



## Landrake & St Erney Parish Council

[www.landrakeparishcouncil.gov.uk](http://www.landrakeparishcouncil.gov.uk)

### Notice of the Public Meeting of the Parish Council

Members of the Public and the Press are invited to attend all Council meetings

(Public Bodies (Admission to Meetings) Act 1960)

Notice is hereby given that the Full Council meeting of Landrake with St. Erney Parish Council will be held-

**Date:** Tuesday 19<sup>th</sup> November 2024

**Time:** 7.00pm

**Location:** Sir Robert Geffery Memorial Hall.

**To: Chairman & Parish Councillors**

Chairman M. Gingell

Councillors. P. Barton, H. Cartledge-Clause, P. Hooper P. Mathers, D. Morris, N. Owen, R. Savery, S. Walker (Vice Chair).

You are hereby summoned to attend the above meeting to consider the items of business.

(LGA 1972 sch.12 para.10(2))

Councillors will be discussing all the items as listed on this Agenda.

The previous Minutes and any supporting documents relating to this Meeting are available for Landrake & St. Erney Parish Council at the website [www.landrakeparishcouncil.gov.uk](http://www.landrakeparishcouncil.gov.uk)

Members of the Public are welcome to attend the Meeting and raise any questions relating to Agenda items. You may email questions to [clerk@landrakeparishcouncil.gov.uk](mailto:clerk@landrakeparishcouncil.gov.uk)

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public.

If you have tested positive for Covid or have Covid symptoms please do not attend the Meeting.

## AGENDA

### 1/2024 Chair's Welcome & Announcements

Welcome, introduction and Health & Safety housekeeping announcement,

Recording of Meetings – Please notify the Chair if you are intending to record this meeting.

### 2 Public participation (Open Forum 15 to 30 minutes)

### 3 To receive Apologies for Absence and approve the reasons given (LGA 1972s.85 (1))

### 4 Declarations of interest

Parish Councillors will be asked to make any declarations of interest in respect of items on this Agenda. Items A to C accord with the requirements of the Parish Council's Code of Conduct and Item D accords with the Localism Act 2011 s33(b-e). This does not preclude any later declarations.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to this Agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members must declare any gift or hospitality with a value more than £50.

D. Dispensations – Members to consider any written requests for dispensations.

### 5 To approve and sign as a correct record the draft Minutes of the Public Meeting of the Parish Council held on Tuesday 21<sup>st</sup> October 2024. (LGA 1972 sch.12.para 41(1))

### 6 Matters arising from the Minutes for report purposes only.

### 7 A Report from Cornwall Councillor Martin Worth

### 8 Finance

#### A Accounts for Payment.

Members are asked to note the following items of expenditure for the month of **November 2024**.

#### Payments Schedule

19 November 2024

Period 8

Date	Payee	Description	BACs ref.	£
19/11/2024	Christopher Cook	Salary	46	360.64
19/11/2024	HMRC	PAYE	47	111.00
19/11/2024	Christopher Cook	Office allowance	48	83.33
19/11/2024	Christopher Cook	NJC Pay award arrears	49	83.32
19/11/2024	Tim Lamerton	Village maintenance	50	261.00
19/11/2024	Allin Bridgman	Hedge trimming maintenance	51	120.00
19/11/2024	Donna Cooper	Remembrance Wreath <b>S.137</b>	52	20.00
19/11/2024	Account 1 transfer Cont.Res.	Pump Prime (SBR) Funds	53	2,000.00

19/11/2024	Unity Trust Bank	Monthly Service Charge	54	5.40
<b>All payment amounts Landrake PC</b>				<b>£ 3,044.69</b>

\* Chairman's delegated authority Donna Cooper £20 (purchase of wreath)

## **B Bank reconciliation and Earmarked Funds (EMF) balances at 21<sup>st</sup> Oct 2024**

**Unity Trust bank balance - £49,554**

The sum of £1,320 transferred from the Unity Trust Bank account to the Nationwide (EMF) Reserves account.

**Nationwide balance (EMF funds) = £27,101 including October 2024 interest.**

An amount of £3,000 is pending transfer (February 2025) from the Nationwide (EMF) to the Unity Trust Bank, and accounted for in the Finance report.

**The Sir Robert Geffery Hall reserve account £25,000** was transferred to the Landrake Parish Council Unity Trust Bank account 27<sup>th</sup> August 2024. The total Unity Bank Trust reconciliation account balance is £49,598

**Total receipts 2024 / 2025 £51,280 (Unity Trust) & £2,643 (Nationwide) including transfers.**

## **C. Budget & Precept 2025 / 2026**

**MOTION – to set the Budget at £24,700, and the Precept amount at £23,000 for 2025 / 2026 (refer to draft report 21<sup>st</sup> October 2024)**

Refer to Finance report at [www.landrakeparishcouncil.gov.uk](http://www.landrakeparishcouncil.gov.uk)

9 **Planning** Application link <http://planning.cornwall.gov.uk/online-applications>

