



**Thursday 5<sup>th</sup> October 2023**

**Notice is hereby given that the full council meeting of Landrake with St Erney Parish Council will be held on Tuesday 10<sup>th</sup> October at 7pm in Sir Robert Geffery Memorial Hall.**

**The previous minutes and any supporting papers relating to this meeting are available of Landrake with St Erney Parish Council's website.**

**Members of the public are welcome to attend the meeting and raise any questions relating to agenda items. It is helpful if questions could be emailed to [clerk@landrakeparishcouncil.gov.uk](mailto:clerk@landrakeparishcouncil.gov.uk) ahead of the meeting.**

**If you have tested positive for Covid or have Covid symptoms please do not attend the meeting.**

**Agenda for Full Parish Council meeting  
Tuesday 10<sup>th</sup> October 2023 at 7pm:  
Venue: Sir Robert Geffery Memorial Hall (annex)**

- 1. Welcome, introductions and Chairman's announcements**
- 2. To receive declarations of interests on any agenda item and if relevant to approve any requests for dispensations.**
- 3. Open forum and Cornwall Councillor report (15 – 30 minutes)**
  - 3.1 Ultrafast broadband and the Gigabit Voucher scheme:** Update / Questions and Answers from Michelle Maidment, Openreach Community Engagement Manager
  - 3.2 Cornwall Councillor update:** Report / updates from CC Martin Worth
  - 3.3 Public forum:** Please note at the Chairman's discretion members of the public can address the Parish Council on any subject relevant to Council business (detailed on the agenda). Such individuals may speak for no more than five minutes. Any other individuals wishing to speak on the same subject may also, at the Chairman's discretion, address the Council for not more than three minutes. A summary of points raised will be included in the minutes of the meeting. The minutes will not be a verbatim record of the meeting.
- 4. Apologies for absence**
- 5. Minutes of last meeting:** Approval of the minutes from the meeting held on 5<sup>th</sup> September 2023.
- 6. Planning application consultee decisions and planning updates**
  - 6.1 Clarke Telecom Radio mast:** Update
  - 6.2 Cornwall Council:** Updates
- 7. Finance**
  - 7.1 To note the Council's bank balance.**
  - 7.2 To review the Clerk's finance report.**
  - 7.3 Parish Council payments**
    - a. Approval of payments as detailed** (where applicable amounts include reclaimable V.A.T.) and to agree payment of any invoices received after the distribution of the agenda, presented in the meeting.

<b>Recipient</b>	<b>Details</b>	<b>Amount</b>
K Heald	Mileage – October meeting	11.25
K Heald	Underpayment from wages Sept/Oct, Nov 2023	72.00
Tim Lamerton	Village maintenance and Mole Valley purchase	476.10
Play Safety	RoSPA Play Inspection course	354.00

- b. Note payments made under delegated authority (not included on the previous minutes)**

<b>Recipient</b>	<b>Details</b>	<b>Amount</b>
Tim Lamerton	Mileage for attendance of RoSPA Playsafety Outdoor Routine Playground Inspection Training course at Exeter	42.30

8. **Maintenance / Public Right of Way footpath from Highertown:** Request for a handrail – update on communication with Cormac Countryside Access team.
9. **Telephone kiosk plaque** – review quotations
10. **Cornwall Council Public Consultation** – Licensing Act review. Comments on the draft policy.

**Standing items for update / reporting** - except where noted on the agenda that a decision is required  
**To minimise the timing of the meeting Councillors are asked to read submitted reports and submit comments / queries prior to the meeting.**

11. **Recreation Field** - update Cllr Gingell
12. **Village playground and village maintenance** - update Cllr Gingell
13. **Environmental Sustainability Working Group** - update Cllr Mathers
14. **Community Area Partnership** (formerly Community Network Panel) – update to be circulated by email from Cllr Francis.
15. **Saltash Area Road Safety (SARS)**
16. **A38 Trerulefoot to Carkeel Safety Project:** Update on proposed meetings.
17. **Community Broadband** – Update from Regional Engagement Management.

**Actions / Items to note.**

18. **Correspondence**
  - **Local Government Bulletins**
  - **National Association of Local Councils:** The Open Spaces Society training: Protecting Commons, Greens and Open Spaces, 31 Oct - 1 Nov
  - **Cornwall Association of Local Councils:** CALC AGM at St Erme Community Centre, 24 October 2023 at 7pm: Agenda Pack and Accounts
  - **Cornwall Association of Local Councils:** CALC News Round-up: Thursday 28.9.2023
  - **Cornwall Association of Local Councils:** NALC: Jo Cox Civility Commission consultation
  - **Cornwall Association of Local Councils:** CALC TRAINING BULLETIN - NEWLEY RELEASED DATES & REMINDERS.
  - **Cornwall Association of Local Councils:** Have your say on Cornwall Council's draft budget
  - **Cornwall Association of Local Councils:** D DAY 80- 6 June 2024 - updated details
  - **Cornwall Association of Local Councils:** NALC seeks views on Model Financial Regulations update
  - **Cornwall Council, Localism:** Tamar Crossings Newsletter
  - **Cornwall Council:** New food waste, recycling and rubbish collections
  - **Cornwall Council:** 🍂 Forest for Cornwall Autumn Newsletter
  - **SE Cornwall Area Partnership:** Invite to Challenge Poverty Week Event
  - **SE Cornwall Area Partnership:** Air Quality Engagement Events
19. **Date of next meeting and requests for future agenda items.**
20. **Closed session:**
  - 20.1 To resolve that pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 S100 (2) the public and press leave the meeting because of the confidential nature of the business to be transacted.
  - 20.2 Planning Enforcement: Discussion / updates
  - 20.3 **Staffing / recruitment:** Updates / agree next steps



Karenza Heald  
 Clerk to the Landrake with St Erney Parish Council

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**Sir Robert Geffery Hall – Sole Trustees meeting** - After the Council meeting members are asked to remain in the meeting for an update on the Sir Robert Geffery Hall.