

LANDRAKE with ST. ERNEY PARISH COUNCIL

Minutes of Full Parish Council meeting

Tuesday 12th October 2021 @ 7pm

Venue: The main hall at Sir Robert Geffery Memorial Hall

Councillors present: Mr M Gingell (Chairman), Mr G Francis (Vice Chairman), Mr N Owen, Mrs R Price, Mrs R Savery, Dr S Walker.

In attendance: Mrs K Heald, Parish Clerk and CC Martin Worth

Open forum and Cornwall Councillor report

There were no members of the public. CC Martin Worth contributed to the Parish Council meeting during agenda item 4 (minute 80) and agenda item 14 (minute 90) and agenda item 15 (minute 91).

77. Apologies for absence (A.I. 1)

Apologies received and accepted from Cllrs H Cartledge-Claus, P Mathers, K Smeardon, P Barton.

78. Declarations of interest on any agenda item (A.I.2)

Cllr R Savery declared an interest in item 13, minute 89 regarding parking issues in Home Park.

79. Matters arising from the previous meeting (A.I.3)

None

80. Saltash Leisure Centre (A.I.4)

Cllr Gingell announced Saltash Leisure Centre had been earmarked for potential closure.

A Company has been running the centre on behalf of Cornwall Council. He suggested, either as individuals, or through the Parish Council, concern is raised over potential closure.

The centre has been running for approximately 20 years and is well used. If the centre were to close the alternative options would be to travel to Lux Park in Liskeard or a more lengthy and costly journey over the Tamar Bridge to Plymouth.

Cllr Price agreed part of the curriculum is for the schools to provide swimming lessons and travel costs to Plymouth or Liskeard would be significant.

The Clerk highlighted Catherine Thomson, Cornwall Council's Community Link Officer, has forwarded information regarding an online consultation event, which will take place on Wednesday 13th October 2021.

CC Martin Worth added to the discussion:

- A number of leisure centres, not just Saltash, have been earmarked for 'potential' closure.
- Cllr Martin Worth attended a Saltash Town Council meeting, which was attended by 50-60 members of the public. The Council was limited by Covid space. During the meeting CC Martin Worth had the challenge of having to explain to members of the public the process of Council meetings. The item was further down the agenda, but the mayor brought the item forward.
- During Saltash Town Council's meeting there was a very good presentation by one of the school governors. The centre is used by twelve schools.
- An online consultation, led by Cornwall Council officers will take place on 13th October 2021.
- Over 1000 people have signed a petition to keep Saltash Leisure Centre. A statement on one of the local forums said 'if all those people joined the centre there wouldn't be a problem.'
- Saltash Leisure Centre is run by GLL (Greenwich Leisure Limited), known as 'BETTER', a charitable social enterprise.
- The agreement between Cornwall Council & GLL was signed in 2016.
- Rumours suggesting Cornwall Council intend to knock down the building to build houses are inaccurate.

Cllr Owen said the Health Centre has sent referrals to Saltash Leisure centre.

Cllr Gingell said other nearby leisure centres, such as China Fleet Club and St Mellion are not so accessible by public transport.

Actions: (i) Cllr Price to help draft letter against the closure, including statistics and usage from the local schools. (ii) The Clerk to highlight the consultation on the community Facebook page.

LANDRAKE with ST. ERNEY PARISH COUNCIL

Items for Council approval / Council decision

- 81. Approval of the minutes of the meeting held on Tuesday 14th September 2021 (A.I.5)**
It was proposed by Cllr Gingell, seconded by Cllr Savery, and agreed by all Councillors that the minutes of the meeting held on 14th September are approved as a true and accurate record.
Resolved.

82. Finance (A.I.6)

a) To note the Council's bank balance.

Cllr Gingell said the Council's bank balance is £44,329.28.

b) To review the Clerk's finance report.

Cllrs noted the Clerk's finance report. Cllr Gingell said the precept payment had come in from Cornwall Council. The Clerk stated figures showed amount spent to date compared to the budget. An allowance had been made for training within the budget. Cllr Francis said he would like to attend the Cornwall Association of Local Council's planning training. Cllr Gingell said if anyone would like to attend any of the training courses to let the Clerk know.

c) Nat West: Update on safe deposit and recent communication.

The Clerk's communication with Nat West bank was noted.

