



Landrake & St Erney Parish Council

www.landrakeparishcouncil.gov.uk

Notice of the Public Meeting of the Parish Council

Members of the Public and the Press are invited to attend all Council meetings

(Public Bodies (Admission to Meetings) Act 1960)

Notice is hereby given that the Full Council meeting of Landrake with St. Erney Parish Council will be held-

Date: Tuesday 8th April 2025

Time: 7.00pm

Location: Sir Robert Geffery Memorial Hall.

To: Chairman & Parish Councillors

Chairman M. Gingell

Councillors. P. Barton, H. Cartledge-Clause, P. Hooper P. Mathers, D. Morris, N. Owen, R. Savery, S. Walker (Vice Chair).

You are hereby summoned to attend the above meeting to consider the items of business.

(LGA 1972 sch.12 para.10(2))

Councillors will be discussing all the items as listed on this Agenda.

The previous Minutes and any supporting documents relating to this Meeting are available for Landrake & St. Erney Parish Council at the website www.landrakeparishcouncil.gov.uk

Members of the Public are welcome to attend the Meeting and raise any questions relating to Agenda items. You may email questions to clerk@landrakeparishcouncil.gov.uk

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public.

If you have tested positive for Covid or have Covid symptoms please do not attend the Meeting.

AGENDA

1/2025 Chair's Welcome & Announcements

Welcome, introduction and Health & Safety housekeeping announcement,

Recording of Meetings – Please notify the Chair if you are intending to record this meeting.

2 Public participation (Open Forum 15 to 30 minutes)

3 To receive Apologies for Absence and approve the reasons given (LGA 1972s.85 (1))

4 Declarations of interest

Parish Councillors will be asked to make any declarations of interest in respect of items on this Agenda. Items A to C accord with the requirements of the Parish Council's Code of Conduct and Item D accords with the Localism Act 2011 s33(b-e). This does not preclude any later declarations.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to this Agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members must declare any gift or hospitality with a value more than £50.

D. Dispensations – Members to consider any written requests for dispensations.

5 To approve and sign as a correct record the draft Minutes of the Public Meeting of the Parish Council held on Tuesday 11th March 2025. (LGA 1972 sch.12.para 41(1))

6 Matters arising from the Minutes for report purposes only.

7 A Report from Cornwall Councillor Martin Worth

8 Finance

A Accounts for Payment.

Members are asked to note the following items of expenditure for the month of **April 2025**.

Payments Schedule

08 April 2025

Period 1

Date	Payee	Description	BACs ref.	£
08/04/2025	Christopher Cook	Salary	87	360.60
08/04/2025	HMRC	PAYE	88	90.20
08/04/2025	Christopher Cook	Office allowance	89	83.33
08/04/2025	Tim Lamerton	Village maintenance	90	304.54
08/04/2025	Cornwall ALC Limited	Membership subscription	91	522.84
All payment amounts Landrake PC				£ 1,361.51

B Bank reconciliation and Earmarked Funds (EMF) balances at 8th April 2025

Unity Trust bank balance - £14,606

Nationwide balance (EMF funds) = £27,490 including March 2025 interest.

An amount of £3,000 pending transfer (February 2025) from the Nationwide (EMF) to the Unity Trust Bank, and accounted for in the Finance report has now been executed.

The Sir Robert Geffery Hall reserve account £25,000 was transferred to the Landrake Parish Council Unity Trust Bank account 27th August 2024. The total Unity Bank Trust reconciliation account balance is £27,490

The Parish Council are in the process of closing the Nationwide Bank account for the Council's Earmarked reserve funds, and transferring the sum of £27,490.46 to a new Unity Trust Bank account with effect from early April 2025. The new account will still attract monthly interest and will make administration of financial affairs more efficient for both the Council Chairman and RFO.

Total receipts 2024 / 2025 £52,179 (Unity Trust) & £3,032 (Nationwide) including transfers. Total £55,211.

Bank balance reconciliation all Accounts £42,096

Refer to Finance report at www.landrakeparishcouncil.gov.uk

C Year End Accounts for Internal Audit (www.landrakeparishcouncil.gov.uk)

- (i) Supporting Statement to Receipts & Payments Account & Section 137**
- (ii) Receipts & Payments Summary 2024/2025**
- (iii) Summary Receipts & Payments 2024/2025**
- (iv) Statement of Income & Expenditure 2024/2025**
- (v) Over £100 payments listing 2024/2025**

9 Planning Application link <http://planning.cornwall.gov.uk/online-applications>

New Planning Applications – None received

Planning Application Decisions – None received

Planning Application – For information – None received

Planning Application received after Agenda has been issued – To be advised

10 Recreation Field – Cllr Gingell

11 Village playground and village maintenance – Cllr Gingell

12 Cornwall Area Partnership (CAPs) – Cllr Savery

13 A38 Trerulefoot to Carkeel Safety Project – Cllr Owen

14 Neighbourhood Development Plan – Cllr Walker (Vice Chair)

15 Chairman's items

- (i) St Erney road conditions and drainage update**

(ii) Dolbeare / Pound Hill site meeting (Road safety) (v)

16 Clerk's items www.landrakeparishcouncil.gov.uk

17 Correspondence

17 (i)

Letter received from Dolbeare Court Home Owners Association in connection with the entrance and exit to homes.

I acknowledge your concerns raised over the private junction from Dolbeare Court to the C0011.

As the Caravan Park is private, this should be raised with the owner of the park as the access and egress is onto the private property.

Unfortunately, Cornwall Council does not approve the use of such mirrors on the public highway.

This is because experience shows that rather than improving safety, a mirror could increase safety risks, which include;

- reflecting light and interfering with a driver's vision
- reducing the ability to judge an oncoming vehicle's speed
- creating an unreasonable dependence on the mirror
- if dirty, distorting or restricting the view
- and being an easy target for vandals.

The use of 'concealed entrance' signs is also not permitted upon the highway. This sign does not form part of the Traffic Signs Regulations and General Directions manual to which the highway authority is governed by.

I'm sorry I can't be of more assistance at this time.

(Cornwall Council Highways)

18 Date of next meeting.

The next Meeting of the Parish Council will be the Annual Meeting of the Parish Council to be held at the Sir Robert Geffery Hall Landrake on the 20th May 2025 commencing at 7:00pm

19 Councillors rise - end of meeting

Christopher Cook (CILCA) (PIALC)

1st April 2025

Christopher Cook – Parish Clerk & RFO
32 Essa Road Saltash PL12 4EE Tel 07523 005414
clerk@landrakeparishcouncil.gov.uk www.landrakeparishcouncil.gov.uk

Sir Robert Geffery Hall – Sole Trustees meeting.

Members are asked to remain in the Meeting for an update on the Sir Robert Geffery Hall.