

# Landrake with St Erney Parish Council

## Minutes for Full Parish Council meeting Held at Sir Robert Geffery Memorial Hall 8<sup>th</sup> March 2022 @ 7pm

**Present:** Cllrs Mervyn Gingell, Graeme Francis, Dr Sara Walker, Penny Mathers, Nigel Owen, Trish Barton, Hazel Cartledge-Claus,  
In attendance: Mrs K J Heald, Parish Clerk, Cornwall Councillor Martin Worth

The Chair opened the meeting at 19:06hrs.

### Open forum and Cornwall Councillor report

There were no members of the public present.

Report / update from Cornwall Cllr Martin Worth

- He has spoken with the section inspector and will be arranging a meeting in the parish.
- Has just had a conference call with Sheryll Murray MP regarding an update on the A38. They are waiting an announcement from National Highways Team
- Discussions have taken place with other Councillors, reference devolutions – benefits which could come to Cornwall might include having a Cornish mayor (which would entail certain devolved powers).
- The scrutiny committee met today. One key point was the Celtic Sea. A prime development for FLOW (Floating Offshore wind). This is a huge development around the port of Falmouth with the potential for £3,000 jobs for Cornwall. The business plan is available online.

### 148. Apologies of absence (A.I.1)

Apologies received from Cllr Kathy Smearden. Cllr Cllr Rosemary Savery was absent from the meeting.

### 149. Declarations of interest on any agenda item (A.I.2)

Cllr Mervyn Gingell – agenda item 4, due to being a neighbour of the applicant for planning application PA22/0078.

Cllr Trish Barton declared an interest on an item 6e relating to the grant for the churchyard..

### 150. Matters arising from the previous meeting (A.I.3)

None

19:10hr Cllr Gingell vacated the meeting.

### Items for Council approval / Council decision

#### 151. Planning (A.I.4)

**Update on recent Cornwall Council Planning decisions and to consider planning applications as detailed below:**

**Application** : PA22/00878  
**Proposal** : Extension to dwelling  
**Location** : 1 Menhinick Close, Landrake, Cornwall, PL12 5DJ.  
**Applicant** : Mr P Livick  
**Grid ref** : 237538 / 60509

Cllr Graeme Francis led the discussion. The Councillors noted the objections on the Cornwall Council online planning portal from the neighbours, particularly relating to loss of light. Councillors also raised concerns about the overdevelopment of the site and loss of parking space. Following discussions, the following proposal was made by Cllr Francis reflecting the views expressed.

*“The Parish object to the proposed application on the grounds of loss of light effected by the neighbouring property. The Council would encourage a proposal which does affect the over development of the site. (i.e. does not expand on the curtilage of the site and any development goes upwards). The motion was seconded by Cllr Mathers and carried with the one Councillor,*

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who supported the objection due to loss of light but abstained from objection relating to over development. **Resolved.**

Cllr Gingell returned to the meeting room.

## 152. Approval of the minutes of the meeting held on Tuesday 8<sup>th</sup> February 2022 (A.I.5)

It was proposed by Cllr Owen, seconded by Cllr Barton and unanimously agreed by all Councillors to the minutes of the Parish Council are approved as a true and accurate record of the meeting. **Resolved.**

## 153. Finance (A.I.6)

### a) To note the Council's bank balance.

£15,295.37 – Unity Trust current account

£25,011.18 - Nationwide Building Society savings account (includes £6.12 interest)

### b) To review the Clerk's finance report.

The Clerk displayed a finance report on the overhead project. A new section included expenditure comparison between the last two years.

