

Landrake with St Erney Parish Council

Minutes of Full Parish Council meeting held on Tuesday 8th November 2022 @ 7pm in the main hall of Sir Robert Geffery Memorial Hall

Present: Cllrs Mervyn Gingell (Chairman), Graeme Francis (Vice Chairman), Patricia Barton, Penny Mathers, Dr Sara Walker and Hazel Cartledge-Claus.

In attendance: Mrs K J Heald, Parish Clerk, Cornwall Councillor Martin Worth.

The Chairman opened the meeting at 19:02hrs.

There were three members of the public present and CC Martin Worth

Open forum and Cornwall Councillor report

Three of the members of the public attended the meeting in respect of the Bullers Arms and their request for the Parish Council to nominate the pub as an Asset of Community value.

Updates from Cornwall Councillor Martin Worth.

For more detailed information see appendix 1.

- **Use of a Newquay Hotel for asylum seekers:** At the weekend Cornwall Council was surprised to discover, how commandeered the Home Officer, a hotel in Newquay has been utilised to host refugees. CC Martin Worth referred to Steve Double MP's statement. (See appendix 1i). He does not know yet whether the refugees are economic refugees, but the council has been assured this would only be for the winter and wouldn't have any impact on the holiday seasons. Cornwall Council welcome the refugees, but this was not anticipated.
- **Cornwall Council Finances:** The Autumn statement is due on 17th November. All statutory and non-statutory services from April next year are being reviewed.
- **County deal:** On hold until 17th November 2022.
- **Spaceport Cornwall (Newquay Airport):** An event is planned for the near future to launch Cosmic Girl from Newport Airport.
- **Transport:** Cllr G Francis asked CC Martin Worth on whether Highways England should cover the costs for the Tamar Bridge. CC Martin Worth responded Cornwall Council's new portfolio holder for transport, Connor Donnithorne, will be working with the consultants as part of the business case to present to the government for funding.

80. To receive apologies for absence (A.I.1)

Apologies received from Cllr R Savery. Cllr K Smeardon was absent from the meeting.

81. Declarations of interest on any agenda item and if relevant approval of dispensations (A.I.2)

None

82. Matters arising from the previous meeting (A.I.3)

None

83. Planning consultee decision and planning updates (A.I.4)

(i) Landrake with St Erney Parish Council consultee response for Planning application **PA22/09091**

Proposal : Change of use of building from stables to holiday let

Location : Buller Park, Landrake,

Applicant : Mr J Pearn

Grid ref : 236059/6082

It was proposed by Cllr Gingell, seconded by Cllr Walker and unanimously agreed by all Councillors that the Council supports this application. **Resolved.**

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- (ii) Landrake with St Erney Parish Council consultee response for Planning application **PA22/08737**
Proposal : Change of use of building from agricultural storage to the repair and maintenance of agricultural machinery and vehicles.
Location : Buller Park, Landrake
Applicant : Mr J Pearn
Grid ref : 236059 / 60821
It was proposed by Cllr Owen, seconded by Cllr Barton and unanimously agreed by all Councillors that the Council supports this application. **Resolved.**
- (iii) **Update on Cornwall Council planning decisions**
Nothing reported

84. Minutes of previous meeting: Approval of the minutes of the meeting held on Tuesday 11th October 2022. (A.I.5)

It was proposed by Cllr Francis, seconded by Cllr Mathers and unanimously agreed by all Councillors that the minutes of the Parish Council meeting held on 11th October 2022 are approved as a true and accurate record of the meeting. **Resolved.**

85. The Bullers Arms: Request to register as an Asset of Community Value (A.I.6)

Cllr Gingell said he had spoken with the landlord and was told for financial reasons they have decided it is cheaper not to open but to continue paying the rent.

The meeting was opened to the members of the public

A question was raised over the Neighbourhood Development Plan (NDP) and the planning protection for the pub. The response from the Councillors was the NDP was not set in stone.

