



## Landrake & St Erney Parish Council

[www.landrakeparishcouncil.gov.uk](http://www.landrakeparishcouncil.gov.uk)

### Notice of the Public Meeting of the Parish Council

Members of the Public and the Press are invited to attend all Council meetings

(Public Bodies (Admission to Meetings) Act 1960)

Notice is hereby given that the Full Council meeting of Landrake with St. Erney Parish Council will be held-

**Date:** Tuesday 8<sup>th</sup> July 2025

**Time:** 7.00pm

**Location:** Sir Robert Geffery Memorial Hall.

**To: Chairman & Parish Councillors**

Chairman M. Gingell

Councillors. P. Barton, H. Cartledge-Clause, P. Hooper, E. Jackson, D. Morris, N. Owen,  
R. Savery

You are hereby summoned to attend the above meeting to consider the items of business.

(LGA 1972 sch.12 para.10(2))

Councillors will be discussing all the items as listed on this Agenda.

The previous Minutes and any supporting documents relating to this Meeting are available for Landrake & St. Erney Parish Council at the website [www.landrakeparishcouncil.gov.uk](http://www.landrakeparishcouncil.gov.uk)

Members of the Public are welcome to attend the Meeting and raise any questions relating to Agenda items. You may email questions to [clerk@landrakeparishcouncil.gov.uk](mailto:clerk@landrakeparishcouncil.gov.uk)

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public.

If you have tested positive for Covid or have Covid symptoms please do not attend the Meeting.

## AGENDA

### 7.30pm – Item 441 below

#### **Questions and comments from members of the public (limited to 15 minutes in total)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Landrake with St Erney. No decision can be taken during this session\*, but the Chairman may decide to refer matters raised for further consideration.

\* Councils cannot lawfully decide items of business that are not specified in the Summons/Agenda (LGA1972 Sch.12, paras 10(2)(b) and Longfield Parish Council v Wright (1918)

## Agenda | 8 July 2025 Public Meeting

### **440/2025 Chair's Welcome & Announcements**

Health and Safety housekeeping announcement,

Recording of Meetings – Please notify the Chair if you are intending to record this meeting.

### **441 Public participation**

**442 To receive Apologies for Absence and approve the reasons given. (LGA 1972 s85(1))**

### **443 Declarations of interest**

Parish Councillors will be asked to make any declarations of interest in respect of items on this Agenda. Items A to C accord with the requirements of the Parish Council's Code of Conduct and Item D accords with the Localism Act 2011 s33(b-e). This does not preclude any later declarations.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to this Agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members must declare any gift or hospitality with a value more than £50.

D. Dispensations – Members to consider any written requests for dispensations or whole Council dispensations.

**444 To approve and sign as a correct record the draft Minutes of the Public Meeting held on Thursday 5<sup>th</sup> June 2025. (LGA 1972 sch.12.para 41(1))**

**445 Matters arising from the Minutes for report purposes only.**

#### 446 A Report from Cornwall Councillor Paul Cador

#### 447 Finance

#### A Accounts for Payment.

Members are asked to note the following items of expenditure for the month of **July 2025**.

##### Payments Schedule

08 July 2025

Period 4

Date	Payee	Description	BACs ref.	£
08/07/2025	Christopher Cook	Salary	107	360.60
08/07/2025	HMRC	PAYE	108	90.20
08/07/2025	Christopher Cook	Office allowance	109	83.33
08/07/2025	Tim Lamerton	Village maintenance	110	402.00
08/07/2025	Information Commissioner ICO	Annual Data Protection fee DD	DD	52.00
08/07/2025	Unity Trust Bank	Service Charge fee DD	DD	6.00
<b>All payment amounts Landrake PC</b>				<b>£ 994.13</b>

#### B Direct bank Payments & Receipts for information

All bank receipts for this period **£28.00** Total receipts **2025/2026** are **£12,080.50**

Total receipts **Account 1** 2024/2025 are **£12,052.50**

Total receipts **Account 2** 2024/2025 are **£28.00**

Nationwide – Interest received at 13<sup>th</sup> June 2025 = £33.67

Nationwide Account balance £27,787.93 closure of Account.

Includes total interest from 2023/2024 to date £3,606

**MOTION** transfer 50% of interest to the (SRG) Hall Committee £1,803

#### C Bank reconciliation and Earmarked Funds (EMF) balances at the 8<sup>th</sup> July 2025

Unity Trust Bank Account 1 = £42,875

Unity Trust Bank Account 2 = £ 5,028

Bank Reconciliation balance = £47,903

#### D Monthly budget monitoring balances at the 8<sup>th</sup> July 2025

Refer to Finance report at [www.landrakeparishcouncil.gov.uk](http://www.landrakeparishcouncil.gov.uk)

#### 448 Planning

**New Planning Applications – None received**

Application link <http://planning.cornwall.gov.uk/online-applications>

**Planning Application Decisions – None received**

**Planning Application – For Information**

Planning Application received after Agenda issue – To be advised

- 449 Recreation Field & Pitch proposal
- 450 Village maintenance / Playground
- 451 Other Councillors reports / CAPs report
- 452 Chairman's items - Licence Agreement (draft)  
- Notice of Casual Vacancy
- 453 Correspondence
- 454 Date of next meeting.

The next Meeting of the Council will be the Public Meeting on Tuesday 2<sup>nd</sup> September 2025.

The Meeting will be held at the Sir Robert Geffery Memorial Hall Landrake commencing at 7:00pm

- 455 End of meeting

*Christopher Cook* (CILCA) (PIALC)

*1<sup>st</sup> July 2025*

Christopher Cook – Parish Clerk & RFO  
32 Essa Road Saltash PL12 4EE Tel 07523 005414  
[clerk@landrakeparishcouncil.gov.uk](mailto:clerk@landrakeparishcouncil.gov.uk) [www.landrakeparishcouncil.gov.uk](http://www.landrakeparishcouncil.gov.uk)

---

**Sir Robert Geffery Hall – Sole Trustees meeting.**

Members are asked to remain in the Meeting for an update on the Sir Robert Geffery Hall.