



Landrake & St Erney Parish Council

www.landrakeparishcouncil.gov.uk

PUBLIC MEETING OF THE PARISH COUNCIL

Tuesday 21st October 2025

Present: Councillor Gingell (Chairman)

Councillors: Barton, Cartledge-Claus, Hewison, Hooper (Vice Chair), Morris, Owen, Savery & Williams

Also in attendance:

Christopher Cook - Parish Clerk & Responsible Financial Officer.

Members of the public: **2**

Members of the public were permitted to speak on each Agenda item for a period of 3 minutes. This meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, and members of the public. The public were advised that whilst every effort is taken to ensure that members of the public would not be filmed, it could not be guaranteed.

Minutes 21st Oct 2025

472/2025 Chair's Welcome & Announcements

Cllr Gingell (Chairman) welcomed residents to the Public Meeting of the Parish Council and delivered Health and Safety housekeeping rules. No one intended recording the meeting.

Social distancing and Covid-19 measures were observed, such as ventilation.

473 Public participation

No public participation.

474 To receive Apologies for Absence and approve the reasons given

Cllr Landers (Holiday) & Cornwall Cllr Paul Cador (work commitments). Meeting report supplied to the Parish Clerk.

Councillors **Resolved** to note.

475 Declarations of Interest



Councillors **Resolved** that no Councillors declared pecuniary or non-pecuniary interests.

Councillors **Resolved** that no Councillors were liable for written Dispensations or Gifts.

Councillors **Resolved** to note.

476 To approve and sign as a correct record the draft Minutes of the Public Meeting held on Tuesday 9th Sept 2025 (LGA 1972 sch.12 para 41(1))

Proposed Cllr Hooper (Vice Chair), seconded Cllr Hewison. 7 agreed. 2 abstentions.

Councillors **Resolved** to approve the draft Minutes for 9th Sept 2025.

477 Matters arising from the draft Minutes for report purposes only.

None.

478 A Report from Cornwall Councillor Paul Cador

The following report was provided to the Parish Clerk-

I am pleased to announce that a Community Chest grant of **£500** to Sir Robert Gefferys School & Community Farm has been awarded. It will be good to see Children learning new Gardening Techniques.

The Speed limit is now in full swing with the static cameras working, people have been caught and fines issued. I implore that resident keep a check on their speed when using the A38 and surrounding roads. I will be calling on Police to carry out speed checks randomly through the roads being used as rat runs (Tideford Road).

Join Cornwall Council's Standards Committee

Cornwall Council is seeking volunteers to support high standards of conduct in local government. Two roles are available:

Independent Persons – Appointed under the Localism Act 2011, they give an impartial view on complaints about councillor conduct.

Town and Parish Council Representatives – Serving town and parish councillors or co-opted members who sit on the Standards Committee.

These are voluntary roles, requiring up to 10-15 days, or part days, per year. A small allowance and travel and subsistence expenses are provided.

To be an Independent Person, you must be politically neutral and not have been a councillor, employee, or close relative of one within Cornwall Council or any town or parish council in Cornwall in the last five years.

To be a Town and Parish Representative, you must currently serve on a town or parish council in Cornwall.



If you would like more information and an application form, visit [Cornwall Council's website](#) or email Simon Mansell MBE at simon.mansell@cornwall.gov.uk.

The deadline for applications is 3 November 2025.

Active Travel Innovation Fund

The Department for Transport (DfT) and Active Travel England (ATE) has this week announced that [organisations and businesses can bid for a share of £1 million in government funding to help them deliver bold and innovative initiatives that enable more people to walk, wheel or cycle](#).

The Active Travel Innovation Fund is inviting applications from small to medium-sized businesses and non-governmental organisations (NGOs), with grants of up to £100,000 available for each successful project.

The funding is designed to help develop new ideas or to expand on successful initiatives that are already making a difference. Examples could include community projects that help under-represented groups make more active travel choices, partnerships between councils and local communities or businesses to promote sustainable travel, or digital tools that improve safety and accessibility.

[For full details and eligibility criteria, visit the government Find a Grant website](#). The window for applications closes on 14 November.

Rights of Way Improvement Plan focus session for town and parish councillors

Cornwall Council is refreshing its Rights of Way Improvement Plan – a ten-year strategy that will guide how the Council manages and enhances Cornwall's Rights of Way network.

Town and parish councillors are invited to a dedicated focus session to share their views and help shape the future of the plan at this early, baseline stage.

What to expect

Share your experiences and insights on Rights of Way in your area
Highlight your aspirations and priorities for the network
Explore opportunities for partnership and local impact

Event details

Date: Monday 27 October

Time: 5:15pm-6:45pm



Location: County Hall / Lys Kernow, Treyew Road, Truro (Trelawney Room)

Format: A short presentation will open the session, followed by a drop-in style discussion to gather feedback and ideas.

To register, email rowip@cornwall.gov.uk

Can't attend?

There are other ways to get involved:

Send a **written submission by 31 October** to rowip@cornwall.gov.uk

A formal consultation on the draft plan will follow in **spring 2026**.

Councillors **Resolved** to note.

479 Finance

A Accounts for Payment October 2025

The Accounts for payment were proposed Cllr Hooper (Vice Chair), seconded Cllr Barton. All agreed.

BDO Auditors £378.00 & Tim Lamerton £333.00. Amounts paid under Delegated Authority.

Allin Bridgman invoice £150 (Hedge trimming maintenance NOT on Agenda)

Transfer of Account (EMF) funds £978 to the Carnival Committee.

Wreath payment to Dona Cooper adjusted from £59.97 to £19.99.