Comments were raised from members of the public that the closure of the Bullers Arms would be at the detriment of the community, and it has happened at the worst time possible – just after the pandemic.

CC Martin Worth joined the discussion and drew on his experience as Chairman of Landulph Parish Council, where they have been involved in registering public houses as Assets of Community Value. CC Martin Worth said it was important to get the facts and determine that there is community support.

The Councillors discussed the position of the Bullers Arms and it was agreed not to proceed at this time but keep this as a standing item on the agenda and to monitor the situation.

86. Finance (A.I.7)

a) **To note the Council's bank balance:** It was noted the balance in the Unity Trust bank account was £22,587.45.

b) **To review the Clerk's budget report, collated following a finance review meeting with the Finance Working Group, and to:**

(i) approve the budget for 2023-24 and

(ii) approve the recommended precept submission

The Councillors reviewed the budget report. See appendix 2

Cllr Owen updated the Councillors on the finance review meeting, that during the meeting the Clerk and Councillors were mindful that, due to the current climate, the precept should not be raised for the next financial year, particularly as the Council has sufficient reserves.

Cllr Francis queried whether the tax base accounts for the development in Dolbeare.

Action: Parish Clerk to submit a query to Cornwall Council.

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It was proposed by Cllr Gingell, seconded by Cllr Barton and unanimously agreed by all Councillors that the budget and proposed precept, of £19,508, is approved as presented.

Resolved.

c) Council payments

(i) **Approval of payments as detailed** (where applicable amounts include reclaimable V.A.T.)

Recipient	Details	Amount
K Heald	Mileage – October part journey (no claim for personal journey) on 23/10/2022, 5.4 miles @ 45p per mile	3.68
	Collect package from Torpoint post office – 10 miles x 0.45p per mile.	4.68
	November meeting – 25 miles x 0.45p per mile	11.25
K Heald	Admin costs	19.45
K Heald	Back pay for Local Government pay award from April 2022	233.92
HMRC	Tax due on back pay	58.40
K Heald	Staff wages and home office allowance Oct, Nov & Dec 2022	1,122.24
HMRC	PAYE – Tax due Oct, Nov & Dec 2022	283.40
Tim Lamerton	October 2022	390.36

and to approve any payments received after circulation of the agenda and prese

(ii) **Approval of payments contractual payments and payments made under delegated authority**

Recipient	Details	Amount
BT	Broadband for Sir Robert Geffery Memorial Hall (Defibrillator)	185.10

Cllr Gingell advised a payment of £120.00 is due for an invoice received from Allin Bridgman for hedge trimming. It was proposed by Cllr Francis, seconded by Cllr Walker and unanimously agreed by all Councillors to approve the payments as presented. **Resolved.**

87. **Policies and procedures (A.I.8)**

Safeguarding policy: It was proposed by Cllr Gingell, seconded by Cllr Cartledge-Claus and unanimously agreed by all Councillors to approve the Safeguarding policy, as circulated.

Resolved.

88. **Traffic & Transport (A.I.9)**

The Councillors discussed the traffic issues in Congdons Orchard. The Clerk presented the Council with quotations for traffic signage from various suppliers.

It was proposed by Cllr Gingell, seconded by Cllr Walker and unanimously agreed by all Councilors to purchase the signs from SafetySigns4Less.

1 x "Please drive carefully. Children playing in this area" sign for Congdons Orchard and 1 x "Welcome to Landrake" please take your litter home for Notter Bridge.

The costs for 2 x 650mm x 450mm in a 2mm rigid plastic = £27.25 each.

The Council's contractor Tim Lamerton would install the signs.

It was noted, following instigation from Kris Field, £100 had been received from White Rose UK Ltd (ta McDonalds). This would cover the supply plus costs for labour and posts for the installation.

A vote of thanks was raised to Kris Fields for persevering with this.

Resolved.

Standing items for update / reporting.

