

# LANDRAKE with ST. ERNEY PARISH COUNCIL

## Landrake with St Erney Parish Council Annual Parish Council meeting Tuesday 8<sup>th</sup> June 2021 @ 7pm

**Venue: The main hall at Sir Robert Geffery Memorial Hall**

**Councillors present:** Mr M Gingell (Chairman), Mr G Francis (Vice Chairman), Dr S Walker, Mrs R Savery, Miss P Barton, Mr N Owen, Mrs H Cartledge-Claus, Mrs P Mathers, Mrs K Smearden, Miss R Price.

**In attendance:** Mrs K Heald, Parish Clerk, Cornwall Councillor Martin Worth (Saltash, Trematon & Landrake)

The Chair opened the meeting at 19:00hrs.

### **Open forum and County Councillor report**

There were no members of the public present.

CC Martin Worth provided an update to the Councillors:

- Over the last few weeks' he has attended intense training courses, the majority of which has been done remotely / online. Training has included compulsory planning training sessions.
- He is a member of the Customer Support Scrutiny Committee. The meeting took place today in the Council chambers. Members who were not voting were able to join the meeting remotely.
- He has volunteered to be a member of the Tamar Bridge Committee and will be representing Cornwall on the Tamar AONB.
- The Council has been busy with the G7 summit, which is being held in Carbis Bay, the ward of Cornwall Council's new leader, Linda Taylor.
- CC Martin Worth recommended the Councillors listen online to the speeches, which he described as inspirational, made by the newly appointed Chair and Vice Chair. The Chair, Pauline Giles, has won several awards and the Vice Chair, Jordan Rowse, who is now 24 years old, was voted as Councillor of the year last year.
- He highlighted his background in technology and updated the Parish Council on the Cornwall Council's new Casework Assist programme, which will link Cornwall Councillors with MP's and the Town and Parish Clerks.

### **17. Apologies of absence (agenda item 1)**

All Councillors were present in the meeting.

### **18. Declarations of interest on any agenda item (agenda item 2)**

None

### **19. To note Councillors who have attended Code of Conduct training and provide on training requirements. (agenda item 3)**

Cllr Francis, Cllr Smearden and Cllr Mathers confirmed they have completed the Code of Conduct training.

### **Standing items for update / reporting.**

### **20. Recreation Field (agenda item 4)**

Cllr Gingell reported the Company which is contracted by Sir Robert Geffery Primary School has cut the chain and put their own locks on the gates. He advised he will be communicating with the school so that both the Parish Council, contractors and school can have access.

Cllr Savery asked if action had been taken regarding the nets. Cllr Gingell advised this was being investigated.

# LANDRAKE with ST. ERNEY PARISH COUNCIL

Cllr Smeardon informed the Council that she had recently contacted a small survey amongst 10 & 11 year olds and the ideas which were put forwarded included a basket ball hoop, seating and table tennis.

The Councillor's discussed conducting a pilot study.

**21. Sir Robert Geoffrey Memorial Hall (agenda item 5)**

Cllr Gingell advised he has been in contact with Graham Knowles. New windows have been ordered for the village hall.

Cllr Savery said a public meeting needs to be held to seek new committee members.

**22. Village playground and village maintenance (agenda item 6)**

Emergency repairs have been completed on the play apparatus.

The estimated time for agreed works on the play park equipment improvements are scheduled for the end of the month.

The strimming in Pound Hill has been completed.

**23. Environmental & Sustainability Working Group (agenda item 7)**

The minutes from the meeting had been circulated.

Cllr Mathers asked for an update on the seed swap box. Cllr Gingell responded this is still in hand.

Cllr Mathers read out a 'Statement of Intent' for the group.

Cllr Gingell thanked Cllr Mathers for the producing the document.

Comments were raised relating concern the Council could be seen as committing to actions which are beyond its control. It was agreed the Environmental & Sustainability Working Group's Statement of Intent would be tweaked and included in the July agenda.

**24. Community Network Panel (agenda item 8)**

Nothing to report – A Zoom meeting is scheduled to take place next week.

**25. Saltash Area Road Safety (SARS) (agenda item 9)**

No updates.

**26. A38 Trerulefoot to Carkeel Safety Project (agenda item 10)**

No further updates.

**27. Usage of designated Council email addresses (agenda item 11)**

No updates. The Clerk has been in touch with Westernweb.

