

# Landrake with St Erney Parish Council

## Minutes of Full Parish Council meeting held on Tuesday 14<sup>th</sup> June 2022 @ 7pm in the main hall of Sir Robert Geffery Memorial Hall

**Present:** Cllrs Mervyn Gingell (Chairman), Graeme Francis (Vice Chairman), Dr Sara Walker, Penny Mathers and Kathy Smeardon

**In attendance:** Mrs K J Heald, Parish Clerk, Cornwall Councillor Martin Worth.

The Chair opened the meeting at 19:05hrs.

### Open forum and Cornwall Councillor report

There were no members of the public present.

### Report / Update from Cornwall Councillor Martin Worth

- The Tamara Landscape Project for the Tamar Valley is going well, with employment opportunities.
- Previously CC Martin Worth was a member of the Customer Support Overview Committee. He is now a member of the Economic Growth and Development Overview and Scrutiny committee.
- CC Martin Worth is still the Joint Chair of the Tamar Bridge
- A committee member of Tamar Valley Area of Outstanding Natural Beauty
- A committee member of Mount Edgumbe Joint Committee.
- CC Martin will be attending a Tamar Bridge & Torpoint Ferry Joint Committee meeting on 24<sup>th</sup> June at Plymouth City Council chambers. Landrake with St Erney Parish Council are encouraged to write to the committee and ask a public question. Attendees will be issued with a time slot.
- By coincidence, there will be fuel protests on 24<sup>th</sup> June regarding the increase in tolls.
- Landulph Parish Council recently had British Heart Foundation provide a CPR course.

### 23. Apologies of absence (A.I.1)

Apologies received from Cllr Dr Sara Walker. Cllr Trish Barton was also absent from the meeting.

### 24. Declarations of interest on any agenda item and if relevant approval of dispensations. (A.I.2)

None

### 25. Matters arising from the previous meeting (A.I.3)

- a. **Village maintenance contractor:** Cllr Gingell confirmed, under closed session, following consultation with the Councillors, the Mr Tim Lamerton had been interviewed and offered the position of Village Maintenance contractor for the Council. References had been obtained.
- b. **Declaration of acceptance of office:** It was noted the Declaration of Office forms had been signed by the Chairman & Vice Chairman

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## 26. Planning (A.I.4)

### a. Parish Council consultee response for planning application PA21/07331

**Proposal :** Complete refurbishment and renovation of existing dwelling house

**Address :** Higher Cuttivet, Landrake, Saltash, Cornwall, PL12 5AW

**Applicant:** Mr Stephens

It was proposed by Cllr Smeardon, seconded by Cllr Owen and unanimously agreed by all Councillors that the Council supports this application. **Resolved.**

### b. Parish Council consultee response for planning application PA22/04259

**Proposal :** Proposed loft conversion to provide additional living accommodation, addition of solar panels to the existing roof, replacement UPVC windows and widening of the front entrance by an additional 2 meters

**Address :** Springbank, Church Street, Landrake, Cornwall

**Applicant:** Mr Barrow

It was proposed by Cllr Cartledge-Claus, seconded by Cllr Francis and unanimously agreed by all Councillors that the Council supports this application. **Resolved**

## 27. Minutes of previous meeting: Approval of the minutes of the meeting held on Tuesday 10<sup>th</sup> May 2022 (A.I.5)

It was proposed by Cllr Owen, seconded by Cllr Mathers and unanimously agreed by all Councillors that the minutes of the meeting held on 10<sup>th</sup> May 2022 are approved as a true and accurate record of the meeting. **Resolved.**

## 28. Finance (A.I.6)

a) **The Councillors bank balance:** It was noted the Council's current account balance with Unity Trust is £17,968.40

b) **To review the Clerk's finance report.**

c) **Approval of payments as detailed below** (where applicable amounts include reclaimable V.A.T.)

Recipient	Details	Amount
K Heald	Sir Robert Geffery Hall Hire: admin costs	25.00
K Heald	Milage – print, postage & Zoom	11.25
K Heald	Admin costs	16.85
K Heald, Parish Clerk	April to June 2022 wages & home office allowance	1,122.24
HMRC	PAYE – April to June 2022	262.60
Tim Lamerton	Village maintenance	353.65
Paul Lamerton	Village maintenance	90.00
Cornwall Rural Community Charity	Community service - survey	380.00
Valued Products	Home Park road signage	152.88
Notter Bridge	Services for Community & Village Hall Committee	120.00

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The Clerk advised in addition to payments noted on the agenda, invoices had been requested from Cornwall Rural Community Charity and Valued Products. An amount will also be due to Notter Bridge, as agreed at the previous Council meeting. It was proposed by Cllr Mathers, seconded by Cllr Cartledge-Claus and unanimously agreed by all Councillors to approve the payments as listed above. **Resolved.**

**29. To consider 'Welcome to Landrake, please take your litter home with you'. signage at Notter Bridge entrance and agree budget. (A.I.7)**

The Council discussed the issues of litter at length. Following discussions, it was agreed the Clerk would contact McDonalds and other nearby fast food establishments to investigate the possibility of sponsorship / financial contribution towards the signage. Should the Council be unable to obtain funding contribution then it was proposed by Cllr Gingell, seconded by Cllr Savery and unanimously agreed by all Councillors that the Council allocates a budget of £300 towards the signage. **Resolved.**

**30. Website improvements – Climate and Environment content. (A.I.8)**

The Council's website, Western Web had been in touch to say the website content must comply with Website accessibility regulations. The set up of the website is not geared for multi-use administration. Following discussion, it was agreed Cllr Mathers would provide the Parish Clerk with the relevant content and the Clerk would update the content.