To minimise the timing of the meeting Councillors are asked to read submitted reports and submit comments / queries prior to the meeting.

88. **Recreation Field (A.I.10)**

No current updates. Cllr Mathers has had contact with someone from the Ironmongers regarding the lease.

90. **Village playground and village maintenance (A.I.11)**

Tim Lamerton's has been booked into PA1 & PA6 course.

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Photographs taken by Cllr Gingell of recent village maintenance works were displayed on the overhead projector. The jubilee plaque has been installed and bollards have been cleaned.

91. **Environmental Sustainability Working Group (A.I.12)**
Cllr Matters said due to Wifi issues the last meeting had to be cancelled. There has been a decline in membership of the group.
92. **Community Network Panel (A.I.13)**
Cllr Francis provided an updated on the Community Network Panel meeting held on 2nd November 2022 and the proposals for the Community Area Partnerships (CAPs). Slides presentations from the meeting were circulated to the Councillors. These changes are being proposed in order that the larger areas may be eligible for future government funding through the Shared Prosperity Fund (Levelling Up).

Following the meeting, Cllr Francis sent an email to all Councillors outlining the conclusions from the meeting, as detailed below:

- There is no way to stop the reduction of numbers of CNPs (19) to Community Area Partnerships (CAP) – (12)
- The Cornwall Gateway will be combined with Liskeard and Looe to create a Cap with 29 parishes and 11 Cornwall councillors – representing over 65000 people – second largest in Cornwall. Part of the rationale for this is the A38 affecting both area.
- Any comments on the proposed changes must be received by 15/11/22.

Issues raised: the new proposals reduce the voice of local councils (we go from one in 12 to one in 29). This risks the meetings being completely unwieldy and inoperable. Also, there is a proposal for each Cap to receive £400k, but this discriminates against those with more people including our proposed CAP. There is also a concern that the CAPs will be under-resourced as there is much more work involved in setting up the new scheme and no more Cornwall Council staff appear to be dedicated to it. Also, there is a proposal for Community Chest funding (presently under control of our Cornwall Councillor) to be pooled across the region, which gives us much less local access to it.

Cllr Francis drafted a response raising the Parish Councils strong concerns over the changes. The response was circulated by email to the Councillors. It was proposed by Cllr Gingell, seconded by Cllr Walker and unanimously agreed by all Councillors to submit the response drafted by Cllr Francis. See appendix 3

93. **Saltash Area Road Safety (SARS) (A.I.14)**
Future dates Thursday 19th January, Thursday 16th March
94. **A38 Trerulefoot to Carkeel Safety Project. (A.I.15)**
The Council has been invited to a TEAMs meeting with National Highways.
95. **Community Broadband (A.I.16)**
It was agreed the Clerk would chase.

Actions / Items to note.

96. **Correspondence (A.I.17)**
- **Local Government Bulletins**
 - **Consultation - Cornwall Landscape Character Assessment and AGLV Review**
 - **Cornwall Council – Communities Support Assistant:** St Germans and Area Public Transport Group Survey results for your information.
 - **CEC Environment:** Consultation - Cornwall Landscape Character Assessment and AGLV Review
 - **Network Rail / Great Western Railway:** Rail Strike updates
 - **Landrake Carnival Committee:** Request to remove information from the Parish Council website, due to the committee

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- **Plymouth City Council:** Peninsula Transport Business Plan 2022/2023(
- **Dogs Trust Ilfracombe- Canine Care Card Service**
- **Cornwall Council:** Advanced notification of public access/consultee access unavailability - From 9am Tuesday 8 November to 6pm Thursday 10 November 2022
- **Cornwall Association of Local Councils:** Safeguarding T&PC Briefing: Tuesday 22 November 10am -Teams Invite
- **Cornwall Council:** Planning News for Local Councils and Agents – Autumn 2022
- **IPS Group:** Apology for recent mail campaign
- **White Rose UK Ltd:** Payment of £100 for Landrake litter signage