Councillors **Resolved** to note the additional delegated payments as listed.

Councillors **Resolved** to approve payments for **October**.

B Direct bank payments & Receipts for information

All bank receipts for this period **£0.00** Total receipts **2025/2026** are **£23,580**

Total receipts **Account 1** 2025/2026 are **£23,552**

Total receipts **Account 2** 2025/2026 are **£28.00**

Includes Unity Trust Account 2 (EMF) - interest received at 14th October 2025.

Councillors **Resolved** to note all finance matters.

C Bank reconciliation and Earmarked Funds (EMF)

Unity Trust bank account 1 balance - **£22,758 (current)**

Unity Trust bank account 1 balance - **£25,985 (EMF reserves)**



Unity Trust bank account 2 balance - **£ 5,169 (interest account)**

Bank reconciliation balance = **£53,912**

Councillors **Resolved** to note all Finance balances.

Refer to Finance reports at www.landrakeparishcouncil.gov.uk

Councillors **Resolved** to note the Finance report.

D. Budget & Precept 2026 / 2027

Councillors reviewed the draft Budget & Precept report provided by the (RFO) and agreed to set the following levels-

Budget £24,900 & Precept £23,200

Proposed Cllr Gingell, seconded Cllr Morris. All agreed.

Councillors **Resolved** to agree the Budget & Precept for 2026 / 2027

480 Planning <http://planning.cornwall.gov.uk/online-applications>

Planning Applications	LANDRAKE - 2025/26 - Location / Development	Validated	Comments from Cornwall Council
PA25 / 04901	Vicarage School Road - works to Beech / Ash trees	15th July 2025	Awaiting decision
PA25 / 03839	Higher Penquite Farm - single storey rear extension	2nd June 2025	Approved 10/07/2025
PA25 / 02736	Lower Cuttivett - Barn conversion to dwelling house	5th June 2025	Approved 20/08/2025
PA25 / 06998	Connemara Farm Blunts - change of use offices	2nd Oct 2025	Awaiting decision

PA25 / 06998 Councillors noted the change of use and resolved to make no further comment.

Councillors **Resolved** to note all Planning matters.

481 Recreation Field

Cllr Gingell (Chairman) advised that the Football pitch was being well used and that they were paying for additional grass cutting through the season. Mention was also made that the



Football Club may need to consider a water supply and would be considering a connection and meet the water supply charges

Councillors **Resolved** to note this report.

482 Village Playground and village maintenance

Cllr Gingell (Chairman) mentioned that the swing seat had been damaged through misuse and that the cost of a replacement seat would be approximately £200.

Cllr Williams mentioned that £400 had been raised from the Proms in the Park event and that the money will be donated to the Parish Council. Funds could be used towards the swing repairs.

Thanks were expressed to Cllr Williams.

Hedge trimming had been completed by Mr. Bridgman.

Councillors referred to dog fouling generally in the village despite sufficient dog bins being available. Consideration was given to installing dog bin bag dispensers at suitable locations.

ACTION: Clerk to research this matter.

Councillors mention the upkeep of unadopted passage ways Pound Hill parallel to Home Park. The height of the trees/shrubs to be reduced. Three house owners in the area would be liable for the work in question.

The owners to be identified and the Clerk to write to everyone.

Cllr Gingell (Chairman) mentioned that the handrail on the steps between School Road and Highertown need to be replaced following a resident replacing their damaged fencing,

Councillors **Resolved** to note these actions.

483 Other Councillor reports

483 (i) Footpath report – Cllr. Hewison

Cllr Hewison provided a power-point explanation and map of footpaths / rights of way in the Parish, concluding that there were at least 5 circular routes that were still suitable for use. Some rights of way were now disrupted through time.

Further research would be completed to-

- Walk the actual walks
- Review chains, gates & locks restricting access
- Consider hedge trimming
- Consider safety issues / crossing roads
- Provide a pdf link to the website to advertise a leaflet / booklet

Cllr Hewison provided a draft booklet of rights of way / pathways through the village. Printing costs would be minimal to produce the booklet.



Councillors expressed thanks to Cllr Hewison for the time that he had devoted to researching the subject and for producing a draft booklet.

Making further mention of the Parish Council's website, Cllr Hewison updated his findings on the current state of the website noting that archived information was now well out of date in several areas. Basic information regarding Agendas, Minutes and Reports was acceptable. Cllr Hewison would research the website system further and consider a facebook page.

Councillors **Resolved** to note this report and thanked Cllr Hewison.

484 Chairman's items - none

485 Correspondence - none

486 Date of next meeting

The next Meeting of the Council will be the **Public Meeting on Tuesday 11th November 2025 at 7:00pm** in the Sir Robert Geffery Memorial Hall (covid safe).

The Parish Council would continue to follow any instructions from CALC concerning the COVID -19 situation in connection with forthcoming Public Meetings. The choice to meet face to face was now an option with safety guidelines applying.

Please refer to www.landrakeparishcouncil.gov.uk for further details.

487 End of meeting 20:15

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Signed - (Chairman)

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Date

Sir Robert Geffery Hall – Sole Trustees meeting.

Cllr Gingell advised-

- The planned work with the extension / alterations were not progressing and would be scaled back.
- The Levelling up Grant decision was unsuccessful and the application now closed until the new window opens early 2026.
- The lath and plaster work to the Solomon Browne Room now required replacing and repair quotations would be sought. Consideration given to installing a false ceiling to give better structural support
- The Pillaton Solar Panel Group visited the (SBR) complex and to discuss current funding requirements. A new application to be considered when applied for.

Christopher Cook – Parish Clerk & RFO

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