It was agreed the Clerk would send another letter chasing Nat West for information relating to the Council's safe deposit.

d) Approval of payments

It was proposed by Cllr Dr Walker and Cllr Owen to approve the payments detailed below, which were included on the Council's agenda. **Resolved.**

Recipient	Details	Amount
Paul Lamerton	Village maintenance – September 2021. To include removing and fitting of new noticeboards in the playground.	371.79
Paul Lamerton	Labour and materials for a bench in Poldrissick	78.97
Karenza Heald	Office expenses – to be updated	15.35

Cllr Francis said the invoice had been received today from BT totalling £157.72, for payment of the broadband, for the defibrillator outside the Sir Robert Geffery Hall. It was proposed by Cllr Francis, seconded by Cllr Dr Walker, and agreed by all Councillors that the Council approves the payment to BT. **Resolved.**

83. Planning (A.I.7)

a) Landrake with St Erney Parish Council consultee planning response

Address Higher Penquite Farm, Landrake, Saltash, Cornwall, PL12 5AH
Proposal Non-material amendment to decision PA20/04436 (and NMA PA20/08037) to amend standing seam steel/zinc roof to combine the ridges into one Main ridgeline
Planning application PA21/09902
Applicant Mr Perry and Ms Pearce

It was proposed by Cllr Owen, seconded by Cllr Francis, and agreed by all councillors and agreed by all councillors that the council has no comment regarding the above planning application.

Resolved.

b) There were no updates on recent Cornwall Council Planning decisions

84. To review and agree procedures regarding the War Memorial and the display of poppy wreaths. (A.I.8)

It was proposed by Cllr Dr Walker, seconded by Cllr Price, and agreed by all councillors that the procedures regarding the display of the poppy wreaths on the war memorial main under the jurisdiction of Cllr Savery. **Resolved.** Cllr Gingell proposed a vote of thanks, which was unanimously agreed by all councillors. for the volunteer work completed by Cllr Savery, on behalf of the British Legion. **Resolved.**

Cllr Price asked if the display on Tideford could be extended to Landrake.

Cllr Gingell suggested a local business may be interested in contributing.

Action: Cllr Savery to look into the possibility making a poppy display in Landrake along the A38 connecting with the British Legion display in Tideford.

LANDRAKE with ST. ERNEY PARISH COUNCIL

- 85. To discuss and consider options for the maintenance of Ducky Lane** (as Cllr Price raised the issue, was not present in the Council meeting held on 14th September 2021, any Council decision regarding this item was deferred). (A.I.9)

The communication from Will Glassup, Cormac Highways, which stated *“The lane is unregistered, is not public maintained highway and not owned by Cornwall Council. Unfortunately, the only way to definitively find ownership, is to check the deeds of all the properties upon Ducky Lane and see if the maintenance is mentioned in the title deed. I can ask our estimating department to provide a cost, the parish would need to agree on the extents of ‘repairing’.* was noted.

Action: Cllr Price to speak to the residents of Ducky Lane and ask them to check their deeds regarding the maintenance of Ducky Lane.

- 86. Update on the Community survey and agree next actions.** (A.I.10)

Cllr Francis provided an update.

43 paper copy responses have been received and 96 online responses.

50 people have volunteered in help in some way, either with the village hall, footpaths, or the Environmental group.

Cllr Francis agreed to consolidate the responses on to a spreadsheet.

Nearly 90% of onlines responses have stated they would want a 20mph speed limit in the parish.

60% would like to see some form of traffic lights.

Cllr Gingell thanked all those involved who had worked on the survey.

- 87. Weed spraying in the parish.** (A.I.11)

The Council discussed the weed spraying procedures in the parish and communication from a member of public who had raised concern over the use of herbicide.

Cllr Gingell suggested, although minimal amounts of weedkiller would be stored, the council would ensure the chemicals are stored safety. The playground could be closed whilst weed spraying takes place. It was agreed the council’s contractor, Mr Paul Lamerton, would be booked onto the spraying course (Mr Lamerton was previously booked into the course but did not attend due to Covid restrictions).

The following proposal was made by Cllr Gingell:

The operator wears the correct PPE.

The playground is closed for a day whilst spraying takes place.

A budget is agreed of up to £250.00 for the purchase of signage.

The motion was second by Cllr Price and agreed by all councillors. **Resolved.**

Action: review procedures on an annual basis.