97. To go through outstanding actions from the previous meetings. (A.I.18)

Minute	Action	Status / Notes
6 13/04/21	Cllr Savery, Cllr Smeardon and Cllr Cartledge-Claus agreed to do some research regarding skatepark / youth facilities and report back to the Council.	Outstanding
13 04/05/21	Review the constitution for the Sir Robert Geffery Memorial Hall. Note: Parish Council are recorded as sole trustees on the charity commission website but currently act as custodian trustees.	Constitution agreed – needs submitting to charity commission
63 14/09/21	Report for next Council meeting on the footpaths	New 14/09/21
125 09/11/21	Cllr Savery recommended relocation of the old, disused noticeboard to the war memorial and also agreed to collate historical information on local service personnel.	Outstanding
174d 12/04/22	Asset register: check ownership and responsibility of wells in the parish.	Outstanding – obtain address
40 (i) 14/06/22	Cllr Savery looking at options for a Parish Council logo and report back to the Council. Budget of £200 previously agreed for the design of a logo.	Approach local designers.
71 11/10/22	Clerk to contact Pillaton Parish Clerk regarding the purchase of new fireproof seating. Cllr Gingell to get further information.	Outstanding

The Councillors went through the outstanding actions.

It was noted the Remembrance Service will be held on 13th November 2022.

19. Date of next meeting and future items for consideration at the next meeting

The date of the next meeting will be 10th January 2022.

The meeting closed at 20:54hrs

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Appendix 1: Updates from Cornwall Councillor Martin Worth

i) Steve Double MP's Statement on Home Office use of a hotel in Newquay

"We all know that one of the biggest challenges facing our country at the moment is the number of migrants and asylum seekers coming to the UK."

"This was brought home to Cornwall over the weekend with confirmation that the Home Office is using a Newquay hotel to house a limited number of migrants and asylum seekers."

"This is a national issue and each part of our country must do its bit to help."

"Cornwall has a long and proud tradition of welcoming people seeking refuge, most recently with the commendable efforts made by our people and communities to help those displaced by Putin's invasion of Ukraine via the Homes for Ukraine scheme."

"However the move by the Home Office does raise a number of concerns. Over the last two days I have been in touch with Home Office Ministers, the Leader of Cornwall Council and local councillors, to ensure these people both get the support they need and that the Home Office takes steps to properly process them and take further action as required."

"Firstly, I have made it clear that we expect the Home Office to process applications as quickly as possible to ensure those who are genuine refugees get the support they need and are able to move on to the next stage of their lives in the UK. Equally it is important that the Home Office identify those who are not refugees and that these people are repatriated to their own countries."

"Secondly I have asked that resources be made available to Cornwall Council to ensure that while these additional people are living here, there is no impact on our already stretched local services."

"Thirdly I have asked for a commitment from the Home Office that no hotel will be used in this capacity beyond the end of winter so as to not impact on our important tourist season."

"I will continue to work with all involved to ensure that those who need our assistance get it in a prompt and timely manner while ensuring there is minimal impact on our local communities."

ii) Spaceport Cornwall

The UK will become the first country to launch satellites into orbit from Europe.

Cornwall Council's leader has welcomed the arrival of a converted Boeing 747 which will soon take off from Newquay Cornwall Airport in the first space launch from the UK.

Virgin Orbit's modified Boeing 747 launch vehicle arrived at Spaceport Cornwall, Cornwall Airport Newquay, this week.

'Cosmic Girl' will carry seven payloads into Lower Earth Orbit from Cornwall via the LauncherOne rocket on the 'Start Me Up' mission, Virgin Orbit's first international launch.

The first launch will take place from Spaceport Cornwall in the south-west of England. It will be what is known as a 'horizontal launch'. (<https://www.localgov.co.uk/Cornwall-Council-set-to-host-first-UK-space-launch>)

Girls and Women are being encouraged to join the industry.

