

LANDRAKE with ST ERNEY PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Geffery Memorial Hall, Landrake on Tuesday 15th March 2016 at 7.00 pm.

Present – Mr G Knowles, Chairman
Mrs H Cartledge-Claus, Mr M Gingell, Mrs R Savery,
Dr S Walker and Mr M Webster.

OPEN FORUM

There were no items raised for discussion under this heading.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Miss P Barton, Mrs M Comfield, Mr M J Tamblyn and Councillor D Pugh.

2. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

The Minutes of the Parish Council Meeting held on the 16th February 2016 having been circulated were taken as read, approved as a correct record and authorised to be signed by the Chairman.

3. MATTERS ARISING

3.1 Recreation Field

The Clerk reported that Wicks of Buckfastleigh have not yet had the opportunity to visit the Recreation field to look at the netting needed to replace the existing which is broken, but following further discussions with them it had been agreed that they would be able to provide a quotation based on the information provided by the Clerk.

3.2 Sir Robert Geffery Memorial Hall

The Chairman reported that the recent inspection of the fire extinguishers etc by a new firm following the retirement of Mr H Lawson of Reactive Fire Solutions had indicated the need for a new control panel, alarms etc although it had been agreed that the present system would be acceptable for the next twelve months.

Consideration was also given to the balance of money held by the Parish Council relating to the Solomon Browne Room in the sum of £479.60 and it was agreed that this amount should be transferred to the Geffery Hall Committee to help pay for further improvement works to the Solomon Browne Room.

3.3 Village Playground

The Clerk reported that he was now in possession of three quotations for the repairs to the safety surfaces in the playground and for the creation of pathways and an improved entrance area. It was noted that the quotations ranged in price from £13,000.00 to £23,500.00 and it was agreed that before this matter can be progressed any further it would be necessary to seek grant funding.

Discussion took place on monies that were in reserve and could be utilised towards the cost and Mr M Gingell stated that he was willing to offer an interest free loan of up to £1,000.00 for a period of 12 months.

It was also suggested by Mr M Gingell that a sub committee should be formed to deal with this matter and with this being agreed it was considered that this sub committee should consist of the Chairman, Clerk, Mrs H Cartledge-Claus and possibly Mrs R Sowden.

It was also agreed that this matter should be raised for discussion at the Annual Public Meeting to be held on the 26th April 2016.

3.4 Village Street cleaning

It was noted that all street cleaning is up to date, and following the comment at the last meeting the drain on Pound Hill had been cleared by Paul Lamerton.

3.5 Home Park, Landrake

The Clerk reported that owing to illness Councillor D Pugh had been unable, as yet, to arrange a meeting with regard to this matter, but it was hoped that a meeting could be arranged with representatives of Cornwall Council in the near future.

3.6 Bus Shelter, North side of A38

The Clerk reported that owing to illness Councillor D Pugh had been unable, as yet, to arrange a meeting with regard to this matter, but it was hoped that a meeting could be arranged with representatives of Cornwall Council in the near future.

3.7 Clerk to the Parish Council

Discussion took place on the training course that the new Clerk had enrolled on which for the first year the cost was in the region of £3,200.00. Following consideration and on a proposal by Mr M Gingell, seconded by Dr S Walker and carried by the meeting it was –

RESOLVED – That a contribution of £750.00 be made by this Council towards the training costs of the new Clerk.

It was agreed that in future any requests towards training expenses for consideration by the Council need to be dealt with before the precept is submitted for the following year.

3.8 Community Defibrillator

The Chairman stated that a decision needed to be made on this matter which had been deferred on a number of occasions. Funding through the British Heart Foundation had now been fully utilised although it would be possible to apply after April 2016 under a new tranche of funding. The cost to be met by the Parish Council if a grant application was successful would be £400.00 plus the cost of a suitable cabinet.

Discussion took place when it was noted that a suitable location is difficult to find in the village that would allow a defibrillator to be available 24/7.

Following further consideration and on a proposal by Mr M Gingell, seconded by Dr S Walker and carried by the meeting it was -

RESOLVED – That no further action is taken now but this matter should be considered again in March 2017.

(Mr M Webster abstained from voting on this matter)

3.9 Landrake ‘Yellow Page’

The Chairman stated that the preparation of a new Landrake ‘Yellow Page’ would be deferred until May 2016 in view of the number of personnel changes coming up in various organisations and groups. It was also note that the cost of having this printed and circulated with ‘Crosstalk’ on a bi-monthly basis would be £50.00 a year.

Mr M Webster had wanted this matter raised again for discussion as the decision not to charge had been made erroneously made under Any Other Business at the previous Parish council meeting. Mr Webster considered that those people or businesses that wish to be included on the ‘Yellow Page’ but do not contribute anything to the village should pay an agreed amount.

Following further consideration it was proposed by Mr M Webster –

A charge of £5.00 per annum should be made for any person or business wishing to advertise on the Landrake ‘Yellow Page’ that do not contribute anything to the village. All other entries are to be free.

This proposal did not have a seconder.

On a proposal by Mrs H Cartledge-Claus, seconded by Dr S Walker and carried by the meeting it was -

RESOLVED – That a financial contribution be requested from people and businesses wishing to be listed on the Landrake ‘Yellow Page’.

(In the voting that took place on this resolution there were 3 in favour, 1 against and 2 abstentions).

3.10 Annual Public Meeting

Mrs R Savery reported that she had been unable to obtain the services of a guest speaker from the Courts of Justice and following consideration it was agreed not to have a guest speaker but as agreed earlier in the meeting to specifically raise the matter of the repairs and improvements to the village playground.

