

# LANDRAKE with ST. ERNEY PARISH COUNCIL

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) permits Parish Council meetings to be held by remotely.

Landrake with St Erney Parish remote Parish Council meeting was held Tuesday 13<sup>th</sup> October at 7.00pm by Zoom.

## Minutes

**COUNCILLORS VIRTUALLY PRESENT:** Mr M Gingell (Chairman), Mr G Francis (Vice Chairman), Mrs Hazel Cartledge-Claus, Miss P Barton, Mr D Foote, Dr S Walker.

**IN ATTENDANCE:** Mrs K Heald (Mrs), CC Jesse Foote and two members of the public

The Chair opened the meeting welcoming members of the public.

### OPEN FORUM

A member of public pressed the council for a 20mph limit in the village. In conjunction with the local policing team, a speed watch group has been formed. The group consists of three members (the minimum number of members required) and will be undergoing training.

The issues of speeding in the parish were discussed. The Chairman stated the safety of the village is primarily in the hearts of the Council and they have been looking at various options. The Council may need to consider upping the precept, which would have an impact on every household, and plan ahead for to cover the costs over future years. There is the opportunity to submit a bid to the Cornwall Community Gateway Network Panel for funding contribution. The cost of implementing a 20mph limit would require a Traffic Regulation Order (TRO) which could cost in the region of £20,000.

G Francis added the Council had previously been working on a project for School Road and some time ago submitted an express of interest for funding, to include flashing lights in School Road and additional child protection safety measures. This has been in the pipeline for some time. The highway improvement scheme is oversubscribed.

A member of the public informed the Council that outside Port View Terrace a post has appeared. G Francis agreed to follow this up with Cormac.

#### 1. Apologies for Absence

The Chairman had been informed by G Knowles' wife that Mr Knowles had been taken to hospital this evening. The Council's thoughts are with Mr Knowles and his family. Cllr N Owen was absent from the meeting.

#### 2. Resignation of Parish Councillor

The Chairman announced that he had received a letter from M. Webster. Due a combination of IT and health issues Mr Maurice Webster has made the difficult decision to resign from the Council. Describing Maurice as a willing and trustworthy member of Councillor, the Chairman detailed some of the many wonderful things he accomplished whilst serving as a Councillor for 28 years (5 years as Chairman of the Council). This included being the driving force behind the opening-up of the tracks and footpaths in Landrake and St Erney, which lead to the provision of boundary walks in the parish. Mr Webster even going on to write a local book on the subject listing all the walks and access points in Landrake. He also represented the Council on the telecoms system watchdog group and dedicated a lot time to the Council in many different ways.

# LANDRAKE with ST. ERNEY PARISH COUNCIL

H Cartledge-Claus proposed a vote of thanks and a 'very' reluctant acceptance of M Webster's resignation. This was seconded by T Barton and unanimously agreed by all Councillors. It was agreed the Clerk would write to M Webster acknowledging his resignation and conveying the Council's gratitude for his service. The casual vacancy would be advertised. The Chairman will organise a card for the Councillors to sign.

**Action: Parish Clerk to write to M Webster & contact Cornwall Council regarding his resignation.**

## 3. **Declarations of interest on any agenda items**

P Barton declared an interest in matters relating to the Parochial Church Council meeting.

## 4. **Approval of minutes from the Parish Council meeting held on 8<sup>th</sup> September 2020**

It as proposed by proposed by G Francis and seconded by R Savery that the Council approves the minutes of the meeting held on 8<sup>th</sup> September 2020. **Resolved.**

## 5. **Any matters arising from the minutes which are not agenda items**

The Council discussed the grant application for the Parochial Church Council, which at the last meeting was agreed, subject to the Council having some influence over wilding in the churchyard. D Foote advised over year ago he was approached by parishioners, who had said that they, and a couple of others, were concerned about the over-management of the churchyard and possible use of chemicals. D Foote has been in touch with Robert Moore, the Cornwall Diocese Living Churchyard coordinator. D Foot suggested the creation of bird boxes and involving the children. It was agreed a cheque would be issued and arrangements would made to meet with the Parochial Church Council, to hand over the cheque with the opportunity for both parties would put forward suggestions, exchanging ideas.

## 6. **Recreation Field**

The Chairman reported the recreation field has been kept clean and tidy. P Barton reported the hedge needed trimming by the Council's appointed contractor.