### c) Approval of payments as detailed below (where applicable amounts include reclaimable V.A.T.)

Recipient	Details	Amount
Cornwall Association of Local Councils	Code of Conduct training Rosemary Savery	24.00
Paul Lamerton	Village maintenance	262.44
Karenza Heald	Mileage – January meeting and delivery of notices / signs	28.75
Karenza Heald	Zoom conference costs and printing	20.87
Karenza Heald	Wages – January / February / March 2022	1107.84
HMRC	P.A.Y.E. – January / February / March 2022 + amount owing from month 6 - £10.20	287.20
Reeford Manning	Parish footpath, seat maintenance and strimming.	962.50
Print Options	No dogs allowed signage	66.00

In addition to the payments listed above Cllr Gingell informed the Council of the following additional payments:

Duchy Defibrillator	Annual maintenance	228.00
Sir Robert Geffery	Hall hire rent	150.00

It was proposed by Cllr Cartledge-Claus, seconded by Cllr Barton and unanimously agreed by all Councillors to approve the payments as listed above. **Resolved.**

### d) Defibrillator: emergency replacement.

Cllr Gingell informed the Council that Reeford Manning had donated £200.00 towards the cost of the defibrillator running costs.

Cllr Barton suggested the Council provides signage in other parts of the parish stating where the nearest defibrillator is.

Cllr Gingell advised the battery of the defibrillator had down to 1%. The maintenance contract includes the replacement of the pads. Quotations were received for two options.

Option 1: Replacement of the battery at a cost £250.00 plus V.A.T. (the battery would need replacing in four years)

Option 2: To replace the defibrillator within the cabinet with a different model at a cost of £480.00. The pads and battery would get changed when required.

It was proposed by Cllr Graeme, seconded to Cllr Cartledge-Claus and unanimously agreed by all Councillors to ratify the emergency, health & safety decision to accept the quotation of £480.00.

The Clerk suggested the Council may need to purchase another defibrillator in other parts of the parish. Cllr Gingell said he would be concerned about running costs. Cornwall Cllr Martin Worth

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suggested the Clerk contacts Botus Fleming. Cllr Mathers suggested the Council contacts Dolbeare.

Actions:

Contact the Clerk of Botus Fleming to see how much they pay for the defibrillators.

Contact the owners / managers of Dolbeare Court.

Review options for funding of additional defibrillators. (Howton Solar Farm).

Compare costs other Councils pay for defibrillators and the running costs.

19:55 Cllr Barton vacated the room.

## e) Grants & donations:

### (i) To consider the grant application / funding request from the Landrake with St Erney Parochial Church Council.

It was proposed by Cllr Gingell, seconded by Cllr Walker and unanimously agreed by all

Councillors that the Council agrees the funding of £750.00 towards the funding of the churchyard.

**Resolved.**

Cllr Barton returned to the meeting room.

### (ii) To consider approval of other donations.

It was proposed by Cllr Walker, seconded by Cllr Cartledge Claus and agreed by all Councillors that the Council donates £50.00 to Cornwall Air Ambulance and £50.00 to the Citizens Advice Bureau. **Resolved.**

It was proposed by Cllr Walker, seconded by Cllr Cartledge-Claus and unanimously agreed by all Councillors that the Council donates £200.00 to the Sir Robert Geffery Hall committee and £50.00 to Saltash Foodbank. **Resolved.**

## f) To agree a budget for legal and other advice in respect of the Trustee arrangements for the Sir Robert Geffery Hall:

Cllr Gingell advised the hall committee will be standing down in May.

Cllr Francis advised a meeting took place with Nikki George, Cornwall Rural Community Council.

Quotations had been received from Wellers Hedley solicitors and Cornwall Rural Community Council. It was agreed the Council needs to review the trustee position of the hall and a Zoom

meeting will be arranged. It was proposed by Cllr Francis, seconded by Cllr Mathers and unanimously agreed by all Councillors that the Council budgets £2,000 towards the costs of legal fees and costs incurred setting procedures in place and amending the governing document for the sole trustees of the Sir Robert Geffery Hall. Action: Parish Clerk to arrange a Zoom meeting for the trustees.

## 154. To consider options for an electric charging point in the village hall car park (A.I.7)

Cllr Mathers discussed prices, funding and options for the installation of an electric charging point in the Sir Robert Geffery memorial hall car park.

Cornwall Cllr Martin Worth agreed to send the Clerk some Cornwall Council weblinks.

