



Landrake & St Erney Parish Council

www.landrakeparishcouncil.gov.uk

Notice of the Public Meeting of the Parish Council

Members of the Public and the Press are invited to attend all Council meetings

(Public Bodies (Admission to Meetings) Act 1960)

Notice is hereby given that the Full Council meeting of Landrake with St. Erney Parish Council will be held-

Date: Tuesday 14th January 2025

Time: 7.00pm

Location: Sir Robert Geffery Memorial Hall.

To: Chairman & Parish Councillors

Chairman M. Gingell

Councillors. P. Barton, H. Cartledge-Clause, P. Hooper P. Mathers, D. Morris, N. Owen,
R. Savery, S. Walker (Vice Chair).

You are hereby summoned to attend the above meeting to consider the items of business.

(LGA 1972 sch.12 para.10(2))

Councillors will be discussing all the items as listed on this Agenda.

The previous Minutes and any supporting documents relating to this Meeting are available for Landrake & St. Erney Parish Council at the website www.landrakeparishcouncil.gov.uk

Members of the Public are welcome to attend the Meeting and raise any questions relating to Agenda items. You may email questions to clerk@landrakeparishcouncil.gov.uk

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public.

If you have tested positive for Covid or have Covid symptoms please do not attend the Meeting.

AGENDA

1/2025 Chair's Welcome & Announcements

Welcome, introduction and Health & Safety housekeeping announcement,

Recording of Meetings – Please notify the Chair if you are intending to record this meeting.

2 Public participation (Open Forum 15 to 30 minutes)

3 To receive Apologies for Absence and approve the reasons given (LGA 1972s.85 (1))

4 Declarations of interest

Parish Councillors will be asked to make any declarations of interest in respect of items on this Agenda. Items A to C accord with the requirements of the Parish Council's Code of Conduct and Item D accords with the Localism Act 2011 s33(b-e). This does not preclude any later declarations.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to this Agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members must declare any gift or hospitality with a value more than £50.

D. Dispensations – Members to consider any written requests for dispensations.

5 To approve and sign as a correct record the draft Minutes of the Public Meeting of the Parish Council held on Tuesday 19th November 2024. (LGA 1972 sch.12.para 41(1))

6 Matters arising from the Minutes for report purposes only.

7 A Report from Cornwall Councillor Martin Worth

8 Finance

A Accounts for Payment.

Members are asked to note the following items of expenditure for the month of **January 2025**.

Payments Schedule

14 January 2025

Period 10

Date	Payee	Description	BACs ref.	£
14/01/2025	Christopher Cook	Salary (Nov)	55	360.60
14/01/2025	HMRC	PAYE (Nov)	56	90.20
14/01/2025	Christopher Cook	Office allowance (Nov)	57	83.33
14/01/2025	Christopher Cook	Salary (Dec)	58	360.60
14/01/2025	HMRC	PAYE (Dec)	59	90.20
14/01/2025	Christopher Cook	Office allowance (Dec)	60	83.33
14/01/2025	Tim Lamerton	Village maintenance (Nov)	61	252.00
14/01/2025	Tim Lamerton	Village maintenance (Dec)	62	234.00

14/01/2025	Unity Trust Bank	Monthly Service Charge (Nov)	63	6.00
14/01/2025	Unity Trust Bank	Monthly Service Charge (Dec)	64	6.00
14/01/2025	Allin Bridgman	Grass cutting football pitch	65	126.00
All BACs payment amounts today				£ 1,692.26

B Bank reconciliation and Earmarked Funds (EMF) balances at 14th Jan 2025

Unity Trust bank balance - £47,961 (includes £100 receipt for Quiz Club)

Nationwide balance (EMF funds) = £27,305 including December 2024 interest.

An amount of £3,000 is pending transfer (February 2025) from the Nationwide (EMF) to the Unity Trust Bank, and accounted for in the Finance report.

The Sir Robert Geffery Hall reserve account £25,000 was transferred to the Landrake Parish Council Unity Trust Bank account 27th August 2024. The total Unity Bank Trust reconciliation account balance is £27,305

Total receipts 2024 / 2025 £51,380 (Unity Trust) & £2,847 (Nationwide) including transfers.

Bank balance reconciliation all Accounts £75,266

Refer to Finance report at www.landrakeparishcouncil.gov.uk

9 Planning Application link <http://planning.cornwall.gov.uk/online-applications>

New Planning Applications – None received

Planning Application Decisions – Two received

Application PA24/04962

Proposal Proposed front new porch with erection of rear dormer.

Location 3 Port View Terrace Tideford Landrake Saltash PL12 5DX

Planning Application PA24/06262 APPROVED 14th November 2024

Application PA24/05908

Proposal Listed building consent: replace conservatory roof with insulated slate/tile panels and increase size of door opening.

Location Penwyn Tideford Road Landrake Saltash PL12 5DP

Planning Application PA24/05908 APPROVED 21st November 2024

Planning Application – For information – None received

Planning Application received after Agenda has been issued – To be advised

10 Recreation Field – Cllr Gingell

11 Village playground and village maintenance – Cllr Gingell

12 Cornwall Area Partnership (CAPs) – Cllr Savery

13 A38 Trerulefoot to Carkeel Safety Project – Cllr Owen

- 14 Neighbourhood Development Plan – Cllr Walker (Vice Chair)
- 15 Chairman's items
- 16 Clerk's items www.landrakeparishcouncil.gov.uk
- 17 Correspondence
- 18 Date of next meeting.

The next Meeting of the Council will be the **Public Meeting** on the **11th February 2025** at 7:00pm in the Sir Robert Geffery Memorial Hall (covid safe).

- 19 Councillors rise - end of meeting

Christopher Cook (CILCA) (PIALC)

7th January 2025

Christopher Cook – Parish Clerk & RFO
24 Rashleigh Avenue Saltash PL12 4NS Tel 07523 005414
clerk@landrakeparishcouncil.gov.uk www.landrakeparishcouncil.gov.uk

Sir Robert Geffery Hall – Sole Trustees meeting.

Members are asked to remain in the Meeting for an update on the Sir Robert Geffery Hall.