

LANDRAKE with ST ERNEY PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Geffery Memorial Hall, Landrake on Tuesday 5th January 2016 at 7.00 pm.

Present – Mr G Knowles, Chairman

Messrs M Gingell, N Owen, M J Tamblyn and Mr M Webster.
PCSO M Wells, Devon and Cornwall Police.

OPEN FORUM

PCSO M Wells raised the question, which had been put forward to Cornwall Council by this Council, of creating a parking area on the green area at Home Park and it was noted that at the present time there had been no further progress on this matter. Discussion took place on the problem of vehicles parking in the turning area at the far end of Home Park, and the difficulty of exiting Home Park when vehicles are parked on the edge of the junction with Pound Hill.

Mention was also made of the problem of vehicles parking three abreast in the village square opposite the Bullers Arms.

It was noted that PCSO M Wells would take these matters to the meeting of the Saltash Area Road Safety Committee to be held on the 11th January 2016. It was also suggested that a letter drop could be undertaken to encourage drivers to be considerate to other road users and pedestrians when parking their vehicle.

(Following this item of business PCSO M Wells took her leave of the meeting).

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Miss P Barton, Mrs H Cartledge-Claus and Mrs R Savery.

2. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

The following correction was made to Minute 3.10 of the meeting held on 17th November 2015 ... it had not been possible to **obtain quotations** from three other contractors... The Minutes of the Parish Council Meeting held on the 17th November 2015 having been circulated were then approved as a correct record and authorised to be signed by the Chairman.

3. MATTERS ARISING

3.1 Recreation Field

The Clerk reported that there is still some repair work to be carried out to the storage container but the weather has been a problem, and Reeford Manning has been ill in recent weeks. It was expected that the repair work would be carried out before the next meeting.

3.2 Sir Robert Geffery Memorial Hall

The Chairman reported that there had been a good attendance for the switching on of the Christmas tree lights. The regular clubs that use the Hall had not been very active over the Christmas period but this is now expected to improve.

A water leak has been found on the recently installed water pipe which is being dealt with as necessary.

3.3 Village Playground

The Clerk reported that he had received a quotation from one company to replace the safety tiles under the existing equipment and to create path areas at the entrance to the playground and also down through the playground. The quotation for this work was £13,107.00 plus VAT and it was agreed that no action could be taken until further quotations had been received. The Clerk confirmed that arrangements had been made to meet with Sovereign Play on the 26th January and with the representative of Creative Play when he is next in this area.

3.4 Village Street cleaning

It was noted that all street cleaning is up to date.

3.5 Home Park, Landrake

The Clerk reported that Councillor D Pugh had agreed to pursue this matter with Cornwall Council but despite having reminded him prior to Christmas there had been no feedback received.

3.6 White Lines and Virtual Walkway, School Road, Landrake

The Clerk reported that this matter was also being pursued by Councillor Pugh.

3.7 Bus Shelter, North side of A38

The Clerk reported that this matter was also being pursued by Councillor Pugh.

It was suggested by Mr M Gingell that Councillor Pugh should be asked to provide a written report in time for the Parish Council meeting if he was aware that he would be unable to attend.

3.8 Clerk to the Parish Council

The Chairman reported on this matter and following consideration it was agreed to make arrangements to interview Mr G Trubody for the position of Clerk to the Parish Council.

As previously agreed the interview panel would consist of the Chairman, Mr M Gingell and Dr S Walker with the present Clerk to sit in on the interview to offer assistance and advice as required.

3.9 Community Defibrillator

In view of the low attendance at this meeting it was agreed to defer discussion on this matter to the February 2016 meeting.

3.10 Pedestrian Bridge over A38

The Clerk reported that the Highways Agency had agreed to carry out the cleaning of the pedestrian bridge in the Spring of 2016, and to treat the cleaned surface with a material that helps to keep it clean. To achieve the best results it is necessary to carry out this work in dry and warm weather.

3.11 Frenchman's Lane, Landrake

The Clerk reported that Cornwall Highways would investigate the flooding problem in Frenchman's Lane with a view to resolving the problem which is thought to be a blocked drain.

3.12 Rules for Ordering work

Discussion took place on the wording of what was agreed at the last meeting, and following consideration it was agreed that Categories 1 and 2 were not clear and should read as follows. Category 3 did not require any alteration –

- Category 1 Work costing up to £500.00 can be ordered on a jobbing contractor verbally, following an estimate of cost from the contractor, via a member of the Parish Council or the Clerk, but always in conjunction with the Chairman.