## 155. Community Emergency Plans (A.I.8)

The Council discussed the recent issues during Storm Eunice, the loss of power over several days and the contingency plans which could be put in place for emergencies. Cllr Gingell explained he knocked on doors delivering information but due to data protection the council did not have information on the vulnerable, who may need support. Cllr Gingell thanked Cllr Cartledge-Claus for opening up the chapel and also acknowledged the members of the parochial church council who made the church hall available.

20:51hrs Cllr Cartledge-Claus left the meeting.

Cornwall Cllr Martin Worth joined the meeting and talked about his experience, as Chairman of Landulph Parish Council, in completing a Community Emergency Plan.

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The Clerk showed the Councillors a template of Cornwall Council template of Community Emergency Plans.

It was agreed the Council would reach out to the community in the hope of getting people involved in the production of a plan. Cllr Francis offered to help the Clerk compile a letter to be sent to the parishioners who, following the recent survey, submitted their details agreed to volunteer support in the community.

## Standing items for update / reporting.

**To minimise the timing of the meeting Councillors are asked to read submitted reports and submit comments / queries prior to the meeting.**

### **156 Recreation Field (A.I.9)**

Cllr Gingell advised 'no dogs allowed' signs have been installed.

### **157. Sir Robert Geffrey Memorial Hall (A.I.10)**

**Covered under minute 153f, agenda item 6. Zoom meeting to be arranged.**

### **158. Village playground and village maintenance.** Play Park inspection booked.

### **159. Environmental Sustainability Working Group (A.I.12)**

Cllr Mathers said letters had been sent to landowners regarding the possibility of donating land for community use. There have not been any responses so far.

Cllr Mathers informed the Council about the opportunity of grants for electric charging points.

Cllr Martin Worth agreed to send some information via the clerk.

It was agreed Cllr Walker and Cllr Mathers would work together to look at options.

The Council agreed the Sir Robert Geffery Hall would be a good location for electric charging points.

### **160. Community Network Panel (A.I.13)**

Cllr Francis advised a meeting will take place next week. The panel will discuss submitted Highway Improvement schemes.

### **161. Saltash Area Road Safety (SARS) (A.I.14).** No updates.

### **162. A38 Trerulefoot to Carkeel Safety Project (A.I.15)**

Cllr Francis advised he had received an email from National Highways and public consultation is expected to be in June / July this year.

### **163. Community Broadband (A.I.16)**

An email has been received from the Openreach Rural Engagement Manager saying *"The parish won't be included in the procurement, I am sorry. I've written to BDUK and asked for confirmation that we can continue with the funding approval that we received prior to procurement."*

Action: Clerk to chase to see if the prepared information leaflet could be funded and circulated.

### **164. Usage of designated Council email addresses (A.I.17).** No updates. Councillors were reminded to use the official gov.uk email address.

## Actions / Items to note.

### **165. Correspondence (A.18)**

- Local Government Bulletins
- Requests for electronic (instead of paper copies) of Landrake with St Erney Community Newsletter.
- Communications relating to planning application PA22/00878
- Family research – vicar of Landrake with Erney from 1915 to 1919.
- Cornwall Council event notice – The Order shall come into operation at 12:00 on the 18th March 2022 and continue until 15:00 on the 18th March 2022. Road closure to facilitate the holding of the Sir Robert Geffery School Cross Country Run.
- CALC: Training bulletin and CALC AGM.

### **166. To go through the actions from the previous meeting.(A.I.19).** Due to time constraints the actions were not looked at in details. Councillors were asked to review the list.

### **167. Annual parishioners meeting? (A.I.20)**

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The Councillors decided to host an Annual Parishioners meeting at this time but may look to hosting an open public meeting later on in the year.

**168. Date of next meeting, future items to be included on the next agenda and to raise any matter related to Council business not included on the agenda. (A.I.21)**

Cllr Francis said at the next meeting the approval of contractor's terms and conditions will be included as a closed session item on the agenda.

Cllr Mathers asked if the WIFI code for the hall could be provided for the next meeting.

Date of next meeting: Tuesday 12<sup>th</sup> April 2022.

The meetings closed at 21:06hrs