**31. Policies and procedures: (A.I.9):** The Council was asked to approve the adoption of the CALC Freedom of Information Act Policy for handling requests for Information (Deferred from previous meeting). It was proposed by Cllr Owen, seconded by Cllr Francis and unanimously agreed by all Councillors that the Council approves the policy circulated by the Parish Clerk. **Resolved.**

**Standing items for update / reporting.**

**To minimise the timing of the meeting Councillors are asked to read submitted reports and submit comments / queries prior to the meeting.**

**32. Recreation Field (A.I.10)**

A spare dog waste bin, which was stored in the metal container has been installed.

**33. Village playground and village maintenance (A.I.11)**

The footpath from Home Park to Congdons Orchard has been cleared.

**34. Environmental Sustainability Working Group (A.I.12)**

Notes had been circulated to all Councillors and uploaded on the website with the Council's meeting documents. Cllr Mathers said the group could do with more members. An update was provided on the recent walk led by Cllr Mathers.

20:01 Cllr Smeardon left the meeting.

**35. Community Network Panel (A.I.13)**

To current update.

**36. Saltash Area Road Safety (SARS) – (A.I.14)**

No update to report.

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## 37. A38 Trerulefoot to Carkeel Safety Project – (A.I.15)

Cllr Francis summarised the presentation from National Highways (NH) on 9th June (attended by Cllrs Gingell, Francis, Barton and Mathers).

The safety improvements put forward as a package from NH included the following:

- speed cameras
- reduced speed limits of 30MPH in Landrake and Tideford,
- traffic light crossings in Landrake and Tideford,
- improvements to the highway in Hay Lake and other locations to smooth out the sharper bends, making certain road junctions “turn left only”.

These amendments broadly reflect the views of the Parish expressed in the Survey last year. A bypass was not on the agenda at this time, and the view of the Parish Council was that this represented the best opportunity to improve the A38 in the short term. The A38 Safety package is competing with many other schemes for £347m of Government Funding in the period 2020-2025. The Government is using a Value for Money model to determine which projects get the funding. If local people actively support the project through the consultation:

(<https://highwaysengland.citizenspace.com/he/a38-trerulefoot-to-carkeel-safety-package>) this would be taken into account in any decision. The consultation is ongoing from 10th June to 22nd July.

Online link for the consultation is : [A38 Trerulefoot to Carkeel Safety Package - National Highways - Citizen Space](#)

Public consultation meetings are being held as follows :

- Saltash Guildhall, Fore Street, Saltash, PL12 6JQ 1 July 2022 2pm-7pm
- Saltash Guildhall, Fore Street, Saltash, PL12 6JQ 2 July 2022 9am-2pm
- Royal British Legion Club, Church Road, Tideford, Saltash, PL12 5HW 14 July 2022 3pm-8pm
- Royal British Legion Club, Church Road, Tideford, Saltash, PL12 5HW 15 July 2022 9am-12pm

Brochures may be picked up from these locations and responses handed in.

The Parish Council resolved unanimously to support the A38 Safety Package and to publicise this support and encourage members of the Community to support it, to increase the probability that the package secures the funding from Central Government.

It was proposed by Cllr Gingell, seconded by Cllr Owen and unanimously agreed by all Councillors that the Council supports the proposals and promotes the consultation events.  
**Resolved.**

## 38. Community Broadband – (A.I.16)

It was agreed the Clerk would be tasked with chasing up an update on the situation regarding the pledges for the Openreach broadband scheme.

Cllr Gingell thanked Cllr Walker and Cllrs Mathers for helping him accompanying Geraint James, Openreach Rural Engagement Manager, on his walk about in the parish promoting the scheme.

## Actions / Items to note.

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## 39. Correspondence (A.I.17)

- Local Government Bulletins.
- Cornwall AONB Management Plan 2022-2027.
- Drawn to the Valley: Hall booking enquiry.
- CS Associates / National Highways: Hall booking enquiry
- Cornwall Council briefing for Town and Parish Councils on the County Deal.
- Catherine Thomson, Community Link Officer - Defra village hall grant scheme
- Catherine Thomson, Community Link Officer - Cornwall Active Travel Challenge
- Cornish Buildings Group: Builds at risk summer update

## 40. To go through outstanding actions from the previous meetings (A.I.18)

The Clerk went through the actions outstanding.

- Parish Logo:** It was agreed to budget £200 towards a new logo (CC Martin Worth said Landulph Parish Council used 99 Designs.
- Memorial noticeboards and display:** Cllr Savery agreed to contact Paul Lamerton for a quotation and printers in Liskeard.
- Emergency Plan:** It was agreed you cannot account for every type of emergency and as long as the Council is aware of who the main contacts are, e.g., for the community buildings in the parish then there is not a need to formulate an Emergency Plan using Cornwall Council's template.

## 19. Date of next meeting and future items for consideration

Cllr Cartledge-Claus raised concern over anti-social behaviour in the recreation field.

The meeting closed at 20:44hrs



Karenza Heald  
Clerk to the Landrake with St Erney Parish Council

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## Sir Robert Geffery Hall – Sole Trustees meeting

After the Council meeting members remained in the meeting for a brief update on the Sir Robert Geffery Hall. (See separate document)