

Landrake with St Erney Parish Council

8th June 2022

Agenda for Full Parish Council meeting Tuesday 14th June 2022 @ 7pm

Venue: The main hall at Sir Robert Geffery Memorial Hall

OPEN FORUM

Members of the public are welcome to attend however there will be a limit of 20 people, including members of the Council. Members of the public are asked to email any questions ahead of the meeting.

- Anyone with COVID-19 symptoms or a positive test result should stay at home and self-isolate immediately.
- Please maintain social distancing.
- Please use sanitiser before entering the meeting.

Agenda

Open forum and Cornwall Councillor report

Parishioners and other individuals may, at the Chairman's discretion address the Parish Council immediately before the start of a Council meeting on any subject relevant to Council business. Such individuals may speak for no more than five minutes. Any other individuals wishing to speak on the same subject may also, at the Chairman's discretion, address the Council for not more than three minutes. Once the parish Council meeting itself starts no one apart from the members of the Parish Council may speak at the meeting

1. **Apologies of absence**
2. **Declarations of interest on any agenda item and if relevant approval of dispensations.**
3. **Matters arising from the previous meeting**
 - a. Formal approval (covered under closed session by Zoom) of the appointment of Council's maintenance contractor.
 - b. Completion of Declaration of Office forms from the Chairman & Vice Chairman
4. **Planning**
 - a. **Parish Council consultee response for planning application PA21/07331**

Proposal : Complete refurbishment and renovation of existing dwelling house
Address : Higher Cuttivet, Landrake, Saltash, Cornwall, PL12 5AW
Applicant : Mr Stephens
 - b. **Parish Council consultee response for planning application PA22/04259**

Proposal : Proposed loft conversion to provide additional living accommodation, addition of solar panels to the existing roof, replacement UPVC windows and widening of the front entrance by an additional 2 meters
Address : Springbank, Church Street, Landrake, Cornwall
Applicant : Mr Barrow
5. **Minutes of previous meeting: Approval of the minutes of the meeting held on Tuesday 10th May 2022**
6. **Finance**
 - a) **To note the Council's bank balance.**
 - b) **To review the Clerk's finance report.**
 - c) **Approval of payments as detailed below** (where applicable amounts include reclaimable V.A.T.)

Recipient	Details	Amount
K Heald	Sir Robert Geffery Hall Hire: admin costs	25.00
K Heald	Milage – print, postage & Zoom	11.25
K Heald	Admin costs	16.85
K Heald, Parish Clerk	Wages – April to June 2022 and home office allowance	1,122.24

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HMRC	PAYE – April to June 2022	262.60
Tim Lamerton	Village maintenance	353.65
Paul Lamerton	Village maintenance	90.00

And to approve payment for invoices received after the agenda has been distributed, as presented in the meeting.

7. **To consider ‘Welcome to Landrake, please take your litter home with you’. signage at Notter Bridge entrance and agree budget.**
8. **Website improvements:** Agree procedures for uploading Environment and Climate change data
9. **Policies and procedures:**
To approve the adoption of the CALC Freedom of Information Act Policy for handling requests for Information (Deferred from previous meeting).

Standing items for update / reporting.

To minimise the timing of the meeting Councillors are asked to read submitted reports and submit comments / queries prior to the meeting.

10. **Recreation Field**
11. **Village playground and village maintenance**
12. **Environmental Sustainability Working Group** - updates from Cllr Mathers and Cllr Smeardon ref footpaths.
13. **Community Network Panel** – update from Cllr Francis
14. **Saltash Area Road Safety (SARS)**
15. **A38 Trerulefoot to Carkeel Safety Project** - update from Stakeholder meeting.
16. **Community Broadband**

Actions / Items to note.

17. **Correspondence**
 - Local Government Bulletins.
 - Cornwall AONB Management Plan 2022-2027.
 - Drawn to the Valley: Hall booking enquiry.
 - CS Associates / National Highways: Hall booking enquiry
 - Cornwall Council briefing for Town and Parish Councils on the County Deal.
 - Catherine Thomson, Community Link Officer - Defra village hall grant scheme
 - Catherine Thomson, Community Link Officer - Cornwall Active Travel Challenge
 - Cornish Buildings Group: Builds at risk summer update
18. **To go through outstanding actions from the previous meetings**
19. **Date of next meeting and future items for consideration**



Karenza Heald
Clerk to the Landrake with St Erney Parish Council

Sir Robert Geffery Hall – Sole Trustees meeting

After the Council meeting members are asked to remain in the meeting for an update on the Sir Robert Geffery Hall.