3.11 Affordable Housing, West Lane, Landrake

The Clerk reported that the expected handover date for the above development is the 25th April 2016 and whilst it is not possible to hold an Open Day it would be possible to arrange for any interested Councillors to have a look at the properties prior to completion and handover.

Following discussion it was agreed to accept this invitation and it was also suggested that the Congdon family should be given the opportunity to attend if they should so wish.

4. FINANCE

4.1 Income

None

4.2 Expenditure

P Lamerton – Village Maintenance	£255.00
I Biffen – Clerks Salary for three months to March 2016	£1,087.50
I Biffen – Postage, Stationery etc to March 2016	£111.60
Transfer to Clerks Gratuity Fund (3.75% of £4,350.00)	£163.12
Geffery Hall Committee – Contribution to Hall Cleaner's wages	£112.50
Geffery Memorial Hall – Room Hire to 2015 - 16	£108.00

The above accounts were approved for payment.

4.3. Other Financial Business

4.3.1 Donation requests 2015 – 16

The Clerk reported that donation requests had been received during the year from the following organisations –

Citizens Advice Bureau

Cornwall Air Ambulance
Cruse Bereavement

It was noted that the Parish Council are committed to making a donation of £750.00 to the Parochial Church Council towards the upkeep of the churchyards at Landrake and St Erney. On a proposal by Mr M Gingell, seconded by Mr M Webster and carried by the meeting it was –

RESOLVED – That a donation of £750.00 be made to Landrake with St Erney Parochial Church Council towards the upkeep of the churchyards at Landrake and St Erney.

Following consideration of the requests received and on a proposal by Mrs H Cartledge-Claus, seconded by Mrs R Savery and carried by the meeting it was –

RESOLVED - to make the following donations for the year ended 31st March 2016 -

Citizens Advice Bureau - £50.00
Cornwall Air Ambulance - £50.00
Cornwall Blind Association - £25.00
Cruse Bereavement - £25.00

5. PLANNING

5.1 Planning Applications

None.

5.2 Planning Decisions

PA15/10761 – Mr and Mrs R West – Conversion of existing cottage and adjacent chaff barn into a single residence to buildings east of Trebeighan, Landrake.

Decision – Approved

5.3 Planning Correspondence and Reports

5.3.1 Update on Enforcement Cases

It was noted that there is nothing to report on this matter at the present time.

5.3.2 Mera Park, Landrake

It was noted that there is nothing to report on this matter at the present time.

5.3.3 Neighbourhood Development Plan

Dr S Walker reported that the Neighbourhood Development Plan is at the stage of final consultation before the referendum is carried out. It was noted that the proposed housing policies were the most contentious matter of the Plan.

A social event is being held in the Geffery Memorial Hall on the 18th March 2016 to give parishioners the opportunity to see the plan in its final draft form, and it is proposed that the Steering Group will meet on the 14th April 2016 to assess the feedback.

It was noted that the report should shortly be on the Parish Council website

Mrs R Savery expressed the thanks to all concerned for their efforts in bringing this Plan to the point where it should soon be subject to a referendum to decide whether it could be adopted.

6. ANY OTHER BUSINESS

6.1 Mr P J Russell, deceased

Mr M Webster gave details of the report on the life and work he had prepared in respect of the late Peter Russell and discussion took place on whether this should be included in a future issue of 'Cross Talk' or whether it should be circulated throughout the parish as a separate publication, with the general view being that it should be part of 'Cross Talk'.

It was agreed that the Clerk would proof read the article prior to publication.

6.2 Waste Bin – Footpath from School Road to Highertown

Mrs H Cartledge-Claus reported that the above waste bin is overflowing and it was thought that it probably not been emptied for the last four weeks. Mr M Gingell questioned whether the bin was needed at that location as Paul Lamerton keeps the footpath clean.

Before taking any further action it was agreed that the Clerk would ensure that it is emptied as soon as possible and to ascertain who is responsible for ensuring that the bin is emptied on a regular basis.

6.3 Sir Robert Geffery School, Landrake

Mrs R Savery expressed her concern at the loss of play area at the school following the erection of the 'Qube' classroom block on part of the school playing field.

6.4 Waste Bins – Tideford Road and West Lane

The Clerk reported that the cost of emptying the above bins would increase by £15.00 for 2016/17 to a total of £215.00 plus VAT. This information was received and noted.

6.5 Road Closure – Coombe Cottage to Pound Hill

The Clerk reported that there is an intended road closure order for the above length of road from the 2nd to 29th April 2016 which would be in place 24/7, weekends included, and again from the 6th to 30th August 2016. The closure is necessary whilst work is carried out on the refurbishment of the electricity pylons and overhead lines from Indian Queens to Landulph.

7 NEW CORRESPONDENCE AND BUSINESS

7.1 H M Queen Elizabeth 11 90th Birthday Commemorative Medal

The Clerk reported that he had received details of commemorative medals available for the above occasion, but following consideration it was agreed to take no further action in respect of this matter.

8. NEWSLETTERS AND REPORTS

- 8.1 Saltash Policing Team – Newsletter March 2016
- 8.2 Caradon Neighbourhood Watch Forum – Minutes of Meeting
15th February 2016
- 8.3 ‘The Clerk Magazine’ – March 2016 Vol. 47 No. 2
- 8.4 ‘Clerks and Councils Direct’ – March 2016 Issue 104

9. DATES OF NEXT MEETINGS

Tuesday 26th April 2016 (Annual Public Meeting)

Tuesday 10th May 2016 (Annual Parish Council Meeting)

There being no further business, the Chairman thanked those present for their attendance and declared the meeting closed at 9.25 pm.

G L Knowles
Chairman, Landrake with St Erney Parish Council

26th April 2016