

Landrake with St Erney Parish Council

Tuesday 4th April 2023

Notice is hereby given that the full council meeting of Landrake with St Erney Parish Council will be held on Tuesday 11th April 2023 at 7pm in Sir Robert Geffery Memorial Hall.

The previous minutes and any supporting papers relating to this meeting are available of Landrake with St Erney Parish Council's website.

Members of the public are welcome to attend the meeting and raise any questions relating to agenda items. It is helpful if questions could be emailed to clerk@landrakeparishcouncil.gov.uk ahead of the meeting.

If you have tested positive for Covid or have Covid symptoms please do not attend the meeting.

Agenda for Full Parish Council meeting Tuesday 11th April 2023 at 7pm: Venue: Sir Robert Geffery Memorial Hall (main room)

1. **Welcome and introductions from the Chairman**
2. **To receive declarations of interests on any agenda item and if relevant to approve any requests for dispensations.**
3. **Open forum and Cornwall Councillor report** (15 – 30 minutes)
Please note at the Chairman's discretion members of the public can address the Parish Council on any subject relevant to Council business (detailed on the agenda). Such individuals may speak for no more than five minutes. Any other individuals wishing to speak on the same subject may also, at the Chairman's discretion, address the Council for not more than three minutes. A summary of points raised will be included in the minutes of the meeting. The minutes will not be a verbatim record of the meeting.
5. **Apologies for absence**
6. **Matters arising from the previous meeting**
7. **Minutes of last meeting:** Approval of the minutes from the meeting held on 14th March 2023.
8. **Planning application consultee decisions and planning updates**
 - a. **Parish Council consultee response for application PA23/02291**
Proposal: Application for outline planning permission with some matters reserved for the construction of a farm dwelling; namely access only.
Location: Lower Brightor Farmhouse, Tideford, Saltash, Cornwall
Applicant: Messrs NP and JK Jones
Grid ref: 235421 / 61113
 - b. **Clarke Telecom on behalf of CK Hutchinson Networks (UK) Ltd:** Proposed Radio Base Station Installation update.
 - c. **Parish Council consultee response for application PA23/027652**
Proposal: Certificate of lawfulness for existing use of building and land C3 residential dwelling house use.
Location: Penmallow Stables, Cattivett, Landrake, Saltash
Applicant: Mr and Miss Grant and Charlie Gilmore and Sparkle
Grid ref: 236000 / 62428
 - d. **Cornwall Council:** Updates
9. **Policies and procedures**
 - a. **Risk Management Scheme:** To approve the draft Risk Management Scheme. Circulated by email with recommended amendments put forward by Councillors by email.
 - b. **Asset Register:** Review of the Council's register of assets

Landrake with St Erney Parish Council

10. Finance

a. **To note the Council's bank balance.**

b. **To review the Clerk's finance report.**

c. **Cornwall Association of Local Council:** To consider approval to continue with this service

d. **External audit:** Update on the Council's External Auditor

e. **Council payments**

Approval of payments as detailed (where applicable amounts include reclaimable V.A.T.) and to agree payment of any invoices received after the distribution of the agenda, presented in the meeting.

Recipient	Details	Amount
Cornwall Association of Local Councils	CALC & NALC Subscription	482.95
Karenza Heald	Mileage – April 2023	11.25
Karenza Heald	Office Admin costs	8.87
Tim Lamerton	Village maintenance	Tbc in meeting
Western Web	Renewal of Cloud email account	86.40

f. **Parish Council contractors:** To review the budget, payments and terms of contract for Landrake with St Erney Parish Council's approved contractors (previously formally approved on 12th April 2022, Minute 190)

11. Traffic and Transport

Update from Cormac Highways Manager: (i) Repainting of white lines on Church Street (ii) Signs on Blunts Road (iii) Kilna / Lantallack lorry incident.

12. Shared prosperity fund

To consider projects to take forward

13. Playing field – Update from Cllr Mathers

To discuss the communication from the Ironmongers and agree next steps.

13. Landrake with St Erney Parish Council logo

14. A38 Safety Package

To pass a resolution to request the Department of Transport to include in the round of RIS3 for implementation no longer than 2025 and to request our MP to lobby for this.

Standing items for update / reporting

To minimise the timing of the meeting Councillors are asked to read submitted reports and submit comments / queries prior to the meeting.

15. Recreation Field

16. Village playground and village maintenance –

17. Environmental Sustainability Working Group - update Cllr Mathers

18. Community Network Panel

19. Saltash Area Road Safety (SARS)

20. A38 Trerulefoot to Carkeel Safety Project: Update Cllr Francis

21. Community Broadband – surveys of the area have been completed.

Actions / Items to note.

23. Correspondence

- **Local Government Bulletins**
- **National Association of Local Councils:** Chief Executive Bulletin
- **Great Western Railway / Network Rail:** rail improvements over Easter
- **Cornwall Council consultation on Public Space Protection Order (Alcohol Consumption)**

Landrake with St Erney Parish Council

- **BDO LLP – Limited Assurance Regime 2022-23:** External auditors
- **Cornwall Council:** Cornwall's New Area Partnerships
- **Cornwall Cricket Board:** Marketing, Communications and Fundraising Officer.
- **Royal Cornwall Hospitals NHS Trust:** Cornwall's Centre for Research Innovation's Inaugural Charity Ball

23. To go through outstanding actions from the previous meetings. (See supporting document)
24. Date of next meeting – 9th May 2023 (Annual Parish Council meeting and Annual Parish meeting) and to put future agenda items.



Karenza Heald
Clerk to the Landrake with St Erney Parish Council

Sir Robert Geffery Hall – Sole Trustees meeting

After the Council meeting members are asked to remain in the meeting for an update on the Sir Robert Geffery Hall.