall.gov.uk/transportsurvey

10. COMMUNITY ENTERPRISE PL12 (CEPL12)

Update provided by G Francis. Laptops could be provided by CEPL12 for the socially isolated in the PL12 area. G Francis advised CEPL12 are currently waiting to hear whether they have been successful in a grant funding application. There are plans for a training facility in Saltash. If there is a local need the organisation would be prepared to come out to Landrake Village Hall. Further details need to be investigated such as whether there is a demand, how the training would be managed and who would pay for the internet connection

11. WEBSITE REVIEW AND UPDATE – WEBSITE COMPATILITY REGULATIONS

The Clerk advised under the Coronavirus scheme of delegation it was agreed to give Western web the go ahead to update the Council's website. The current website is not is not compliant with accessibility requirements for public sector bodies. The accepted quotation of £180.00 + V.A.T. includes an audit report using compliance tools and a statement of compliance. The Clerk requested that all Councillors review the business and community organisation pages to check the information is up to date.

12. PAYMENTS ACTION TAKEN UNDER THE OFFICER'S DELEGATED SCHEME (DURING CORONAVIRUS LOCKDOWN)

DATE	REF	AMOUNT	PAYEE / DETAILS	Details
15/04/2020	1168	£75.00	Cornwall Air Ambulance	Donation agreed at March meeting
15/04/2020	1169	£75.00	Cruise	Donation agreed at March meeting
15/04/2020	1170	£290.89	Landrake Home & Garden Maintenance	Village & play park
15/04/2020	1171	£204.40	HMRC	PAYE Tax for the quarter ending March 2020.
15/04/2020	1172	£250.00	George Trubody (former Parish Council)	Parish Council Office allowance (Jan, Feb & March)
15/04/2020	1173	£816.89	George Trubody	Clerks salary (for Jan, Feb & March)
15/04/2020	1174	£ 70.00	Print Options	Leaflet printing for village defibrillator publicity
01/05/2020	D99	N/A	Electronic approval	2019/20 End of years accounts
01/05/2020	D100	N/A	Annual Governance & Accountability Return	Certificate of Exemption AGAR 2019/20 Part 2
01/05/2020	D101	N/A	Annual Governance & Accountability Return	Section 1 Annual Governance Statement 2019/20
01/05/2020	D102	N/A	Annual Governance & Accountability Return	Section 2 Accounting Statement 2019/20
15/05/2020	D103	N/A	Nat West Bank signatory	To add the newly appointed clerk as an authorised signatory & point of contact for the bank account
15/05/2020	D104	£180.00	Western Web	To agree the council's website compliance quotation - WAG2.1. level AA (web content accessibility guidelines)
18/05/2020	1175	£316.34	Karenza Heald	Clerks salary (April & 5 th May 2020)
18/05/2020	1176	£ 45.00	Karenza Heald	Mileage (4 journeys)
18/05/2020	1177	£ 79.00	HMRC	PAYE Tax to 5 th May 2020
18/05/2020	1178	£ 85.00	Karenza Heald	Clerk's home Office: April & 5 th May 2020)
18/05/2020	1179	£159.57	Landrake Home & Garden Maintenance	Works for cleaning the signs in the parish

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18/05/2020	1180	£325.68		Play park inspections
18/05/2020	1181	£474.84	BHIB	BHIB Councils insurance
18/05/2020	1182	£100.00	Karenza Heald	Internal audit completed in April 2020
18/05/2020	1183	£852.03	George Trubody	Pension gratuities – former clerk
09/06/2020	1184	£ 48.31	Landrake Home & Garden Maintenance	Maintenance of telephone kiosk
09/06/2020	1185	£424.80	Landrake Home & Garden Maintenance	Village maintenance – May 2020
30/06/2020	1186	£339.84	Landrake Home & Garden Maintenance	Village maintenance – June 2020

The above actions and payments were noted.

13. FINANCE

i) Ratification to approve the Annual Governance and Accountability Return approved under the Coronavirus (Covid-19) scheme of delegation

Proposed by G Knowles, seconded by D Foote. Resolved.

It was proposed by G Francis, as the council is now meeting remotely, the council now longer uses the scheme of delegation

ii) Expenditure

Recipient	Details	Net	Tax	Gross
Western web	Annual renewal	£80.00	£16.00	£96.00
K Heald	Mileage	£36.56	n/a	£36.56
K Heald	Print costs and zoom fee	£46.59	n/s	£46.59

It was proposed by G Francis, seconded by P Barton, and resolved to approve the payments listed above.