- 88. To agree a review of the Council’s asset register.** (A.I.12)

The Clerk noted the storage container, in the recreation field, was not included on the asset register. Cllr Gingell suggested an estimated purchase value of £2,000.

An email had been received from Will Glassup, Highways requesting information on the salt bins.

Cllr Gingell will supply the clerk with information regarding on the salt bins and bins in the parish.

Cllr Gingell updated the council that there was a reported incident regarding the noticeboard near Sir Robert Geffery School. The parish council has never used this particular noticeboard and always understood it to be owned by the school. The millennium committee raised the funds for the noticeboard. Following the incident, Cllr Gingell and Mr Paul Lamerton, removed the noticeboard. Cllr Francis recommended not to replace the noticeboard. All Councillors agreed with this recommendation.

Cllr Savery, who lives in Home Park, vacated the meeting

- 89. Parking issues in the corner of Home Park** (A.I.13)

Cllr Gingell updated the council there has been communication from the carer of a resident in Home Park regarding parking issues. The road is single entry, with approximately 20 houses and two public footpaths. People are parking in the turning point of Home Park which creates disability issues for wheelchair access. A meeting took place on Friday 8th October, with the resident’s carer, CC Martin Worth and Cllr Gingell. Various options have been discussed.

CC Martin Worth joined the discussion and advised a meeting has been arranged for Monday 18th October at midday with Cormac Highways Manager, Mr Will Glassup

LANDRAKE with ST. ERNEY PARISH COUNCIL

Cllr Savery returned to the meeting.

90. Contingency for a Scheme of Delegation. (A.I.14)

The draft contingency Scheme of Delegation was discussed. Cllr Owen suggested it not to be tied down to Zoom and to include in the policy Zoom / Teams or other virtual facility.

Subject to the above amendment it was proposed by Cllr Gingell, seconded by Cllr Price, and agreed by all councillors to approve the Scheme of Delegation, which would only be used as an emergency procedure should it become necessary. **Resolved.**

91. To review communication from Openreach, Rural Engagement Manager regarding Fibre Broadband and consider whether the Council wishes to support the scheme. (A.I.15)

The Council discussed the communication regarding Fibre Broadband. Cllr Gingell was concerned about the financial implications. Cllr Martin Worth updated the council on his experience as chairman of Landulph Parish Council. A legal entity, which could be a business, not necessarily the Parish Council, would need to sign up for the scheme. Landulph parish was surveyed and a price of £217,000 was given. Landulph Parish Council made the decision to lead on this, consulting with the parish (leaflet drop, newsletter, online Facebook). The community got behind the scheme and enough individuals & businesses signed up which meant Openreach were satisfied a legal entity was not required.

Action: The Clerk to ask Michelle Maidment, Rural Engagement Manager for Openreach, how many residents responded to the Openreach mailshot and to invite Michelle to a Zoom meeting to explain the scheme to the Parish Council and parishioners.

92. To agree a budget for 20s plenty resources. (A.I.16)

It was proposed by Cllr Gingell and agreed by all Councillors that a budget of £50.00 is allocated for the purchase of 20's plenty bin stickers / resources. **Resolved.**

Action: Landrake with St Erney Parish Council to formally write to CC Martin Worth requesting Landrake speed limit comes down from 30mph to 20mph.

93. To agree for a budget for the purchase of a Christmas tree. (A.I.17)

It was proposed by Cllr Gingell, seconded by Cllr Owen, and unanimously agreed by all Councillors that a budget of £100 is allocated for the purchase of a Christmas tree. **Resolved.**

Standing items for update / reporting.

To minimise the timing of the meeting Councillors are asked to read submitted reports and submit comments / queries prior to the meeting.

94. Recreation Field (A.I.18)

No updates.

95. Sir Robert Geoffrey Memorial Hall (A.I.19)

No updates.

96. Village playground and village maintenance (A.I.20)

No updates.

97. Environmental Sustainability Working Group (A.I.21)

A meeting is scheduled to take place on Thursday 21st September 2021. Notes from the last meeting have been circulated.

98. Community Network Panel (A.I.22)

Notes have been circulated by Cllr Francis.

99. Saltash Area Road Safety (SARS) (A.I.23)

No update.