- Category 2 Work costing between £500.00 and £2,500.00 can be ordered following written quotations of cost from, if possible, three contractors, and always subject to approval from the Parish Council.

- Category 3 Work costing £2,500.00 and above can be ordered following written quotations from at least three contractors based on a written Statement of Requirements and subject to approval from the Parish Council. All work in this range shall be advised to the Parish Council prior to obtaining quotations.

It was agreed that the Clerk would circulate this revision to all councillors.

4. FINANCE

4.1 Income

None

4.2 Expenditure

P Lamerton – Village Maintenance	£255.00
I Biffen – Clerks Salary to December 2015	£1,087.50
R Turner – Playground Inspection 2015	£85.00
Repayment of loan in respect of football field	£1,000.00
R Manning – Village Maintenance 2015	£339.75

The above accounts were approved for payment.

4.3. Other Financial Business

None

5. PLANNING

5.1 Planning Applications

PA15/10761 – Mr and Mrs R West – Conversion of existing cottage and adjacent chall barn into a single residence to buildings east of Trebeighan, Landrake.

Observations – Application supported by the Parish Council.

PA15/10768 – Mr and Mrs R West – Conversion of existing cottage and adjacent roofless out-building into single dwelling; also conversion of chall barn into single dwelling to buildings east of Trebeighan, Landrake.

Observations – Application supported by the Parish Council.

PA15/11111 – Mr C Watts – Single storey extension to the rear of an existing dwelling at 20 Lowertown Close, Landrake.

Observations – Application supported by the Parish Council.

5.2 Planning Decisions

None

5.3 Planning Correspondence and Reports

5.3.1 Update on Enforcement Cases

It was noted that there is nothing to report on this matter at the present time.

5.3.2 Mera Park, Landrake

It was noted that there is nothing to report on this matter at the present time.

5.3.3 Neighbourhood Development Plan

In the absence of Dr S Walker it was noted that this matter is still progressing in a satisfactory manner.

6. ANY OTHER BUSINESS

6.1 Footpath – School Road to Highertown

Mr M Gingell stated that a hedge on the side of the footpath from School Road to Highertown is overhanging the fence and is in need of cutting back. It was agreed to ask the homeowner to carry out this work.

It was noted that the lack of lighting on this footpath is still an issue.

6.2 Transparency Fund

Mr M Gingell reminded the meeting that an application is required to be submitted to the transparency fund. The Clerk stated that there is a need to establish what requirements there would be for a new Clerk before this matter could be dealt with.

6.3 'Crosstalk' Magazine

Mr M Webster stated that he is looking for ideas of items to include in the next issue of 'Crosstalk'.

Discussion took place on the updating of the Landrake 'Yellow Page' and it was agreed that an item could be included in 'Crosstalk', and posters to be displayed around the village asking for feedback from businesses etc to enable this matter to be dealt with.

The Chairman confirmed that he was willing to assist in dealing with this matter.

6.4 School Road, Landrake

The Chairman expressed his concern at the recent landslip in the grounds of 'The Cottage', School Road, Landrake which was noted by the meeting.

7. NEW CORRESPONDENCE AND BUSINESS

7.1 National Grid – Line Refurbishment Works

The Clerk gave details of the proposed refurbishment works to the electricity pylons and overhead line from Indian Queens to Landulph which will commence shortly. It was noted that detailed posters and leaflets have been made available within the village.

7.2 Cornwall Council – Street Weed Treatment 2016

Following consideration it was agreed to complete an agreement with Cormac to carry out the street weed treatment in 2016 at the same cost as last year at £376.80 plus VAT.

7.3 Go Cornwall Bus – Revision to Bus Timetable for Routes 11 and 72

The Clerk reported on changes to the bus timetable on the above routes, details of which are on the Parish Council notice board, and which will also be displayed on the RTPI system within the bus shelters.

8. NEWSLETTERS AND REPORTS

8.1 Saltash Policing Team – Newsletter December 2015

8.2 Cornwall Council – Communities and Devolution Bulletin – November 2015.

8.3 Saltash Area Road Safety Committee – Agenda for meeting 11th January 2016 and Minutes of Meeting 19th October 2015.

9. DATES OF NEXT MEETING

Tuesday 16th February 2016

Tuesday 15th March 2016

There being no further business, the Chairman thanked those present for their attendance and declared the meeting closed at 8.55 pm.

G L Knowles
Chairman, Landrake with St Erney Parish Council

16th February 2016