

# Landrake with St Erney Parish Council

## Agenda for Full Parish Council meeting

Tuesday 12<sup>th</sup> April 2022 @ 7pm

Venue: The main hall at Sir Robert Geffery Memorial Hall

### OPEN FORUM

Members of the public are welcome to attend however there will be a limit of 20 people, including members of the Council. Members of the public are asked to email any questions ahead of the meeting.

- Anyone with COVID-19 symptoms or a positive test result should stay at home and self-isolate immediately.
- Please maintain social distancing.
- Please use sanitiser before entering the meeting.

## Agenda

### Open forum and Cornwall Councillor report

Parishioners and other individuals may, at the Chairman's discretion address the Parish Council immediately before the start of a Council meeting on any subject relevant to Council business. Such individuals may speak for no more than five minutes. Any other individuals wishing to speak on the same subject may also, at the Chairman's discretion, address the Council for not more than three minutes. Once the parish Council meeting itself starts no one apart from the members of the Parish Council may speak at the meeting

1. **Apologies of absence**
2. **Declarations of interest on any agenda item**
3. **Matters arising from the previous meeting**
4. **Planning**  
Update on Cornwall Council planning applications.

### Items for decision

5. **Approval of the minutes of the meeting held on Tuesday 8<sup>th</sup> March 2022**
6. **Finance**
  - a) **To note the Council's bank balance.**
  - b) **To review the Clerk's finance report.**
  - c) **To approve the Council's Asset Register**
  - d) **To approve the increase in the Clerk's hourly pay rate, as per the National Salary Awards for employees on the NALC model employment contract.**
  - e) **To approve the continuation of the CALC subscription fee.**
  - f) **Approval of payments as detailed below (where applicable amounts include reclaimable V.A.T.)**

Recipient	Details	Amount
WesternWeb	Website update – facility to add reports	54.00
Paul Lamerton	Maintenance	279.44
Duchy Defibrillator	Replacement defibrillator	480.00
Karenza Heald	Mileage – three journeys	33.75
Karenza Heald	2021-22 backpay	60.64
HMRC	PAYE	16.00
Reeford Manning	Seats	120.00
Cornwall Association of Local Councils	Subscription	468.88

**And to approve payment for invoices received after the agenda has been distributed, as presented in the meeting.**

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7. **Queens Platinum Jubilee:** To continue purchases / financial contribution to community organisations to commemorate the Queens Platinum Jubilee.
8. **Website improvements:** To approve the cost to add a Climate Change page as an editable page which you can update via the content management system, add a Climate Change tab to the side menu bar, change the colour of the side menu bar tabs to a range of brighter colours and remove the business section from the website would be £52.50 + VAT.

## Standing items for update / reporting.

To minimise the timing of the meeting Councillors are asked to read submitted reports and submit comments / queries prior to the meeting.

9. **Recreation Field** – to review the communication regarding the container.
10. **Sir Robert Geoffrey Memorial Hall** – future updates to be included as separate meetings..
11. **Village playground and village maintenance** – play park inspection
12. **Environmental Sustainability Working Group** - update from Cllr Mathers
13. **Community Network Panel** – update from Cllr Francis
14. **Saltash Area Road Safety (SARS)**
15. **A38 Trerulefoot to Carkeel Safety Project**
16. **Community Broadband**
17. **Usage of designated Council email addresses**

## Actions / Items to note.

18. **Correspondence**
  - Local Government Bulletins
  - CALC: Let's Talk Cornwall Community Governance Review page. Deadline 29<sup>th</sup> April 2022.
  - Safe A38 Zoom meeting: 7<sup>th</sup> April 2022
  - Openreach: update on broadband scheme
  - Full Fibre broadband enquiry from someone moving to Landrake
  - Sir Robert Geffery Hall booking enquiry – Drawn to the valley
  - Cornwall Hospice Care – request for funding.
  - Cornwall Citizens Advice – Spring 2022 newsletter.
  - The container at Landrake Recreation ground.
19. **To go through the actions from the previous meeting.**
20. **Date of next meeting, future items to be included on the next agenda and to raise any matter related to Council business not included on the agenda.**
21. **To resolve that pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 S100 (2) the public and press leave the meeting because of the confidential nature of the business to be transacted.**
22. **Closed session:** To review and approve the Council's appointed contractor's terms and agree budgets.



Karenza Heald  
Clerk to the Landrake with St Erney Parish Council