**New Planning Applications – None received**

**Planning Application Decisions – One received**

**Application PA24/06262**

**Proposal Construction of single storey extension to create orangery style room.**

**Location Hedgerow Cottage Pound Hill Landrake Saltash PL12 5EN**

**Planning Application PA24/06262 APPROVED 16<sup>th</sup> October 2024**

**Planning Application – For information – None received**

**Planning Application received after Agenda has been issued – To be advised**

10 **Recreation Field – Cllr Gingell**

11 **Village playground and village maintenance – Cllr Gingell**

12 **Cornwall Area Partnership (CAPs) – Cllr Savery**

13 **A38 Trerulefoot to Carkeel Safety Project – Cllr Owen**

14 **Neighbourhood Development Plan – Cllr Walker (Vice Chair)**

- 15 Home Park – Cllr Savery**
- 16 Markwell Farm – Cllrs Mathers & Savery**
- 17 Chairman’s items**
  - (i) Christmas Lights and arrangements**
  - (ii) Road closure Pound Hill to Dolbeare Caravan Park**
  - (iii) Nighttime machinery activity at Moorview**
- 18 Clerk’s items [www.landrakeparishcouncil.gov.uk](http://www.landrakeparishcouncil.gov.uk)**
  - (i) Solomon Browne Room – execution of Deed granting a lease in legal title transferring the (SBR) owned by Landrake with St. Erney PC to the Trustees of the Sir Robert Geffery Memorial Hall charity, and execution of transfer of registered title document (TR1)**
  - (ii) Meetings Schedule for 2025 circulated to Councillors.**
  - (iii) Precept calculator taxbase 2025/2026 circulated to Councillors**
  - (iv) Defibrillator Bleed Kits information to all Councillors**
  - (v) Landrake Santa Bus arrives 10<sup>th</sup> December 2024 @18:55pm**

**20 Correspondence**

**20 (i)**

Dear Christopher,

As we discussed, I am writing to officially report the issues we are experiencing in the small area of Barton Close.

Nos. 5 to 11 Barton Close consist of seven terraced houses arranged in a U-shape, with four houses on one side and three on the other, and a row of seven garages along the top of the U. In the center of the U, there is a circular area surrounded by a low brick wall.

These properties and the circle were constructed in the 1970s, when vehicles were fewer and smaller. Today, residents park their vehicles outside their properties and garages, making it challenging and hazardous for both cars and larger vehicles to navigate the circle. The wall around the circle has been partially demolished approximately three to five times a year, and each time, it falls to the residents to repair it at our own expense and labor. Cornwall Council refuses to take responsibility for the circle, despite the road being adopted by the Highways Department.

Recently, a private vehicle misjudged the circle and damaged a six-foot section of the wall, which had been loosely repaired by a resident. The driver offered to cover the repair costs, but the residents—mainly elderly—feel they lack the expertise to make a proper repair. The brickwork of the circle is crumbling and unsuitable for repair, and using new materials would result in an inconsistent appearance.

The ideal solution would be to replace the entire brickwork of the circle; however, this would be a costly undertaking that the residents should not have to bear, especially since we believe we do not have formal responsibility for the area.

We would like clarification on who is officially responsible for the circle and its maintenance. Over the years, Cornwall Council has both refused to repair the crumbling wall, citing a lack of responsibility, and denied residents' requests to reduce the size of the circle.

Until recently, a mature chestnut tree stood in the center of the circle, but it succumbed to ash dieback disease. Cornwall Council removed the tree and replaced it with a new sapling, which has further confused residents regarding their responsibilities.

We understand that this matter falls under the jurisdiction of our Cornwall Councillor, whom we plan to approach formally in the near future. However, we felt it important to keep the Parish Council informed.

Thank you for your attention to this matter.

Best regards,

Dan Foote on behalf of the residents of 5 -11 Barton Close

## **20 (ii)**

Landrake Web site enquiry

comment : Dear council. Whilst visiting Barton Cloase in Landrake last evening, I clipped some brickwork in the centre of the road with my car. The wall collapsed. Whilst I may have some culpability for this, I believe that the wall was in poorer state of repair contributing to the incident. I would be most grateful if you could kindly let me know who to contact re this.  
name : MARK REYNOLDS  
address : 20 BISHOPS MEAD  
SOUTH BRENT  
TQ7 9DJ

## **20 (iii)**

Good afternoon Councillor Gingell, I hope once more this message finds you well?

Apologies I have not had the opportunity to reengage with you sooner.

We are continuing in our efforts to formalise design and wish to now share with you a visual representation (please see attached) of how the weather station would be perceived from the bench overlooking the A38 (looking West)

We have done our utmost to ensure the view remains largely unimpeded and as you can see, the footprint of our site will not impact on the bench or adjacent flower bed.

I would be more than happy to arrange a meeting on site if you wished to discuss our proposals further in person.

If so, please do let me know some convenient dates across the month of November and I will work to get something pencilled in.

Best Regards,

**Steve Aldridge-Project Manager | South West Operations**

**21 Date of next meeting.**

The next Meeting of the Council will be the **Public Meeting** on the **14<sup>th</sup> January 2025** at 7:00pm in the Sir Robert Geffery Memorial Hall (covid safe).

**22 Councillors rise - end of meeting**

*Christopher Cook (CILCA) (PIALC)*

*10<sup>th</sup> November 2024*

Christopher Cook – Parish Clerk & RFO  
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**Sir Robert Geffery Hall – Sole Trustees meeting.**

**Members are asked to remain in the Meeting for an update on the Sir Robert Geffery Hall.**