

# Landrake with St Erney Parish Council

## Agenda for Full Parish Council meeting

Tuesday 8<sup>th</sup> March 2022 @ 7pm

Venue: The main hall at Sir Robert Geffery Memorial Hall

### OPEN FORUM

Members of the public are welcome to attend however there will be a limit of 20 people, including members of the Council. Members of the public are asked to email any questions ahead of the meeting.

- Anyone with COVID-19 symptoms or a positive test result should stay at home and self-isolate immediately.
- Please maintain social distancing.
- Please use sanitiser before entering the meeting.

## Agenda

### Open forum and Cornwall Councillor report

Parishioners and other individuals may, at the Chairman's discretion address the Parish Council immediately before the start of a Council meeting on any subject relevant to Council business. Such individuals may speak for no more than five minutes. Any other individuals wishing to speak on the same subject may also, at the Chairman's discretion, address the Council for not more than three minutes. Once the parish Council meeting itself starts no one apart from the members of the Parish Council may speak at the meeting

1. Apologies of absence
2. Declarations of interest on any agenda item
3. Matters arising from the previous meeting

### Items for Council approval / Council decision

4. Planning  
Update on recent Cornwall Council Planning decisions and to consider planning applications as detailed below:

**Application** : PA22/00878  
**Proposal** : Extension to dwelling  
**Location** : 1 Menhinick Close, Landrake, Cornwall, PL12 5DJ.  
**Applicant** : Mr P Livick  
**Grid ref** : 237538 / 60509

5. Approval of the minutes of the meeting held on Tuesday 8<sup>th</sup> February 2022
6. Finance
  - a) To note the Council's bank balance.
  - b) To review the Clerk's finance report.
  - c) Approval of payments as detailed below (where applicable amounts include reclaimable V.A.T.)

Recipient	Details	Amount
Cornwall Association of Local Councils	Code of Conduct training Rosemary Savery	24.00
Paul Lamerton	Village maintenance	262.44
Karenza Heald	Mileage – January meeting and delivery of notices / signs	28.75
Karenza Heald	Zoom conference costs and printing	20.87
Karenza Heald	Wages – January / February / March 2022	1107.84
HMRC	P.A.Y.E. – January / February / March 2022 + amount owing from month 6 - £10.20	287.20
Reeford Manning	Parish footpath, seat maintenance and strimming.	962.50
Print Options	No dogs allowed signage	66.00

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Plus payment approval for invoices received after the agenda has been distributed

- d) **Defibrillator:** emergency replacement.
- e) **Grants & donations:**
  - (i) To consider the grant application / funding request from the Landrake with St Erney Parochial Church Council
  - (ii) To consider approval of other donations.
- f. To agree a budget for legal and other advice in respect of the Trustee arrangements for the Sir Robert Geffery Hall: Quotation received from Wellers Law Group.
7. To consider options for an electric charging point in the village hall car park – Discussion to be led by Cllr Mathers
8. Storm Eunice / Does the Council wish to lead on the implementation of an emergency plan?

## Standing items for update / reporting.

To minimise the timing of the meeting Councillors are asked to read submitted reports and submit comments / queries prior to the meeting.

9. Recreation Field
10. Sir Robert Geffery Memorial Hall – update on Trustee position.
11. Village playground and village maintenance – play park inspection
12. Environmental Sustainability Working Group - update from Cllr Mathers
13. Community Network Panel – update from Cllr Francis
14. Saltash Area Road Safety (SARS)
15. A38 Trerulefoot to Carkeel Safety Project
16. Community Broadband
17. Usage of designated Council email addresses

## Actions / Items to note.

18. **Correspondence**
  - Local Government Bulletins
  - Requests for electronic (instead of paper copies) of Landrake with St Erney Community Newsletter.
  - Communications relating to planning application PA22/00878
  - Family research – vicar of Landrake with Erney from 1915 to 1919.
  - Cornwall Council event notice – The Order shall come into operation at 12:00 on the 18th March 2022 and continue until 15:00 on the 18th March 2022. Road closure to facilitate the holding of the Sir Robert Geffery School Cross Country Run.
  - CALC: Training bulletin
19. To go through the actions from the previous meeting.
20. **Does the Council wish to host and annual parishioners meeting?** This is a public meeting chaired by the Chairman. Local Government Act 1972, c70, schedule 12, Part III 14(1) – The parish meeting of a parish shall assemble on some day between 1<sup>st</sup> March and 1<sup>st</sup> June, both inclusive, in every year. There is no legal requirement for the parish council to host such a meeting. Last year, due to Covid, the meeting did not take place. A parish meeting may be called by six local government electors of the parish.
21. **Date of next meeting, future items to be included on the next agenda and to raise any matter related to Council business not included on the agenda.**



Karenza Heald  
Clerk to the Landrake with St Erney Parish Council