



## Landrake & St Erney Parish Council

[www.landrakeparishcouncil.gov.uk](http://www.landrakeparishcouncil.gov.uk)

### PUBLIC MEETING OF THE PARISH COUNCIL

Tuesday 8<sup>th</sup> April 2025

**Present: Councillor Gingell (Chairman)**

**Councillors: Barton, Cartledge-Claus, Hooper, Mathers, Morris, Savery & Walker (Vice Chair)**

**Also in attendance:**

Christopher Cook - Parish Clerk & Responsible Financial Officer.  
Martin Worth – Cornwall Councillor

Members of the public: **22**

Members of the public were permitted to speak on each Agenda item for a period of 3 minutes. This meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, and members of the public. The public were advised that whilst every effort is taken to ensure that members of the public would not be filmed, it could not be guaranteed.

**Minutes 8<sup>th</sup> April 2025**

#### **381/2025 Chair's Welcome & Announcements**

Cllr Gingell (Chairman) welcomed residents to the Public Meeting of the Parish Council and delivered Health and Safety housekeeping rules.

Social distancing and Covid-19 measures were observed, such as ventilation.

No one intended recording the meeting.

Cllr Gingell (Chairman) updated residents regarding the forthcoming Local Elections 1<sup>st</sup> May 2025, stating that the Election of Councillors is uncontested with 8 nominated. This results in the Parish Council operating two Councillors short. A Co-option process would be advertised in June / July and hopefully two replacement Councillors will be appointed.

#### **382 Public participation**

No further public participation beyond the comments made at the Annual Parish Meeting. See Item 378.



**383 To receive Apologies for Absence and approve the reasons given**

Cllr Owen (holiday)

Councillors **Resolved** to note.

**384 Declarations of Interest**

Councillors **Resolved** that no Councillors declared pecuniary or non-pecuniary interests.

Councillors **Resolved** that no Councillors were liable for written Dispensations or Gifts.

**385 To approve and sign as a correct record the draft Minutes of the Public Meeting of the Parish Council held on Tuesday 11<sup>th</sup> March 2025 (LGA 1972 sch.12 para 41(1))**

Minutes (draft) 11<sup>th</sup> March 2025 - Proposed Cllr Savery, seconded Cllr Hooper 7 agreed. 1 abstention.

Councillors **Resolved** to approve the draft Minutes for 11<sup>th</sup> January 2025.

**386 Matters arising from the draft Minutes for report purposes only.**

None.

**387 A Report from Cornwall Councillor Martin Worth**

Cllr Worth updated the meeting as follows-

- Cornwall Council are reviewing all levels of service delivery and hope to expand some services
- The new 451 bus timetable has been distributed. No change to the no.11 or 12 services. No Dolbeare bus service as a National Highways decision not a Councillor or Resident request. Lobbying for a Dolbeare service will continue
- No decision reached regarding the Tamar Toll revision on charges. Awaiting to hear from the Secretary of State, but toll charges are expected to increase May/June 2025.
- Air Ambulance landing areas are being reviewed throughout Cornwall, all Parishes are being considered to provide suitable areas .

Councillors **Resolved** to note this report.

**388 Finance**

**A Accounts for Payment April 2025**

The Accounts for payment were proposed Cllr Gingell (Chairman), seconded Cllr Savery.

All agreed and Councillors **Resolved** to approve the additional payment.



Councillors were requested to approve delegatory powers to the Chairman to pay the amount of £86.40 to WesternWeb Limited (invoice received after the agenda printed).

Cllr Savery proposed, Cllr Hooper seconded the delegator powers above to make the payment to WesternWeb Ltd.

Councillors **Resolved** to approve payments for **April** and to note the payment for delegatory power to the Chairman.

## **B Bank reconciliation and Earmarked Funds (EMF)**

Unity Trust bank balance - **£14,600**

Nationwide balance (EMF funds) = **£27,490** including March 2025 interest.

An amount of £3,000 pending transfer (February 2025) from the Nationwide (EMF) to the Unity Trust Bank, and accounted for in the Finance report has now been executed.

The Sir Robert Geffery Hall reserve account £25,000 was transferred to the Landrake Parish Council Unity Trust Bank account 27th August 2024. The total Unity Bank Trust reconciliation account balance is **£27,490**

The Parish Council are in the process of closing the Nationwide Bank account for the Council's Earmarked reserve funds, and transferring the sum of £27,490.46 to a new Unity Trust Bank account with effect from early April 2025. The new account will still attract monthly interest and will make administration of financial affairs more efficient for both the Council Chairman and RFO.

Total receipts 2024 / 2025 **£52,179** (Unity Trust) & **£3,032** (Nationwide) including transfers.

Total **£55,211**. Bank balance reconciliation all Accounts **£42,090**

Councillors **Resolved** to note all Finance balances.

