

Landrake with St Erney Parish Council

Thursday 3rd November 2022

Notice is hereby given that the full council meeting of Landrake with St Erney Parish Council will be held on Tuesday 8th November 2022 at 7pm in Sir Robert Geffery Memorial Hall.

The previous minutes and any supporting papers relating to this meeting are available of Landrake with St Erney Parish Council's website.

Members of the public are welcome to attend the meeting and raise any questions relating to agenda items. It is helpful if questions could be emailed to clerk@landrakeparishcouncil.gov.uk ahead of the meeting.

If you have tested positive for Covid or have Covid symptoms please do not attend the meeting.

Agenda for Full Parish Council meeting Tuesday 8th November 2022 at 7pm Venue: Sir Robert Geffery Memorial Hall, The Annex

Open forum and Cornwall Councillor report

Parishioners and other individuals may, at the Chairman's discretion address the Parish Council immediately before the start of a Council meeting on any subject relevant to Council business. Such individuals may speak for no more than five minutes. Any other individuals wishing to speak on the same subject may also, at the Chairman's discretion, address the Council for not more than three minutes. Once the parish Council meeting itself starts no one apart from the members of the Parish Council may speak at the meeting

- 1. To receive apologies for absence**
- 2. Declarations of interest on any agenda item and if relevant approval of dispensations.**
- 3. Matters arising from the previous meeting**
- 4. Planning consultee decision and planning updates**
 - (i) Landrake with St Erney Parish Council consultee response for Planning application PA22/09091
Proposal : Change of use of building from stables to holiday let
Location : Buller Park, Landrake,
Applicant: Mr J Pearn
Grid ref : 236059/6082
 - (ii) Landrake with St Erney Parish council consultee response for planning application PA22/08737
Proposal : Change of use of building from agricultural storage to the repair and maintenance of agricultural machinery and vehicles.
Location : Buller Park, Landrake
Applicant : Mr J Pearn
Grid ref : 236059 / 60821
 - (ii) Update on Cornwall Council planning decisions
- 5. Minutes of previous meeting: Approval of the minutes of the meeting held on Tuesday 11th October 2022.**
- 6. The Bullers Arms:** Request to register as an Asset of Community Value
- 7. Finance**
 - a) **To note the Council's bank balance.**
 - b) **To review the Clerk's budget report, collated following a finance review meeting with the Finance Working Group, and to:**
 - (i) approve the budget for 2023-24 and
 - (ii) approve the recommended precept submission

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c) Council payments

(i) Approval of payments as detailed (where applicable amounts include reclaimable V.A.T.)

Recipient	Details	Amount
K Heald	Mileage – October part journey (no claim for personal journey) on 23/10/2022, 5.4 miles @ 45p per mile	3.68
	Collect package from Torpoint post office – 10 miles x 0.45p per mile.	4.68
	November meeting – 25 miles x 0.45p per mile	11.25
K Heald	Admin costs	19.45
K Heald	Back pay for Local Government pay award from April 2022	233.92
HMRC	Tax due on back pay	58.40
K Heald	Staff wages and home office allowance Oct, Nov & Dec 2022	1,122.24
HMRC	PAYE – Tax due Oct, Nov & Dec 2022	283.40
Tim Lamerton	October 2022	390.36

and to approve any payments received after circulation of the agenda and prese

(ii) Approval of payments contractual payments and payments made under delegated authority

Recipient	Details	Amount
BT	Broadband for Sir Robert Geffery Memorial Hall (Defibrillator)	185.10

8. Policies and procedures

To approve the Safeguarding Policy, as per the amendments from the last council meeting.

9. Traffic & Transport

To approve the quotation(s) for signage in Congdon's Orchard

Standing items for update / reporting.

To minimise the timing of the meeting Councillors are asked to read submitted reports and submit comments / queries prior to the meeting.

10. Recreation Field

11. **Village playground and village maintenance** – update on Tim Lamerton's PA1 & PA6 course and approve the budget and works required for additional forthcoming village maintenance works, not covered in previous meetings.

12. **Environmental Sustainability Working Group** - Meeting to be held on 9th November 2022

13. **Community Network Panel** – To give the Parish Council's response to the consultation to the role and boundaries – the changes from the Community Network Panels to Community Area Partnership.

14. **Saltash Area Road Safety (SARS):** Future dates Thursday 19th January, Thursday 16th March

15. **A38 Trerulefoot to Carkeel Safety Project.**

16. **Community Broadband** - update

Actions / Items to note.

17. Correspondence

- **Local Government Bulletins**
- **Consultation - Cornwall Landscape Character Assessment and AGLV Review**
- **Cornwall Council – Communities Support Assistant:** St Germans and Area Public Transport Group Survey results for your information.
- **CEC Environment:** Consultation - Cornwall Landscape Character Assessment and AGLV Review
- **Network Rail / Great Western Railway:** Rail Strike updates
- **Landrake Carnival Committee:** Request to remove information from the Parish Council website, due to the committee

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- **Plymouth City Council:** Peninsula Transport Business Plan 2022/2023
- **Dogs Trust Ilfracombe- Canine Care Card Service**
- **Cornwall Council:** Advanced notification of public access/consultee access unavailability - From 9am Tuesday 8 November to 6pm Thursday 10 November 2022
- **Cornwall Association of Local Councils:** Safeguarding T&PC Briefing: Tuesday 22 November 10am -Teams Invite
- **Cornwall Council:** Planning News for Local Councils and Agents – Autumn 2022
- **IPS Group:** Apology for recent mail campaign
- **White Rose UK Ltd:** Payment of £100 for Landrake litter signage

18. To go through outstanding actions from the previous meetings.

Minute	Action	Status / Notes
6 13/04/21	Cllr Savery, Cllr Smeardon and Cllr Cartledge-Claus agreed to do some research regarding skatepark / youth facilities and report back to the Council.	Outstanding
13 04/05/21	Review the constitution for the Sir Robert Geffery Memorial Hall. Note: Parish Council are recorded as sole trustees on the charity commission website but currently act as custodian trustees.	Constitution agreed – needs submitting to charity commission
63 14/09/21	Report for next Council meeting on the footpaths	New 14/09/21
125 09/11/21	Cllr Savery recommended relocation of the old, disused noticeboard to the war memorial and also agreed to collate historical information on local service personnel.	Outstanding
174d 12/04/22	Asset register: check ownership and responsibility of wells in the parish.	Outstanding – obtain address
40 (i) 14/06/22	Council previous agreed to approach the local primary school with view to running a competition for a new Council logo (minute 33, 8 th June 2021) Following discussion, it was agreed to approach a designer A budget of £200 agreed of £200 was agreed..	Approach local designers.
51 12/07/22	Environment & Sustainability Working group: Open evening to be organised for September 2022	T.B.C.
62 11/10/22	Parish Clerk to obtain prices of signage and include on the agenda for the next meeting. Cllr Gingell to speak to the landowners regarding positioning of the signage.	In progress
66c(iii) 11/10/22	Order replacement bin from Glasdon UK	Actioned
67 11/10/22	Resolution to sign up to the Civility and Respect please	Actioned CALC notified
70 11/10/22	Clerk to forward Cllr Savery's details to the organiser of the proposed poppy display	Actioned
71 11/10/22	Clerk to contact Pillaton Parish Clerk regarding the purchase of new fire proof seating.	Outstanding

19. Date of next meeting and future items for consideration at the next meeting



Karenza Heald
Clerk to the Landrake with St Erney Parish Council

Sir Robert Geffery Hall – Sole Trustees meeting

After the Council meeting members are asked to remain in the meeting for an update on the Sir Robert Geffery Hall.