



## Landrake & St Erney Parish Council

[www.landrakeparishcouncil.gov.uk](http://www.landrakeparishcouncil.gov.uk)

All residents of Landrake with St. Erney Parish are invited to attend.

## ANNUAL PARISH MEETING

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Notice is hereby given that the Annual Parish Meeting will be held at the Sir Robert Geffery Memorial Hall Landrake on the **21<sup>st</sup> April 2026 @6:00pm**. Further information is available from the Parish Clerk at [clerk@landrakeparishcouncil.gov.uk](mailto:clerk@landrakeparishcouncil.gov.uk) or at [www.landrakeparishcouncil.gov.uk](http://www.landrakeparishcouncil.gov.uk)

The Parish Meeting is an opportunity for parishioners on the Electoral Roll for Landrake & St. Erney to raise any matters of concern to them that relates to their local community, and although it would be helpful to have written notice of any matters to be raised, it is not essential to do so.

Matters can be raised at the meeting without prior notice.

For any queries, please contact the Clerk to the Parish Council:

Christopher Cook – Tel. 07523 005414 [clerk@landrakeparishcouncil.gov.uk](mailto:clerk@landrakeparishcouncil.gov.uk)

The Public Meeting will follow the Annual Parish Meeting

### **AGENDA**

1. Introduction and welcome.
2. Apologies for absence (LGA 1972 s85 (i))
3. To approve the minutes of the Annual Parish Meeting held on 8<sup>th</sup> April 2025 and to discuss any matters arising (LGA 1972 sch.12.para 41 (i)).
4. To receive a presentation regarding the rebuild and refurbishment of the Solomon Browne Room. Introduction by the Chairman.
5. To invite the public to raise any matters of interest.

Landrake & St Erney  
Parish Council



6. To receive a Statement on the Parish Council accounts for Year ending 31<sup>st</sup> March 2026 from the Clerk & Responsible Financial Officer to the Parish Council.

7. Close

Signed .....

Mervyn Gingell - Chairman 12<sup>th</sup> March 2026



**Public Meeting of the Parish Council – Agenda – 21<sup>st</sup> April 2026**

**Cllrs Gingell (Chairman), Hooper (Vice Chair), Barton, Cartledge-Claus, Hewison, Landers, Morris, Owen, Savery & Williams.**

552. Chair’s welcome and Announcements

553. Public participation

554. To receive apologies for absence (LGA 1972 s85(1))

555. Declarations of interest

Parish Councillors will be asked to make any declarations of interest in respect of items on this Agenda. Items A to C accord with the requirements of the Parish Council’s Code of Conduct and Item D accords with the Localism Act 2011 s33(b-e). This does not preclude any later declarations.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to this Agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members must declare any gift or hospitality with a value more than £50.

D. Dispensations – Members to consider any written requests for dispensations.

556. To approve and sign as a correct record the draft Minutes of the Public Meeting 10<sup>th</sup> March 2026. (LGA 1972 sch.12.para 41 (1))

557. Matters arising from the Minutes for report purposes only.

558. A report from Cornwall Councillor Paul Cador

559. Finance – Bank reconciliation and Finance report.

Unity Trust Bank £47,213 (Current Account £24,601, Reserves Account £22,612)

Unity Trust Bank (Interest Account) £5,243

Receipts 2026/2027 £12,213.15 (Precept £11,600 & Vat claim £613.15)

Accounts for approval 21<sup>st</sup> April 2026

**Payments Schedule**

**21 April 2026**

**Period 1**

Date	Payee	Description	BACs ref.	£
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21/04/2026	Christopher Cook	Salary	166	372.16
21/04/2026	HMRC	PAYE	167	93.20
21/04/2026	Christopher Cook	Office allowance	168	83.33
21/04/2026	Tim Lamerton	Village maintenance *	169	306.00
21/04/2026	Corserv Solutions Ltd	New salt bin and salt *	170	412.88
21/04/2026	Cornwall ALC Limited	Membership subscription *	171	554.22
21/04/2026	WesternWeb Ltd	Renewal cloud email account *	172	92.40
		* paid by delegated authority		
21/04/2026	Unity Trust Bank	Monthly Service Charge	DD	7.00
<b>All payment amounts Landrake PC</b>				<b>£ 1,921.19</b>

Year End Accounts for Internal Audit [www.landrakeparishcouncil.gov.uk](http://www.landrakeparishcouncil.gov.uk)

- (i) Supporting Statement to Receipts & Payments Account & Section 137
- (ii) Receipts & Payments Summary 2025/2026
- (iii) Summary Receipts & Payments Account 2025/2026
- (iv) Statement of Income & Expenditure 2025/2026
- (v) Over £100 payments listing 2025/2026

560. Planning Applications <http://planning.cornwall.gov.uk/online-applications>

560 (a) New Planning Applications – none received

560 (b) Planning Application decisions – none received

560 (c) Planning Applications for information or received after the agenda published – none received

561 Recreation Field – Cllr Gingell

562 Village Playground and maintenance – Cllr Gingell

563 Other Councillor's reports / CAPs

564. Clerk's items

**Coronavirus reminder regarding public meetings.**

***Councillors are requested to note that in response to the Coronavirus pandemic, the Ministry for Housing, Communities and Local Government (MHCLG) issued new Statutory Instruments that affected the limited assurance regime process.***

***SI2020/392 and SI2020/808 gave Local Authorities permission to allow members, the public and press to attend meetings remotely from the 4<sup>th</sup> April 2020 in respect to smaller authorities.***



***The Legislation only permits remote attendance at meetings held before the 7<sup>th</sup> May 2021 hence, as no further Legislation has been passed, smaller authorities will not be able to hold virtual meetings after this date.***

565. Correspondence

Good evening Mr Cook,

I wonder whether you could provide some information regarding the above property please. I was the parish clerk for our village and had copies of the land, footpaths and roads that our Highways Department were responsible for in my office, on file for ease of reference should anyone need confirmation which areas Highways were responsible for.

I would be grateful if you could provide any information or plans you may have in relation to the footpath and roadway outside the above property. It is at the top of the lane as you come off the A38.

My telephone number is XXXXX XXXXXX but I am hoping to contact you over the next day or so to discuss this and can provide a photo for clarification if you require.

Look forward to hearing from you.

566. The next Meeting of the Parish Council will be the **Annual Meeting of the Parish Council (AMPC) on Tuesday 12<sup>th</sup> May 2026**. The Meeting will be held at the Sir Robert Geffery Memorial Hall, Landrake commencing at 7@00pm.

567. Councillors rise – end of Meeting.

*Christopher Cook (CILCA) (PIALC)*

Christopher Cook – Parish Clerk & RFO

32 Essa Road Saltash PL12 4EE Tel 07523 005414

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Christopher Cook – Parish Clerk & RFO (*CiLCA*) (*PIALC*)

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