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Appendix 2: Budget / Finance Report

	2023-24	2022-23	2021-22
Actual opening balances		45131	35641
Forecasted opening balance (when preparing the budget)	35261	35664	32837
Receipts			
Precept	19508	19508	19024
CTS Grant			353
Grant funding received			
Bank interest	200		2
VAT reclaim	678	436	537
	20386	19944	19916
Total receipts	55647	55608	19916
Budget			
Staffing costs	5500	5124	4194
Pension / gratuity	206		
Home office allowance	1000	1000	1000
Office consumables, printing & postage	225	225	225
Mileage allowance	175	225	250
SLCC / CALC / NALC	450	404	109
Audit fee	200	200	200
Internal audit fee	200	175	175
Insurance	600	500	578
War memorial wreath	25	25	25
Christmas tree / lights	125	100	50
Donations and Community support	1150	1150	1155
Website	270	270	200
Room Hire	150	150	100
Village maintenance	7000	6556	7349
Bin emptying	1000	500	486
Play park development	1000	1650	750
Bank charges	100	100	72
Data protection fee	35	35	35
Councillor and staff training	1000	750	150
Election costs	500		
Traffic & transport			2614
Publicity			
Council assets:			
Bins	300		
Defibrillator (broadband & maintenance)	900	805	
Village environment	500	900	
Miscellaneous			

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Total expenses funds from budgeted income	22611	20844	19717
Budgeted reserves			
Surplus / contingency fund - Recommendation 50% of operating costs	9269	5673	8651
Earmarked funds			
Election costs	4434	4434	4034
Landrake Football Field Fund	5622	5622	5622
Carnival Committee	978		
Footpaths	2000	2000	
Clerk's Pension Gratuity Fund			
Playground development	2733	1813	2922
Traffic & transport	8000	12222	10500
Legal costs		2000	1000
Covid-19 support / community support projects		1000	
Total reserves	33036	34764	33729
TOTAL BUDGET	55647	55608	53446

Appendix 3: Landrake with St Erney Parish Council's response to the proposed changes for Cornwall Community Network Panel.

Landrake with St Erney Parish Council have considered the proposed replacement of the CNP with Community Area Partnerships, and have the following comments :

- Allocation of funding to the CAPs should be on a per capita basis, where the larger areas get more funding. As drafted, the Cornwall Gateway + Looe and Liskeard CAP will be materially disadvantaged by the £400k fixed amount. Some weighting should also be given for those areas which have higher levels of poverty than others.
- Cornwall Council must ensure that there are sufficient staff available to both implement the new arrangements and maintain them. Currently there are only 11 Officers but 12 areas proposed.
- External Funding – if part of the rationale for combining the Cornwall Gateway and Liskeard / Looe is the effect of the A38. The Parish Council strongly believes that the new CAP and Cornwall Council need to adopt a formal policy of seeking external funding from National Highways or elsewhere in Central Government to remove the unfair and discriminatory tax on the local population due to the Tamar Crossings (Bridge and Ferry)
- Community Chest – the Parish Council strongly believes this must remain under the control of our local Cornwall Councillor, and not merged into some anonymous funding pool.
- A cabinet member should be assigned to be responsible for each CAP – currently there are no local Cabinet members so there is a risk we are unrepresented.
- Policy B11 – there must be a right for local councils to be engaged and consulted at all times – this should be a given, not a “nice to have”.
- The existing Highways schemes should go ahead as decided by the current CNPs in December, and this should not be revisited as part of the changes.

Overall the changes seem to place a greater emphasis on Town and Parish councils increasing their responsibilities, but there is a real risk that the towns and parishes will have their voices reduced as part of the change to such large and potentially unwieldy organisations.

The same level of input for each Parish Council should be preserved throughout the proposed changes. The existing CNP has been a beacon of success for localism, and has worked extremely well in a constructive and collaborative way.