Landrake & St Erney Parish Council
www.landrakeparishcouncil.gov.uk

Grants & Donations Policy

Policy terms & Conditions

Landrake with St. Erney Parish Council will set aside a sum of money each financial year for grants or donations to voluntary or charitable organisations. Their activities must contribute to, and be of benefit to, the people of our parish. These conditions apply from the financial year beginning April 2026.

The current total overall budget for Grants and Donations is £1,000. The Parish Council has discretion over administering the apportionment and may exceed the budget level in accordance with finance reserves.

The total figure available is agreed by the Council as part of the budget and precept process each financial year, finalised at the end of November

Conditions

1. Applicants must submit a completed Grant Application Form, available on the Council's website, to the Parish Clerk together with supporting documentation. The Council requires these materials to ensure that fair and proper consideration is given to all requests.
2. Only one application from the same organisation may be considered during any one financial year. Further applications may be made in subsequent financial years.
3. The awarding of a grant or donation does not set a precedent for any subsequent applications.
4. No applications from individuals will be considered. Applications will only be accepted from charitable, voluntary or non-profit making organisations or groups.
5. Organisations should be local to the Parish. For organisations located outside the boundary, their work should be of benefit directly to the Parish and/or its residents. No nationally based organisations will be considered.
6. Applicant organisations/groups must be properly established and constituted.

7. Grants will not be considered to fund activities of a political nature.
8. Donations can only be used for the purpose of the project/activity applied for.
9. If a donation or grant is not spent on the project/activity applied for, it must be refunded. Any donation or grant is awarded on this strict understanding.
10. Donations will not be made for money already spent.

Application Timescale

1. The deadline for receipt of applications is **31st January**, each year.
2. Applications will normally be considered by the Council during January and February.
3. Applicants will be advised by end of February whether their application has been successful.
4. All donations will be paid by the end of March

General

By agreement at a Parish Council meeting, Landrake with St. Erney Parish Council reserves the right to donate money to organisations that do not directly approach the Council for a donation.

All grants or donations will be at the discretion of Landrake with St. Erney Parish Council. The Council's decisions are final. There is no right of appeal.

Original Policy 1st April 2021
Amended and adopted November 2026 (for review each October)

Christopher A. R. Cook – Parish Clerk & RFO *(CiLCA) (PIALC)*

32 Essa Road Saltash PL12 4EE Tel 07523 005414

clerk@landrakeparishcouncil.gov.uk www.landrakeparishcouncil.gov.uk