Landrake & St Erney Parish Council

GRANT APPLICATION FORM 2027/28

Should you require this form in an alternative format, please contact the Parish Clerk

IMPORTANT

Please read guidance notes on page 4 before submitting this form

Name of Group/ Organisation .....

Contact Person .....

Correspondence

Address: .....

.....

Email: .....

Telephone: .....

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Parish Council
Strength Together
Krevder war-barth

About Your Organisation

1. Briefly explain the main activities, aims and objectives of your group/organisation:

2. Are you a registered charity? Yes / No
   a) If Yes - charity no. ……

3. Are you a commercial or non-profit making organisation?
   a) Commercial organisation? Yes / No
   b) Non-profit making organisation? Yes / No

4. How many members do you have? ……
   a) How many are juniors ……
   b) Age range of members ……
   c) How many are disabled ……
   d) How many live in this Parish ……

About the Grant

5. Describe the project for which funding is required, including a brief description of who/what will benefit from the grant. Please attach any relevant action plans, estimates or supporting information which you may have

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6. Sum requested £……
   Total cost of project £……

7. What other sources of funding have you investigated and what amounts have been raised?

   Sources of Funding:

   Amount Raised:

8. What would happen if this request for a grant is unsuccessful?

9. Please give any additional information which you feel to be relevant.

I have read the terms and conditions and agree to them:

Signed …….

Position in group / organisation …….

Date……

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Grant Application – Guidance Notes

1. Please read these notes in conjunction with the latest "Grants and Donations Policy" of Landrake with St. Erney Parish Council. The Policy is located on our website: www.landrakeparishcouncil.gov.uk/documents.php
2. Groups and organisations which can demonstrate that other fund-raising efforts have been considered may be given priority by the Parish Council when it considers grants.
3. Grants will normally only be given towards specific items of expenditure, such as equipment or capital projects. Grants will only be paid on production of a receipted invoice. Grants will normally not exceed 50% of the total cost of the project.
4. Requests for grants must be accompanied by either recent bookkeeping accounts for an established organisation, or a business plan for a new organisation. In the case of a Registered Charity, include a copy of the Trustees Annual Report to the Charity Commission.
5. Unless there are identifiable benefits to residents of the parish, grants will not normally be made available to commercial or national organisations, statutory bodies or groups from outside the parish.
6. Email the completed form to The Parish Clerk, Landrake with St. Erney Parish Council. clerk@landrakeparishcouncil.gov.uk
   Or post to: Christopher A. R. Cook
   Parish Clerk & Responsible Financial Officer
   32 Essa Road Saltash PL12 4EE
   Tel 07523 005414

For office use

Date Received			Approved/Refused	
Decision Date			Amount Granted	
Accounts Received			Date Paid	
Conditions				