



## **Landrake & St Erney Parish Council**

[www.landrakeparishcouncil.gov.uk](http://www.landrakeparishcouncil.gov.uk)

### **PUBLIC MEETING OF THE PARISH COUNCIL**

**Tuesday 9<sup>th</sup> Sept 2025**

**Present: Councillor Gingell (Chairman)**

**Councillors: Barton, Cartledge-Claus, (Hewison), Hooper (Vice Chair), Landers, Morris & Williams**

**Also in attendance:**

Christopher Cook - Parish Clerk & Responsible Financial Officer.

Members of the public: **3**

Members of the public were permitted to speak on each Agenda item for a period of 3 minutes. This meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, and members of the public. The public were advised that whilst every effort is taken to ensure that members of the public would not be filmed, it could not be guaranteed.

**Minutes 9<sup>th</sup> Sept 2025**

#### **456/2025 Chair's Welcome & Announcements**

Cllr Gingell (Chairman) welcomed residents to the Public Meeting of the Parish Council and delivered Health and Safety housekeeping rules. No one intended recording the meeting.

Social distancing and Covid-19 measures were observed, such as ventilation.

#### **457 Public participation & Co-option**

A resident representing the Carnival Committee requested that the amount of £987 held by the Parish Council as an earmarked amount be released to enable the Committee to plan the next event. A request was made to the Parish Chairman to provide a copy of the last RoSPA inspection report, as the Committee wished to make sure that play equipment was safe and suitable for purpose.

The Carnival Committee were currently agreeing a constitution document.

A request was made to include a bonfire at the Recreation Field as part of the Carnival event. The bonfire would be sited in barrels and appropriate Liability Insurance provided to the Parish Council as Indemnification.



Cllr Gingell proposed, Cllr Barton seconded the actions in respect to the Carnival Committee. All agreed.

Councillors **Resolved** to release of the sum of £978 and to provide a copy of the most recent RoSPA report.

The Parish Council considered the option to co-opt Mr Dale Hewison as a Councillor to fill the remaining vacant seat on the Council.

Councillors had received the Application form from Mr Hewison, and considered that much local knowledge and experience etc could be brought to Council proceedings by Mr Hewison.

Cllr Gingell proposed, Cllr Barton seconded appointing Dale Hewison as Councillor. All agreed and were delighted to welcome the new Councillor.

Mr Hewison completed the Acceptance of Office form and Code of Conduct statement form.

Councillors **Resolved** to appoint Mr Hewison as Councillor who duly took his seat on the Parish Council.

**458 To receive Apologies for Absence and approve the reasons given**

Cllrs Owen & Savery (personal), Cornwall Cllr Cador (absent).

Councillors **Resolved** to note.

**459 Declarations of Interest**

Councillors **Resolved** that no Councillors declared pecuniary or non-pecuniary interests.

Councillors **Resolved** that no Councillors were liable for written Dispensations or Gifts.

Councillors **Resolved** to note.

**460 To approve and sign as a correct record the draft Minutes of the Public Meeting held on Tuesday 8<sup>th</sup> July 2025 (LGA 1972 sch.12 para 41(1))**

Proposed Cllr Hooper (Vice Chair), seconded Cllr Barton. 6 agreed. 1 abstention.

Councillors **Resolved** to approve the draft Minutes for 8<sup>th</sup> July 2025.

**461 Matters arising from the draft Minutes for report purposes only.**

Noted that Cllr Morris offered apologies and was not present at the Public Meeting.

**462 A Report from Cornwall Councillor Paul Cador**

No report provided.



Councillors **Resolved** to note. Clerk to action further.

#### **463 Finance**

##### **A Accounts for Payment July & August 2025**

The Accounts for payment were proposed Cllr Hooper (Vice Chair), seconded Cllr Landers. All agreed.

Tim Lamerton £306.00

CALC Cornwall £120.00

WesternWeb Ltd. £75.60. Amounts paid under Delegated Authority £501.60

Councillors **Resolved** to approve payments for **July & August**.

##### **B Direct bank payments & Receipts for information**

All bank receipts for this period **£11,500** Total receipts **2025/2026** are **£23,580**

Total receipts **Account 1** 2025/2026 are **£23,552**

Total receipts **Account 2** 2025/2026 are **£28.00**

Includes Unity Trust Account 2 (EMF) - interest received at 9<sup>th</sup> September 2025.

Councillors **Resolved** to note all finance matters.

##### **C Bank reconciliation and Earmarked Funds (EMF)**

Unity Trust bank account 1 balance - **£42,355 (current)**

Unity Trust bank account 1 balance - **£25,985 (EMF reserves)**

Unity Trust bank account 2 balance - **£ 5,041 (interest account)**

Bank reconciliation balance = **£55,381**

Councillors discussed transferring the sum of approximately £10,000 from the current account 1 to the interest account 2 to secure additional interest. The matter would be considered further during the setting of the Budget & Precept levels 14<sup>th</sup> October 2025.

Councillors **Resolved** to note all Finance balances.