Refer to Finance reports at [www.landrakeparishcouncil.gov.uk](http://www.landrakeparishcouncil.gov.uk)

Councillors **Resolved** to note the Finance report.

## **C Year End Accounts for Internal Audit (www.landrakeparishcouncil.gov.uk)**

- (i) Supporting Statement to Receipts & Payments Account & Section 137
- (ii) Receipts & Payments Summary 2024/2025
- (iii) Summary Receipts & Payments 2024/2025
- (iv) Statement of Income & Expenditure 2024/2025
- (v) Over £100 payments listing 2024/2025

Cllr Walker (Vice Chair) proposed, Cllr Barton seconded **approval** of items C (i) & (ii)



All agreed. Documents were signed by the Chairman & (RFO).  
Councillors noted and agreed documents C (iii), (iv) & (v).

Councillors **Resolved** to note all Internal Audit reports.

**389**            **Planning** <http://planning.cornwall.gov.uk/online-applications>

**New Planning Applications – None received**

**Planning Application Decisions – None received**

**Planning Application for Information – None received**

**Planning Applications received after Agenda published – None received**

Councillors **Resolved** to note all Planning matters.

**Cllr Mathers joined the Public Meeting**

**390**            **Recreation Field**

Cllrs Mathers & Walker (Vice Chair) updated Councillors regarding the Project group and the plan to carry out the following measures:

- Purchase 2 heavy duty picnic tables
- Introduce a cordoned off area for dogs to be exercised
- Consider a concrete base and metal table for barbecue

Cllr Walker requested that these projects continue. A total of 9 volunteers have been contacted to act as the Recreation Field working group.

Action from previous meeting - Cllr Walker (Vice Chair) to cost each item on the wish-list and to report back to the Public Meeting for Councillors to consider the cost of the items. Councillors will review the project.

Cllr Gingell (Chairman) reported that the grass had been cut at the Recreation Field.

Councillors **Resolved** to note this report.

**391**            **Village Playground and village maintenance**

Cllr Gingell (Chairman) stated the playground equipment inspection will be carried out by ROSPA during April. The Council will consider the implications of any recommendations made in the report.

The Benches in the village have been pressure washed and cleaned.  
The Bench located between Pound Hill and Blunts has received damage to a strut and the repair will be carried out during June.



Councillors **Resolved** to note this report.

### **392 Cornwall Area Partnerships (CAPs)**

Cllr Savery advised of the following-P.

- Affordable social housing scheme is being monitored and Guidelines and Rules to the scheme are being altered.
- The speed watch scheme can be used in any Parish. Volunteers are required. The Saltash Town representative for the scheme will be contacted to arrange a project in Landrake.

**Action:** Parish Clerk & Cllr Savery to make arrangements for a speed watch scheme with Cornwall Cllr Hilary Frank.

Councillors **Resolved** to note this report.

### **393 A38 Trerulefoot to Carkeel Safety Project**

The new speed camera system between Saltash and Trerulefoot has not yet been introduced. The system will consist of 10 cameras.

Councillors **Resolved** to note this report.

### **394 Neighbourhood Development Plan (NDP)**

Cllr Walker (Vice Chair) advised that the original (NDP) plan was instigated in 2018 and the basic Plan is still relevant but will need to be updated considering the new (NDP) Rules & Regulations being introduced.

Councillors **Resolved** to note this report, and thanked Cllr Walker for her input into the Parish Plan.

### **395 Chairman's items**

- (i) St Erney road conditions – These items are currently being addressed by CORMAC.
- (ii) Pound Hill speed limit – no further report on action.

Councillors **Resolved** to note these reports.

### **396 Clerk's items**

No report.

### **397 Correspondence & Any other business**

The correspondence received from the CORMAC Highways Manager following a site meeting with Dolbeare residents regarding road safety and signage suggestions was read out by the Clerk.



**ACTION:** Clerk to relay the information from CORMAC to the Dolbeare resident's group. Councillors **Resolved** to note this report and action.

**398 Date of next meeting**

The next Meeting of the Council will be the **Annual Meeting of the Parish Council** on **Tuesday 20<sup>th</sup> May 2025** at **7:30pm** in the Sir Robert Geffery Memorial Hall (covid safe).

The Parish Council would continue to follow any instructions from CALC concerning the COVID -19 situation in connection with forthcoming Public Meetings. The choice to meet face to face was now an option with safety guidelines applying.

Please refer to [www.landrakeparishcouncil.gov.uk](http://www.landrakeparishcouncil.gov.uk) for further details.

**399 End of meeting 21:35**

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**Signed (Chairman)**

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**Date**

**Sir Robert Geffery Hall – Sole Trustees meeting.**

**Meeting deferred until 20<sup>th</sup> May 2025.**

Christopher Cook – Parish Clerk & RFO

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