## Items for Council decision

**28. Does the Council support the 20's plenty campaign? (agenda item 12)**

Cllr Gingell read an email from Cornwall Council's Community Link Officer, Catherine Thomson. It was proposed by Cllr Francis, seconded by Cllr Owen and agreed by all Councillors that the Council supports the 20s plenty campaign. Resolved.

**29. Approval of the minutes of the meeting held on Monday 17<sup>th</sup> May 2021 (agenda item 13)**

It was proposed by Cllr Savery, seconded by Cllr Barton and agreed by all Councillors that the Council approve the minutes for the meeting held on 17<sup>th</sup> May 2021 as a true and accurate record of the meeting.

**30 Finance (agenda item 14)**

**a) To note the Council's bank balance.**

Cllr Gingell said the balance on the Council's bank account was £42,914.97.

**b) Approval of payments as detailed below**

Recipient	Details	Amount
Paul Livick	Materials for new bins	11.94
Paul Lamerton	Maintenance May 2021	276.12

# LANDRAKE with ST. ERNEY PARISH COUNCIL

Karenza Heald	Mileage – April & May 2021 (3 journeys)	33.75
Karenza Heald	Printing & Zoom for May 2021	41.39
Karenza Heald	Wages & Home Office Allowance: April, May, June 2021	1031.49
HMRC	Tax collected	239.80

Payments made since previous meeting, which were not included on the payment approval listing on the minutes of the last meeting:

Recipient	Details	Amount
Karenza Heald	Extra hours – payment agreed during the closed session of the Parish Council meeting held on 13/04/2021, Minute 22.	280.00
HMRC	Tax due on agreed gross wages payment	70.00
BHIB Insurance	Council Annual Insurance policy – additional payment	5.05

In addition to the payments listed above Cllr Gingell proposed a donation of £25.00 is made for the hire of the school hall for the previous the motion was seconded by Cllr Cartledge-Claus and agreed by all Councillors. **Resolved.**

The Clerk advised a payment of £143.40 was also due to Sir Robert Geffery Memorial Hall for the reimbursement of the British Telecom invoice in respect of the broadband costs.

It was proposed by Cllr Barton, seconded by Cllr Price and agreed by all Councillors that the Council approves all payments as listed above, including the £25.00 to Sir Robert Geffery School and £143.40 to Sir Robert Geffery Village Hall for British Telecom invoice.

The Clerk asked if the Council was happy to continue reimbursement of the Zoom costs and the Council agreed.

## 31 Newsletter and survey (agenda item 15)

Cllr Cartledge-Claus has produced a draft newsletter. Action: Cllr Cartledge-Claus to email a copy of the newsletter to the Clerk so that a price can be obtained for printing copies of the newsletter on recycled paper.

## Items to note.

### 32. Correspondence (agenda item 16)

Visibility coming out of Pound Hill

- Road closure Tredinnick Lane
- Forest for Cornwall

### 33. Date of next meeting, future items to be included on the next agenda and actions to take forward. (agenda item 17)

General discussion / comments from Councillors and items to be included on the next agenda:.

Cllr Savery	Requested the noticeboard outside her property is relocated. The Council will look into a location where the noticeboard is more visual. Cllr Savery volunteered to paint the noticeboard.
Cllr Barton	Reported she recently saw an inspector looking at the footbridge. He advised the painting is normally completed every six years.
Cllr Barton	Years ago there used to be funding available to support for landowners with the provision of Public Rights of Way are reviewed. A request was made for the Parish Council to fund a kissing gate for the footpath in the Pound Hill area. Action: The Environmental Sustainability Group to review the footpaths in the parish.
Cllr Smeardon	Has been in communication with South West Highways regarding planting as you exit the village, by the ironmongers cross.

# LANDRAKE with ST. ERNEY PARISH COUNCIL

Cllr Price	Raised concern over the condition of the private road by the school and whether signage could be installed.
Cllr Gingell	New dog bins have been produced. Cllr Gingell suggested one is installed on Polldrissick triangle.
CC Martin Worth Parish Clerk	He is aware of the enforcement issues relating to Dolbeare Court. Suggested further action is take to decide on a parish logo. Cllr Cartledge-Claus and Cllr Price agreed to make contact with Sir Robert Geffery School and see if the school would like to run a competition.

The meeting closed at 20:56