Refer to Finance reports at [www.landrakeparishcouncil.gov.uk](http://www.landrakeparishcouncil.gov.uk)

Councillors **Resolved** to note the Finance report.

#### **464 Planning <http://planning.cornwall.gov.uk/online-applications>**



Planning Applications	2025/26 - Location / Development	Validated	Comments from Cornwall Council
PA25 / 04901	Vicarage School Road - works to Beech / Ash trees	15th July 2025	Awaiting decision
PA25 / 03839	Higher Penquite Farm - single storey rear extension	2nd June 2025	Approved 10/07/2025
PA25 / 02736	Lower Cuttivett - Barn conversion to dwelling house	5th June 2025	Approved 20/08/2025

Councillors **Resolved** to note all Planning matters.

#### 465 Recreation Field

Cllr Gingell (Chairman) advised of the creation of the dog walking area would progress following several requests to the Parish Council from residents. Bond Timber would kindly donate the fencing, wiring and gates. Councillors acknowledged the gesture by Bond Timber to meet fencing expenditure. Dolbeare Management Group also offered to provide wire netting for the project, and this was also appreciated by Councillors.

The dog walking area would be in the vicinity of the Recreation Field portacabin.

Following a recent site meeting outside the Dolbeare Court entrance and approach roads, the Chairman had agreed with the local CORMAC highways manager to place slow signs on the verges and painted onto the road surface. Agreement had been reached with landowners who supported this measure. The Chairman had provided a map of the area to ensure that new and existing signage be placed at the appropriate positions. A meeting with Will Glassup is planned and dates are awaited (This item is still outstanding and the Clerk will rearrange to meet with Will Glassup).

Councillors **Resolved** to note this report.

#### 466 Village Playground and village maintenance

Cllr Gingell (Chairman) mentioned that the swing seat had been damaged through misuse and that the cost of a replacement seat would be approximately £200.

Cllr Owen reaffirmed by email to the Clerk that through his contact with Babcock, he could arrange for a volunteer work force named 'Be Kind Group', to help with maintenance in the village and at the Playpark. Work would include general maintenance and painting of fences etc.

Cllr Williams confirmed that with the planned Proms in the Park, donations to the Council's (EMF) reserve would be made from the Proms event and Carnival Committee activities. Councillors noted that the income could be used to finance repairs at the play park. Councillors were grateful for the donations mentioned.



Councillors **Resolved** to note these actions.

#### **467 Other Councillor reports**

Cllrs discussed Public Footpaths in the Parish. The chairman confirmed that of the 10 original footpaths listed on the Parish schedule only Talvans was passable, though hedges needed to be trimmed and fencing repaired.

Cllr Hewison agreed to provide a report on the current situation with Parish footpaths.

Cllr Cartledge-Claus suggested that a 'Community working group' might volunteer to clear footpaths and trim hedges. The Clerk suggested that the group would need to be managed and a risk assessment completed if the Parish Council were to promote and manage the activity.

Councillors **Resolved** to note this reports and thanked Cllr Hewison.

#### **468 Chairman's items**

- (i) **Licence Agreement – Councillors noted that Licence Agreement had been signed and completed by the Parish Council Chairman & the Football club on the 10<sup>th</sup> August 2025. The Annual Rent amount of £400 was noted. Councillors were pleased to support the Football club in their endeavours.**

Councillors **Resolved** to note

#### **469 Correspondence**

469 (1) response to resident requesting extension to the 20mph zone to Oak Meadow following Poldrissick Lane.

Councillors agreed that this matter resided with the Cornwall Area Partnership (CAPs) team. Cllr Savery to explore the matter further regarding a speed watch survey in the area. The unit would not become available for use in Landrake Parish until later in the year. The hand-held speed watch system for use on Pound Hill was currently being dealt with by Cornwall Cllr Hilary Frank and the Council awaited an updated.

Councillors **Resolved** to note.

#### **470 Date of next meeting**

The next Meeting of the Council will be the **Public Meeting on Tuesday 14<sup>th</sup> October 2025** at **7:00pm** in the Sir Robert Geffery Memorial Hall (covid safe).



The Parish Council would continue to follow any instructions from CALC concerning the COVID -19 situation in connection with forthcoming Public Meetings. The choice to meet face to face was now an option with safety guidelines applying.

Please refer to [www.landrakeparishcouncil.gov.uk](http://www.landrakeparishcouncil.gov.uk) for further details.

**471                      End of meeting 20:20**

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**Signed - (Chairman)**

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**Date**

**Sir Robert Geffery Hall – Sole Trustees meeting.**

Cllr Gingell advised-

- The planned work with the extension / alterations were not progressing
- The Levelling up Grant decision was awaited (£30,000 funding requested)
- Loose slates on roof of (SRG) Hall to be attended to
- Cllr Gingell advised that the central heating system thermostat required attention
- The short mat bowls team had now stopped hiring the Hall
- Cllrs Williams & Cartledge-Claus suggested using the Hall space to offer help to younger members of the Community and those with special needs. The Hall could be used as a Youth Club again or provide Yoga classes. This objective may help with further funding streams success.

Christopher Cook – Parish Clerk & RFO

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