100. A38 Trerulefoot to Carkeel Safety Project (A.I.24)

Cllr Francis advised an email response has been received from Jeff Grubert, National Highways. (Appendix i). Cllr Francis highlighted National Highways are not taking responsibility for air quality monitoring equipment. Regarding the rural lanes speed limit, National Highways are suggesting that Cornwall Council could identify and apply for lower speed limits where there are concerns.

LANDRAKE with ST. ERNEY PARISH COUNCIL

101. **Safe 38:** (A.I.25)

Extraordinary meeting to be held at Royal British Legion, Tideford on 20th October 2021.
Cllr Savery will be attending.

102. **Usage of designated Council email addresses** (A.I.26)

A request was made for those Councillors who are not using designated gov.uk email addresses to set the email accounts. The Clerk said the council's website providers would help set them up.

Actions / Items to note.

103. **Correspondence** (A.I.27)

- Local Government Bulletins
- Citizens Advice, Cornwall: Autumn 2021 Newsletter and redundancy factsheet.
- CALC – recommendations of the Board of Directors
- Leisure Centre consultation on the Let's Talk Cornwall website: Email from Cornwall Council's Community Link Officer.
- Damaged noticeboard in School Road.
- Cornwall Housing – bench in Home Park: *"I apologise for the lack in response, there was a job raised for this after you first contact. Unfortunately, due to the current situation both with the ongoing pandemic and housing crisis this is at this stage not deemed a priority, however when resources and the circumstances allow the works will take place"* **Agreed action:** Clerk to ask permission from Cornwall Housing for the Parish Council could repair the bench
- Cornwall Association of Local Councils training and development bulletin October 2021.
Cllr Gingell & Cllr Francis wish attend the planning training
- Litter bin for Highertown Park.

104. **To go through the actions from the previous meeting.** (A.I.28)

Cllr Gingell went through the actions from the previous meeting.
Cllr Dr Walker agreed to collate responses regarding responses to Cllr Jordan's questionnaire.
Items for removal from the actions list: Zip wire, strimming by the sign in St Erney.

105. **Date of next meeting, future items to be included on the next agenda and discuss outstanding actions.** (A.I.29)

It was agreed the next Council meeting will take place on 16th November 2021.
Following collation of the survey responses the Clerk will meet with the members of the Finance Working group to review the 2021-22 budget.

16th November

Meeting closed at 20:54

LANDRAKE with ST. ERNEY PARISH COUNCIL

Appendix i - Email received from National Highways

Q1. Air quality monitoring equipment – will HE take overall responsibility for the equipment in Tideford and Landrake? (And install the Landrake equipment on the footbridge?)

A1. All air monitoring equipment is currently under the management of Cornwall Council and is being maintained and monitored by them. There are no plans for National Highways (formally Highways England) to take over this responsibility

Q2. A38 at Landrake – turning right to the East – would sensor based traffic lights be feasible, and what is the position on driver liability if “stuck in the middle” turning right?

A2. Traffic signals can incorporate radar detectors to identify queuing vehicles. Normally the signal timings incorporate an ‘all red period’ to allow vehicles waiting to turn right to clear the junction, before the next traffic movement starts. We need more specific details of your proposal to fully answer your concerns.

Q3. Speeding and driver behaviour – modification of the 2+1 lane sections, average speed cameras and specific location cameras were discussed – are these being considered by HE as potential solutions?

A3. Yes. As previously indicated, these are things we will be considering as part of our safety improvements to the A38 between Trerulefoot and Carkeel.

Q4. A38 level of danger – how does the A38 rank among the 32 RIS3 projects in terms of danger?

A4. Accident statistics vary each month and from year to year, so any ranking would not be static. Most projects in the Roads Investment Strategy are related to queuing traffic and delays on the Strategic Road Network. It is therefore not possible to rank projects as suggested.

Q5. Pedestrian bridge – what is the timing for the repairs and painting of the bridge?

A5. Cleaning of the bridge should be undertaken shortly to allow the bridge to be inspected and to maintain user safety.

Q6. Rural roads – please could you give us a contact in Dept of Transport who is responsible for setting the national speed limit on rural roads?

A6. Not sure what the question is. Traditionally the national speed limit has been applied to all rural roads. The local highway authority would identify and apply for lower speed limits where there are safety concerns.

If you require any further information, please do not hesitate to contact me.

Kind regards
Jeff Grubert
National Highways Project Manager