14. TO CONSIDER THE GRANT FUNDING REQUEST FROM PAROCHIAL CHURCH COUNCIL

It was agreed to defer this decision council's figures had been reviewed by the Chairman, Vice Chairman and Clerk.

15. TO CONSIDER THE PURCHASE / REPAIRS TO THE DOG POOP BINS IN THE PARISH

It was proposed by S Walker, seconded by T Barton, and resolved that Paul Lamerton repairs one of the bins. The installation of additional bin to be placed at the junction of St Erney Road with the Poldrissick turnoff had been agreed with the local landowner. Resolved.

20:20: S Walker vacated the meeting.

16. PLANNING APPLICATIONS

i) PA20/05003 - Proposal for listed building consent for amendments to external finishes, penings and internal layout at Lantallack Barn, Landrake, Saltash, Cornwall. Applicant: Ms H Ward and D Thompson Esq

Decision: No comments

ii) PA20/05004 – Variation of condition 2 of decision PA17/05602 dated 30th August 2017. Proposed barn conversion to dwelling to include new domestic garage and swimming pool at Lantallack Barn, Saltash, Cornwall. Applicant: Ms H Ward and D Thompson Esq

Decision: No comments

iii) PA20/04436 – Loft extension, hi-level terrace, and solar PV panels (amendment and resubmission of approved application PA19/10296) at Higher Penquite Farm, Landrake, altash, Cornwall, PL12 5AH: Applicant: Mr and Mrs Perry and Pearce.

It was resolved the council neither support or object to this application but should

iv) PA20/05317 - demolition of existing ground floor extension and replace with two storey extension and construction of single storey extension to rear.

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Location: Poldrissick Farm, Poldrissick Lane, Landrake, Saltash

Applicant: Mr & Mrs S Maddever

Decision: No objections

v) **UPDATE ON PLANNING DECISIONS**

PA20/00809- Variation of conditions 2 and 3 of Decision PA19/03193 dated 19th July 2019 Demolition of existing property and construction of replacement dwelling, provision of garden amenity space and vehicular access

Applicant: Ms Leah White

Cornwall Council: Refusal

20:33: G Knowles vacated the meeting.

17. WEST LANE SECTION 106 AGREEMENT (Road signage in the parish)

Up to £5,000 funding is available under the section 106 agreement but the purpose of such funding is limited to road signs.

18. PROJECTOR & EQUIPMENT FOR MEETINGS

Cornwall Cllr Jesse Foote has committed £750 from his Community Chest fund, towards the purchase of a projector, screen, and laptop, which will be used for council meetings, It was proposed by H Cartledge-Claus, seconded by G Francis, and resolved that the clerk purchases one laptop, a projector and screen

19. CORRESPONDENCE

The Clerk noted the following correspondence

- i) Refuse collection in Poldrissick. A complaint has been received over the size of the refuse vehicles travelling down the narrow lanes.
- ii) Website enquiry: Offering to provide a history of Landrake
- iii) Dolbeare Caravan Park: Concern from a resident over the current and future planning and license agreement for the site.
- iv) Neighbourhood Plan survey.

20. ANY OTHER BUSINESS OF A NATURE, ABLE TO BE DISCUSSED AND FUTURE AGENDA ITEMS.

- i) D Foote reported concern over the Chestnut tree in Barton Close. The roots will need to be drilled out. It has been reported to Cormac
- ii) H Cartledge-Claus has been asked highlight that the three cherry trees, planted in the Millennium have honey fungus. One of the trees have come down. The PCC would like to replace them with wild fruiting cherry trees. The Chairman responded that he was previously Chairman of the Millennium committee, who raised the funds for the trees and that he will check the other trees in the village to see if they are suffering in the same way.
- iii) H Cartledge-Claus concerned there has been an increase in speed of traffic in St Erney area. Whilst jogging, she had been run off the road into a ditch by a speeding driver on the Pillaton Road to the north of the A38.
- iv) G Francis reported a cybercrime presentation was due to take place at the Annual Parish Meeting. A provisional date has now been set for the meeting in October 2020.
- v) G Frances will follow with Cornwall Gateway on wildflower funding.
- vi) P Barton is monitoring the lorries going up Pound Hill to turn around. She also reported that a tree beginning to go through the wall on the footpath from Highertown to the playpark.

21. DATE OF NEXT MEETING – 8th September 2020

The meeting finished at 21:32