## 7. **Sir Robert Geoffrey Memorial Hall**

R Savery reported the hall is closed until the new year. The Clerk reported a copy of hall's insurance certificate is required. The Clerk highlighted the Council are sole trustees and therefore responsible for the building. It was agreed the Clerk would provide a list of requirements. **Parish Clerk to action.**

## 8. **Village playground and village maintenance**

The annual play park inspection has been completed. It was highlighted there should be advanced signage notification of a playground. It was agreed G Francis would approach Cormac requesting information on costs for two signs.

Concern was raised that dog poo bags were left next to the bins. Information had been received from Cornwall Gateway's community network manager regarding the appointment of a community ambassador for the 'we are watching you! anti dog fouling campaign'. The Clerk circulated the information on the local facebook page.

P Barton reported on the Parochial Church Council will be implementing a 'no dogs allowed' policy in the churchyard.

The Clerk was asked to look review previous correspondence regarding the painting of the footbridge. R Savery also pointed out around the top where the central reservation is there are chunks of weed growing out of the curbing. **Action: Clerk to contact Cornwall Council.**

# LANDRAKE with ST. ERNEY PARISH COUNCIL

Reeford Manning has strimmed the grass around the village seats and will be pressure washing them.

## 9. Community Network Panel: Update

G Francis provided an update. The two main items to report were:

Changes to the planning system – the governments consultation and proposed changes to the planning system.

Cornwall Council have objected to the proposals.

CC Jesse Foot encouraged Councillors and members of the public to complete the online consultation regarding the proposed changes to the planning process. There have been some serious concern about affordable housing. Cornwall Council voted against the proposals.

<https://www.gov.uk/government/consultations/planning-for-the-future>

Cornwall Gateway Network Panel Highway Improvement Schemes.

Currently, the value of the submitted schemes total £156,000 schemes but there is only £87,000 funding available. Councils who have submitted more than one proposal have been asked to prioritise which scheme they wish to put forward. Landrake Parish Council have submitted proposals for pedestrian safety in School Road and traffic safety measures in Tideford Road. The Community Network Panel will be voting on the schemes during their meeting on 9<sup>th</sup> December 2020.

CC Jesse Foot added the scheme is oversubscribed and he will not be able to vote for every scheme put forward. The priority will be on safety.

The Clerk suggested approaching the ironmongers requesting part contribution. It was agreed the Chairman would try and arrange a meeting with the school and if possible the ironmonger representatives. **Action agreed - Chairman and Clerk.**

CC Cllr Jesse Foot left the meeting

## 10. Policies and procedures

The Clerk highlighted the Standing Orders and Financial Regulations are part of the Council's Core documents and need to be reviewed annually.

### (i) Planning protocol and procedure guidance

G Francis read the document out to the Councillors.

It was proposed by H Cartledge-Claus, seconded by S Walker and agreed by all Councillors that the Council adopt this policy. **Resolved.**

### (ii) Model Financial Regulations

G Francis read the draft SLCC model Financial Regulations. It was proposed by D Foote, seconded by H Cartledge-Claus and agreed by all Councillors, that the Financial Regulations as read out by G Francis are adopted.. The Financial Regulations will be reviewed again at the next Annual Parish Council Meeting.. **Resolved**

### (iii) Model Standing Orders

G Francis read the standing order document, which had been drafted by the Clerk and reviewed by G Francis.

It was proposed by R Savery, seconded by P Barton and agreed by all Councillors that the Council adopt the Standing Orders as read out by G Francis. The Council will review the Standing Orders at the Annual Parish Council meeting. **Resolved.**

# LANDRAKE with ST. ERNEY PARISH COUNCIL

## 11. Climate Change

G Francis suggested the Council review Landulph Parish Council's Climate Change policy and adopt to suit Landrake Parish Council's needs. H Cartledge-Claus had been working on producing a policy with N Owen however due to Covid this was delayed. H Cartledge-Claus agreed to link up with the Sir Robert Geffery School's Eco Group.  
**Action agreed H Cartledge-Claus**

## 12. Finance

### (i) Approval of payments as detailed below

Recipient	Details	Amount payable
Martin Smith Inspections	Annual play park inspections	90.00
Paul Lamerton	Village play park & defibrillator inspections	342.83
Biffa	Annual bin emptying charge	312.00
K Heald	Printing costs – July, Aug & Sept	19.86
Parochial Church Council	Donation to the churchyard maintenance	700.00

