



Landrake & St Erney Parish Council

www.landrakeparishcouncil.gov.uk

Notice of the Public Meeting of the Parish Council

Members of the Public and the Press are invited to attend all Council meetings

(Public Bodies (Admission to Meetings) Act 1960)

Notice is hereby given that the Full Council meeting of Landrake with St. Erney Parish Council will be held-

Date: Tuesday 12th March 2024

Time: 7.00pm

Location: Sir Robert Geffery Memorial Hall.

To: Chairman & Parish Councillors

Chairman M.Gingell

Councillors. P.Barton, H.Cartledge-Clause, P.Mathers, D.Morris, N.Owen, R.Savery, K.Smeardon, S.Walker (Vice Chair).

You are hereby summoned to attend the above meeting to consider the items of business.

(LGA 1972 sch.12 para.10(2))

Councillors will be discussing all the items as listed on this Agenda.

The previous Minutes and any supporting documents relating to this Meeting are available for Landrake & St. Erney Parish Council at the website www.landrakeparishcouncil.gov.uk

Members of the Public are welcome to attend the Meeting and raise any questions relating to Agenda items. You may email questions to clerk@landrakeparishcouncil.gov.uk

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public.

If you have tested positive for Covid or have Covid symptoms please do not attend the Meeting.

AGENDA

1/2024 Chair's Welcome & Announcements

Welcome, introduction and Health & Safety housekeeping announcement,

Recording of Meetings – Please notify the Chair if you are intending to record this meeting.

2 Public participation (Open Forum 15 to 30 minutes)

3 To receive Apologies for Absence and approve the reasons given (LGA 1972s.85 (1))

4 Declarations of interest

Parish Councillors will be asked to make any declarations of interest in respect of items on this Agenda. Items A to C accord with the requirements of the Parish Council's Code of Conduct and Item D accords with the Localism Act 2011 s33(b-e). This does not preclude any later declarations.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to this Agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members must declare any gift or hospitality with a value more than £50.

D. Dispensations – Members to consider any written requests for dispensations.

5 To approve and sign as a correct record the draft Minutes of the Public Meeting of the Parish Council held on Tuesday 13th February 2024. (LGA 1972 sch.12.para 41(1))

6 Matters arising from the Minutes for report purposes only.

7a A Report from Cornwall Councillor Martin Worth

7b Presentation new transport for Cornwall 451 – Higher Town & Home Park Landrake

8 Grant applications

9 Finance

A Accounts for Payment.

Members are asked to note the following items of expenditure for the month of **March 2024**.

Payment schedule	12-Mar-24	Period 12
Payee	Description	Amount
Christopher Cook	Clerk salary	346.64
HMRC	PAYE Tax	86.80
Christopher Cook	Office allowance	83.33
Allin Bridgman	Grass cutting	144.00
Tim Lamerton	Village maintenance	289.00
Duchy Defibrilators	Annual monitoring fee	228.00
SRG Memorial Hall	Charges to use annex for meetings	223.00

SRG Hall Committee	Grant - PA system & TV	500.00
Landrake & St Erney PCC	Grant - Churchyards maintenance	500.00
Unity Bank	Quarterly charges	18.00
All BACs payments today		2,418.77

Delegated Authority – Councillors to note that due to the change in the Parish Clerks from K. Heald to C. Cook, Unity Trust have yet to note the change in accordance with the Bank changes amendment form completed by Cllr Gingell (Chairman). Authorisation of payments is still in transition. As an existing signatory (until the new Clerk is added) Graeme Francis authorised the current payments as an emergency measured as agreed between the Parish Clerk and Parish Chairman 15th February 2024.

Motion – the Parish Council to transfer the Earmarked sum of £25,000 in the Nationwide Bank account to the Sir Robert Geffery (SRG) Hall Committee, Unity Bank account in preparation for the Solomon Browne Room (SBR) refurbishment work. The (SRG) will require to fund construction work prior to Grant monies being received. The Bank transfer to occur April / May 2024 under the Chairman’s instruction. Councillors to approve in principle.

B Bank reconciliation and Earmarked Funds (EMF) balances at 12th March 2024

Unity Trust bank balance - £12,291.47 (includes £486 receipt for Christmas Lights)

Nationwide balance - £52,458.69 excluding March 2024 interest.

(EMF £27,458.69 & Sir Robert Geffery Hall £25,000)

Refer to Finance report at www.landrakeparishcouncil.gov.uk

10 **Planning** Application link <http://planning.cornwall.gov.uk/online-applications>

New Planning Applications – One received

Application PA24/01212

Proposal Proposed siting of an agricultural and forestry building

Location Land North East of Pencavo Mill Pencavo Hill Tideford Cornwall

Grid Ref 235550 / 60236

Planning Application Decisions – None received

Planning Application – For information – One received

Application PA24/01444

Proposal Works to trees in a conservation area (CA), works include Pollard Tree to 2 metres

Location Church of St Michael Church Street Landrake Saltash Cornwall

Planning Application received after Agenda has been issued – To be advised

11 **Recreation Field – Cllr Gingell**

12 **Village playground and village maintenance – Cllr Gingell**

13 **Environmental Sustainability – Cllr Mathers**

- 14 Cornwall Area Partnership (CAPs) – Cllr Smeardon
- 15 Saltash Area Road Safety (SARS) – Cllr Savery
- 16 A38 Trerulefoot to Carkeel Safety Project – Cllr Owen
- 17 Clerk's items www.landrakeparishcouncil.gov.uk
Service Level Agreement (SLA)
- 18 Correspondence
- 19 Date of next meeting.

The next Meeting of the Council will be the **Public Meeting** on the 9th April 2024 at 7:00pm in the Sir Robert Geffery Memorial Hall (covid safe).

- 20 Councillors rise - end of meeting

Christopher Cook (CILCA)

Christopher Cook – Parish Clerk & RFO
24 Rashleigh Avenue Saltash PL12 4NS Tel 07523 005414
clerk@landrakeparishcouncil.gov.uk www.landrakeparishcouncil.gov.uk

Sir Robert Geffery Hall – Sole Trustees meeting.

Members are asked to remain in the Meeting for an update on the Sir Robert Geffery Hall.