

LANDRAKE with ST. ERNEY PARISH COUNCIL

Landrake with St Erney Parish Council Agenda for Full Parish Council meeting Tuesday 13th July 2021 @ 7pm

Venue: The main hall at Sir Robert Geffery Memorial Hall

OPEN FORUM

Members of the public are welcome to attend however there will be a limit of 20 people, including members of the Council.

Members of the public are asked to email any questions ahead of the meeting.

In accordance with government regulations:

- Anyone with COVID-19 symptoms or a positive test result should stay at home and self-isolate immediately. Please follow the government's [stay at home guidance](#).
- The most important symptoms of COVID-19 are a new continuous cough, a high temperature, a loss of, or change in, your normal sense of taste or smell (anosmia).
- If you live in the same household as a person who has symptoms of coronavirus (COVID-19) or has received a positive test result, follow the [Stay at Home: guidance for households with possible or confirmed COVID-19](#).
- Please maintain social distancing.
- Unless you are exempt you will be required to wear a face covering.
- Please use sanitiser before entering the meeting.

Agenda

Open forum and County Councillor report

1. Apologies of absence
2. Declarations of interest on any agenda item
3. To note Councillors who have attended Code of Conduct training

Items for Council approval / Council decision

4. Approval of the minutes of the meeting held on Tuesday 8th June 2021
5. Finance
 - a) To note the Council's bank balance.
 - b) To approve the quotation from Cornwall Rural Community Charity of £380.00 + V.A.T. to provide an online survey.
 - c) To approve the opening of a saving account with Nationwide Building Society.
 - d) Approval of payments as detailed below (where applicable amounts include reclaimable V.A.T.)

Recipient	Details	Amount
HAGS-SMP Ltd	Playpark equipment & Wetpour	£3,911.04
Paul Lamerton	Village maintenance – Two invoices £226.94 + £176.42	
Karenza Heald	Clerk's mileage claim	£ 22.50
Biffa Waste Pro	Annual charge for bin emptying – 2 bins	£ 360.00
Western Web	Renewal of domain name for two years and web space with secure SSL certificate.	£ 180.00
ICO	Data Protection registration fee – Information Commissioner	£ 40.00

6. Planning
 - a) Dolbeare Court correspondence
 - b) Landrake with St Erney Parish Council statutory consultee planning response
Address 1 Menhinick Close, Landrake, PL12 5DJ
Proposal Alterations and extension to dwelling
Planning application [PA21/05308](#)

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- c) Update on recent Cornwall Council Planning decisions
7. Provision of Landrake Parish Public Footpaths
8. To approve (i) the Environmental Sustainability Working Group's Statement of Intent and (ii) the printing costs for producing the newsletter.
9. To consider a response regarding the questions asked from Barry Jordan, Cornwall Councillor for Camelford and Boscastle Division.

Standing items for update / reporting.

To minimise the timing of the meeting Councillors are asked to read submitted reports and submit comments / queries prior to the meeting.

10. Recreation Field
11. Sir Robert Geoffrey Memorial Hall
12. Village playground and village maintenance
13. Environmental Sustainability Working Group
14. Community Network Panel
15. Saltash Area Road Safety (SARS)
16. A38 Trerulefoot to Carkeel Safety Project
17. Usage of designated Council email addresses
18. Saltash footbridge

Actions / Items to note.

19. **Correspondence**
 - Information on a Zoom meeting relating to Environmental Matters at St Michael's and St Terminus Churches.
 - Dolbeare and the Neighbourhood Development Plan
 - Access to Landrake play park whilst works took place – thank you to Rev. Laura Bushell Hawke for providing parking.
 - Information Commissioner's Office Registration Certificate – Ref ZA767949.
 - Tamar Crossings Resurfacing update
 - Chacewater Community Energy Green Event
 - PKF Littlejohn LLP, External Auditors confirming receipt of documents and notification of exempt status, 2021.
 - Buildings at Risk newsletters
20. **Date of next meeting, future items to be included on the next agenda and actions to take forward.**
21. **To resolve that pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 S100 (2) the public and press leave the meeting because of the confidential nature of the business to be transacted.**
22. **Closed session: To discuss the recommendations from the Finance Working Group and review the Clerk's Salary Scale Point.**



Karenza Heald
Clerk to the Landrake with St Erney Parish Council