

LANDRAKE with ST. ERNEY PARISH COUNCIL

Agenda for Full Parish Council meeting Tuesday 9th November 2021 @ 7pm

Venue: The main hall at Sir Robert Geffery Memorial Hall

OPEN FORUM

Members of the public are welcome to attend however there will be a limit of 20 people, including members of the Council. Members of the public are asked to email any questions ahead of the meeting.

- Anyone with COVID-19 symptoms or a positive test result should stay at home and self-isolate immediately. .
- Please maintain social distancing.
- Unless you are exempt please wear a face covering. Once seated face coverings can be removed.
- Please use sanitiser before entering the meeting.

Agenda

Open forum and Cornwall Councillor report

Parishioners and other individuals may, at the Chairman's discretion address the Parish Council immediately before the start of a Council meeting on any subject relevant to Council business. Such individuals may speak for no more than five minutes. Any other individuals wishing to speak on the same subject may also, at the Chairman's discretion, address the Council for not more than three minutes. Once the parish Council meeting itself starts no one apart from the members of the Parish Council may speak at the meeting

1. **Apologies of absence**
2. **Declarations of interest on any agenda item**
3. **Matters arising from the previous meeting**
 - (i) Arrange Zoom meeting with Michelle Maidenment, Openreach
 - (ii) Progress on Home Park access

Items for Council approval / Council decision

4. **Approval of the minutes of the meeting held on Tuesday 11th October 2021**
5. **Finance**
 - a) **To note the Council's bank balance.**
 - b) **To review the Clerk's finance report and to agree the budget and precept submission.**
 - c) **Nat West: Update on safe deposit and any recent communication.**
 - d) **To approve the Council's internal auditor for the 2021-22 accounts.**
 - e) **Approval of payments as detailed below (where applicable amounts include reclaimable V.A.T.)**

Recipient	Details	Amount
Paul Lamerton	Village maintenance	455.64
Karenza Heald	Clerk's wages and home office expense – Oct, Nov, Dec 2021	1,107.84
Karenza Heald	HMRC – PAYE due for Oct, Nov, Dec 2021	277.00
Karenza Heald	Printing & Zoom	16.67
Karenza Heald	Mileage – attendance of three meetings	43.75
Tartendown Nurseries	Medlar and plum trees. Plus trees stakes.	115.99

and any other payments received after the agenda has been distributed.

6. **Review the Community survey responses, agree next steps and prioritise actions.**

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7. **Planning**
Update on planning and to agree to delegate any planning consultee responses, during December to the Parish Clerk, who shall consult with the Councillors by Zoom / email.
8. **To consider adopting the seat in Home Park from Cornwall Housing and covering the maintenance costs.**

Standing items for update / reporting.

To minimise the timing of the meeting Councillors are asked to read submitted reports and submit comments / queries prior to the meeting.

9. **Recreation Field**
- 10 **Sir Robert Geffrey Memorial Hall**
11. **Village playground and village maintenance**
12. **Environmental Sustainability Working Group**
13. **Community Network Panel**
14. **Saltash Area Road Safety (SARS)**
15. **A38 Trerulefoot to Carkeel Safety Project**
16. **Safe 38**
17. **Usage of designated Council email addresses**

Actions / Items to note.

18. **Correspondence**
 - Local Government Bulletins
 - Tamar Bridge Resurfacing
 - Tamar Bridge anniversary article and mini film: Press release from Catherine Thomson, Cornwall Council Community Link Officer
 - 20mph update: Cornwall Council's Local Transport Plan consultation, letstalkcornwall.gov.uk/lets-talk-transport.
 - Planning training for Local Councils: Getting design right now and setting our ambitions for the future - 30 November: 9.30-10.30 am
20. **To go through the actions from the previous meeting.**
21. **Date of next meeting, future items to be included on the next agenda and discuss outstanding actions.**



Karenza Heald
Clerk to the Landrake with St Erney Parish Council