It was proposed by P Barton, seconded by G Francis and agreed unanimously that the Council approves the payment as listed above. **Resolved.**

### (ii) New bank account

The Clerks outlined the reasons for her recommendation to change from Nat West to Unity Trust Bank and detailed the internet bank procedures, which will cost £6.00 a month. Society of Local Clerks and many town and parish councils also bank with Unity Trust. It was proposed by D Foote, seconded by H Cartledge-Claus and unanimously agreed that the Council change bank accounts to Unity Trust. **Resolved.**

## 13. Planning

### (i) To comment on application PA20/08037

Applicant: Mr Perry and Ms Pearce

Address: Higher Penquite Farm Landrake Saltash Cornwall PL12 5AH

Proposal: Non Material Amendment to amend the approved roof covering to provide a standing seam steel / zinc roof instead of the approved concrete tiles (Application number PA20/04436 dated 31st July 2020 relates)

**G Francis noted the application, a non-material amendment, was approved by Cornwall Council.**

### (ii) Update on planning Cornwall Council planning decisions

PA20/07326 | Electricity Act 1989 - Section 37 Consent Form B application associated with a 3rd wire | Dolbeare Park Landrake Saltash Cornwall PL12 5AF

The following response has been received from Cornwall Cornwall in respect of the above permitted development right: *"This application is for a third wire running from Dolbeare caravan park (with added support pole) along existing poles from 45PR123 to 45PR123E. Cornwall Council is being consulted by Western Power Distribution in connection with works which are exempted under the Electricity Act 1989, by virtue of falling within the Overhead Lines (Exemption) (England and Wales) Regulations 2009. The development is considered under Part 15, Class B, Schedule 2 of The Town and Country Planning (General Permitted Development)(England) Order 2015 as amended. The site is designated as an area of great landscape value and whilst the works would be publicly visible, it is considered to be a minor addition to the existing infrastructure; such that it will not be widely noticeable or prominent. No properties will be affected. Two public objections There is concern over why the wire is needed and over the*

# LANDRAKE with ST. ERNEY PARISH COUNCIL

*methodology for allowing such development through the GPDO. There were also concerns raised relating to the future development of the site which should be represented on any future applications which may or may not come forward in the future. It is therefore considered that the physical and visual impact from the works will not be significant and the Local Planning Authority raise no objections in relation to the proposals. Recommendation”*

It was noted over the weekend Dolbeare Court had their opening event.

## 14. To consider producing a newsletter

It was agreed to defer the production of a newsletter until the new year. The newsletter could include further consultation regarding the traffic & transport measures. **Deferred.**

H Cartledge-Claus vacated the meeting

## 15. Parking in the village

S Walker proposed a polite notice requesting ‘no parking’ is installed in the village square. D Foote agreed, on behalf of the Council, to put a request on the local facebook page. The Chairman agreed to approach Paul Lamerton.

**Action agreed D Foote and the Chairman**

## 16a. Website – ‘news / notices’ section

It was proposed by G Francis, seconded by D Foote and agreed by all Councillors that the Council accept the quotation from Western Web of £75.00 to provide a news / notices facility on the Councils website. **Resolved.**

## 16b. Email addresses for Parish Councillors (quotation received from website provider)

It was proposed by D Foote, seconded by S Walker and agreed by all Councillors that the Council accept the quotation of £5.00 per month. **Resolved.**

## 17. Correspondence

Update on Carnival Committee for Parish Council website.

Citizens Advice Cornwall – Autumn newsletter

Landrake with St Erney Parochial Church Council grant funding

Broadmoor farm / Treleden development proposal

Memorial / poppy wreaths – The wreath has been ordered. There will be a remembrance service on the day which will start at 10:45am. Neither the PCC or the PC will be in a position to enforce social distance measures but it is hoped this will be adhered to.

## 18. Any other business of a nature, able to be discussed and future agenda items

G Francis advised an event is being organised by Cornwall Council on 21<sup>st</sup> October to guide people through the changes of the planning system.

S Walker suggested the Council agrees to continue carry on with the book swap facility in the phone kiosk. It was agreed the Council would continue with this facility.

The Chairman advised the Christmas Tree has been order and reported Ian Biffen has agreed to be Council’s internal auditor. **Action include appointment of internal auditor on the agenda for the next meeting.**

## 19. Date of next meeting 10<sup>th</sup> November 2020

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Mervyn Gingell, Chairman