



Landrake & St Erney Parish Council

www.landrakeparishcouncil.gov.uk

Notice of the Public Meeting of the Parish Council

Members of the Public and the Press are invited to attend all Council meetings

(Public Bodies (Admission to Meetings) Act 1960)

Notice is hereby given that the Full Council meeting of Landrake with St. Erney Parish Council will be held-

Date: Tuesday 13th February 2024

Time: 7.00pm

Location: Sir Robert Geffery Memorial Hall.

To: Chairman & Parish Councillors

Chairman M.Gingell

Councillors. P.Barton, H.Cartledge-Clause, P.Mathers, D.Morris, N.Owen, R.Savery, K.Smeardon, S.Walker

You are hereby summoned to attend the above meeting to consider the items of business.

(LGA 1972 sch.12 para.10(2))

Councillors will be discussing all the items as listed on this Agenda.

The previous Minutes and any supporting documents relating to this Meeting are available for Landrake & St. Erney Parish Council at the website www.landrakeparishcouncil.gov.uk

Members of the Public are welcome to attend the Meeting and raise any questions relating to Agenda items. You may email questions to clerk@landrakeparishcouncil.gov.uk

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public.

If you have tested positive for Covid or have Covid symptoms please do not attend the Meeting.

AGENDA

1/2024 Chair's Welcome & Announcements

Welcome, introduction and Health & Safety housekeeping announcement,

Recording of Meetings – Please notify the Chair if you are intending to record this meeting.

2 Public participation (Open Forum 15 to 30 minutes)

3 To receive Apologies for Absence and approve the reasons given (LGA 1972s.85 (1))

4 Appointment of Vice Chairman (LGA 1972 SI.1465 s.83 (4))

5 Declarations of interest

Parish Councillors will be asked to make any declarations of interest in respect of items on this Agenda. Items A to C accord with the requirements of the Parish Council's Code of Conduct and Item D accords with the Localism Act 2011 s33(b-e). This does not preclude any later declarations.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to this Agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members must declare any gift or hospitality with a value more than £50.

D. Dispensations – Members to consider any written requests for dispensations.

6 To approve and sign as a correct record the draft Minutes of the Public Meeting of the Parish Council held on Tuesday 9th January 2024. (LGA 1972 sch.12.para 41(1))

8 Matters arising from the Minutes for report purposes only.

8 A Report from Cornwall Councillor Martin Worth

9 Finance

A Accounts for Payment.

Members are asked to note the following items of expenditure for the month of **February 2024**.

Payment schedule	13-Feb-24	Period 11
Payee	Description	Amount
Christopher Cook	Clerk salary	340.88
HMRC	PAYE Tax	85.00
Christopher Cook	Office allowance	83.33
Tom O'Reilly	Book Bindery	240.00
B/T	Broadband service	179.05
Tim Lamerton	Village maintenance	340.00

All BACs payments today		1,268.26
-------------------------	--	----------

B Bank reconciliation and Earmarked Funds (EMF) balances at 13th February 2024

Unity Trust bank balance - £15,418.02 (includes £486 receipt for Christmas Lights)

Nationwide balance - £52,111.18 excluding January 2024 interest.

(EMF £27,111.18 & Sir Robert Geffery Hall £25,000)

Refer to Finance report at www.landrakeparishcouncil.gov.uk

10 Planning Application link <http://planning.cornwall.gov.uk/online-applications>

New Planning Applications – Two received

Application PA24/00164

Proposal Store room with a veranda over the top, at rear of the property
From Kitchen

Location 14 Adams Beck Landrake Saltash Cornwall

Grid Ref 237622 / 60524

Application PA24/00603

Proposal Change of use of holiday letting accommodation to form 3
residential dwellings & associated works

Location Markwell Farm Barns Landrake Saltash Cornwall

Grid Ref 236849 / 58505

Planning Application Decisions – None received

Planning Application – For information – None received

Planning Application received after Agenda has been issued – To be advised

11 Recreation Field – Cllr Gingell

12 Village playground and village maintenance – Cllr Gingell

13a Environmental Sustainability – Cllr Mathers

13b Funding for EV Charger – Cllr Walker

14 Cornwall Area Partnership (CAPs) – Cllr Smeardon

15 Saltash Area Road Safety (SARS) – Cllr Savery

16 A38 Trerulefoot to Carkeel Safety Project – Cllr Owen

17 Clerk's items www.landrakeparishcouncil.gov.uk

Financial Regulations (NALC 2017) review

S.137 briefing note

Code of Conduct training – Zoom 27th February 2024 6:30pm

Local Plan Planning training – Teams 28th February 2024 4pm to 5:30pm

18 Correspondence

19 Public Bodies (Admission to Meetings) Act 1960

To **Resolve** that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

20 Casual Vacancy applications

21 Public Bodies

To **Resolve** that the public and press be re-admitted to the meeting.

22 Date of next meeting.

The next Meeting of the Council will be the **Public Meeting** on Tuesday 12th March 2024 at 7.00pm at the Sir Robert Geffery Memorial Hall (covid safe).

23 Councillors rise - end of meeting

Christopher Cook (CILCA)

Christopher Cook – Parish Clerk & RFO

24 Rashleigh Avenue Saltash PL12 4NS Tel 07523 005414

clerk@landrakeparishcouncil.gov.uk www.landrakeparishcouncil.gov.uk

Sir Robert Geffery Hall – Sole Trustees meeting.

Members are asked to remain in the Meeting for an update on the Sir Robert Geffery Hall.