



Landrake & St Erney Parish Council

www.landrakeparishcouncil.gov.uk

Notice of the Public Meeting of the Parish Council

Members of the Public and the Press are invited to attend all Council meetings

(Public Bodies (Admission to Meetings) Act 1960)

Notice is hereby given that the Full Council meeting of Landrake with St. Erney Parish Council will be held-

Date: Tuesday 10th March 2026

Time: 7.00pm

Location: Sir Robert Geffery Memorial Hall.

To: Chairman & Parish Councillors

Chairman M. Gingell

Councillors. P. Barton, H. Cartledge-Clause, D. Hewison, P. Hooper, D. Landers, D. Morris, N. Owen, R. Savery & E. Williams

You are hereby summoned to attend the above meeting to consider the items of business.

(LGA 1972 sch.12 para.10(2))

Councillors will be discussing all the items as listed on this Agenda.

The previous Minutes and any supporting documents relating to this Meeting are available for Landrake & St. Erney Parish Council at the website www.landrakeparishcouncil.gov.uk

Members of the Public are welcome to attend the Meeting and raise any questions relating to Agenda items. You may email questions to clerk@landrakeparishcouncil.gov.uk

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public.

If you have tested positive for Covid or have Covid symptoms please do not attend the Meeting.

AGENDA

7.00pm – Item 537 below

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Landrake with St Erney. No decision can be taken during this session*, but the Chairman may decide to refer matters raised for further consideration.

* Councils cannot lawfully decide items of business that are not specified in the Summons/Agenda (LGA1972 Sch.12, paras 10(2)(b) and *Longfield Parish Council v Wright* (1918)

Under the Local Government Act 1972 (LGA) s101, supported by *Regina V Secretary of State for the Environment ex parte London Borough of Hillingdon 1986* case law, no one Councillor can make a decision on behalf of the Council.

Agenda | 10 March 2026 Public Meeting

536/2026 Chair's Welcome & Announcements

Health and Safety housekeeping announcement,

Recording of Meetings – Please notify the Chair if you are intending to record this meeting.

537 Public participation

538 To receive Apologies for Absence and approve the reasons given. (LGA 1972 s85(1))

539 Declarations of interest

Parish Councillors will be asked to make any declarations of interest in respect of items on this Agenda. Items A to C accord with the requirements of the Parish Council's Code of Conduct and Item D accords with the Localism Act 2011 s33(b-e). This does not preclude any later declarations.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to this Agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members must declare any gift or hospitality with a value more than £50.

D. Dispensations – Members to consider any written requests for dispensations or whole Council dispensations.

540 To approve and sign as a correct record the draft Minutes of the Public Meeting held on Tuesday 10th February 2026. (LGA 1972 sch.12.para 41(1))

541 Matters arising from the Minutes for report purposes only.

542 A Report from Cornwall Councillor Paul Cador

543 Finance

A Accounts for Payment.

Members are asked to note the following items of expenditure for the month of **March 2026**.

Payments Schedule **10 March 2026** **Period 12**

Date	Payee	Description	BACs ref.	£
10/03/2026	Christopher Cook	Salary	153	372.16
10/03/2026	HMRC	PAYE	154	93.20
10/03/2026	Christopher Cook	Office allowance contractual	155	83.33
10/03/2026	Tim Lamerton	Village maintenance	156	288.55
10/03/2026	Westernweb Ltd.	New categories website pages *	157	72.00
10/03/2026	St Michaels Church PCC	Grant application (pending) **	158	0.00
10/03/2026	Sir Robert Geffery Hall Comm.	Grant application - hand driers	159	500.00
10/03/2026	Reeford Manning	Village maintenance	160	1,859.68
10/03/2026	Duchy Defibrillators	Annual monitoring fee	161	246.00
10/03/2026	SRG Memorial Hall	Charges to use annex for meetings	162	166.00
10/03/2026	Tartenden Nurseries	Christmas tree for the village	163	96.00
10/03/2026	Dolbear Community	Donation towards defibrillator *	164	100.00
10/03/2026	Mervyn Gingell	Chairman's admin expenses	165	55.78
10/03/2026	Unity Trust Bank	Monthly Service Charge	DD	7.00
		• * delegated authority		
		** pending further information		
All BACs payment amounts today				£ 3,939.70

*** Delegated Payments made** – members to note.

Grant Application(s) for consideration.

B Direct bank Payments & Receipts for information

Total receipts **2025/2026** are **£24,275**

Total receipts **Account 1** 2025/2026 are **£23,752**

Total receipts **Account 2** 2025/2026 are **£523**

Includes Unity Trust Account 2 (EMF) – Interest received as 10th Mar 2026

C Bank reconciliation and Earmarked Funds (EMF) balances as 10th Mar 2026

Unity Trust Bank Account 1 = **£14,311 (current)**

Unity Trust Bank Account 2 = **£22,517 (earmarked reserves account)**

Unity Trust Bank Account 2 = £ 5,216 (interest account)

Reconciliation balance = £42,044

D Monthly budget monitoring balances as 10th March 2026

Refer to Finance report at www.landrakeparishcouncil.gov.uk

544 Planning Application link <http://planning.cornwall.gov.uk/online-applications>

Planning Applications	LANDRAKE - 2025/26 - Location / Development	Validated	Comments from Cornwall Council
PA25 / 04901	Vicarage School Road - works to Beech / Ash trees	15th July 2025	Awaiting decision
PA25 / 03839	Higher Penquite Farm - single storey rear extension	2nd June 2025	Approved 10/07/2025
PA25 / 02736	Lower Cuttivett - Barn conversion to dwelling house	5th June 2025	Approved 20/08/2025
PA25 / 06998	Connemara Farm Blunts - change of use offices	2nd Oct 2025	Approved 01/12/2025
PA25 / 07618	Penmellow - External cladding/roof mounted solar panels	22nd Oct 2025	Approved 12/12/2025
PA25 / 07317	Penquite - External garden bridge and staircase	4th Nov 2025	Awaiting decision
PA25 / 08875	Pencavo Mill - general purpose agricultural building	8th Dec 2025	Refused 30/01/2026

545 Recreation Field

546 Village maintenance / Playground

547 Other Councillors reports

547 (i) Cornwall Highways Improvement programme (CHIP) – Cllr. Hewison

547 (ii) CiL Application – Cllr Hewison

547 (iii) Emergency Plan – Cllr Hewison

548 Clerk's items – Assertion 10

548 (i) To adopt the I.T. Policy

548 (ii) To note the Compliance statement and Risk Assessment matrix

548 (iii) Councillors to provide a signed copy of the I.T. Policy

549 Correspondence

550 Date of next meeting.

The next Meeting of the Council will be the Annual Parish Meeting (APM) commencing at 6.00pm on Tuesday 14th April 2026 followed immediately by the Public Meeting.

The Meeting will be held at the Sir Robert Geffery Memorial Hall Landrake commencing at 7:00pm for the Public Meeting.

551 End of meeting

Christopher Cook (CILCA) (PIALC)

2nd March 2026

Christopher Cook – Parish Clerk & RFO

32 Essa Road Saltash PL12 4EE Tel 07523 005414

clerk@landrakeparishcouncil.gov.uk www.landrakeparishcouncil.gov.uk

Sir Robert Geffery Hall – Sole Trustees meeting. Members are asked to remain in the Meeting for an update on the Sir Robert Geffery Hall.