

LANDRAKE with ST ERNEY PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Geffery Memorial Hall, Landrake on Tuesday 8th September 2015 at 7.00 pm

Present – Mr G Knowles, Chairman

Miss P Barton, Mrs H Cartledge-Claus, Mrs M Cornfield,
Messrs M Gingell, N Owen, M J Tamblyn, Dr S Walker and Mr M Webster.
Mrs C Thomson, Cornwall Gateway Community Link Officer.
One Member of the Public.

OPEN FORUM

The Chairman welcomed Mrs C Thomson to the meeting and invited her to explain her role with Cornwall Council which was noted as being a link back from the Parish Council to Cornwall Council. Help could also be provided, if required, in respect of the ongoing Neighbourhood Development Plan.

It was understood that Mrs Thomson would attend the Parish Council meetings whenever possible, but she also had a commitment to the other local councils in the area.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Mrs R Savery.

2. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

The Minutes of the Parish Council Meeting held on the 21st July 2015 having been circulated were taken as read, approved as a correct record and authorised to be signed by the Chairman.

3. MATTERS ARISING

3.1 Recreation Field

The Chairman reported that the chain and padlock to the gate had been removed but had recently been replaced by the Clerk. Keys to the gate padlocks were now held by the School, the Chairman and the Clerk.

Mr M Gingell questioned whether the netting on the bank behind the goalpost was still in place and it was agreed to check this.

3.2 Sir Robert Geffery Memorial Hall

The Chairman reported that bookings for the Hall continue to be good and a reunion is being held at the end of September for those who went to the old village school up until the time it closed in 1991. A Halloween themed Dinner and Dance is being held on the 31st October at a cost of £20.00 per ticket.

The Solomon Browne Room is getting some use and it is hoped to start work soon on repairs and updating to the room.

A grant of £5,000.00 has been awarded from the Howton Solar Farm Community Fund to replace the windows and door in the club room. When this application was being considered it was noted that accounts for the Hall had not been submitted to the Charity Commissioners for a number of years. It was a condition of the grant being awarded that this matter be corrected and the Chairman confirmed that this was being dealt with.

3.3 Village Playground

The Chairman reported that there had been a few issues at the playground with Paul Lamerton finding surgical knives and nails on the ground. This had been noted on the weekly report and a photographic record retained.

It was noted that there is a broken shackle on the climbing frame which the Chairman had dealt with on a temporary basis.

The Clerk reported that the official playground inspection had been overlooked last year following the retirement of Tony Mogford when the business had been taken over by a former employee. This matter is now to be rectified with an inspection due to be carried out as soon as possible.

Following discussion it was agreed to await the result of the annual inspection and to then decide on the work that needs carrying out to the playground. Mrs C Thomson stated that she would advise the Clerk on possible grant funding opportunities.

3.4 Village Street cleaning

It was noted that all street cleaning is up to date.

3.5 Home Park, Landrake

The Clerk reported that there had been no progress on this matter at the present time but he was continuing to pursue Cornwall Council.

3.6 Gates at Mera Park Barns

The Chairman reported that he had not been able to make any further progress on this matter as he had still not been able to see the owner of the property who had installed the electric sensors to the gates.

In a discussion on this matter it was agreed that there was a need to have a feasible solution to this matter with the main concern being the position of the sensors which limits parking of other vehicles in this area. The opening of the gates onto the highway is in breach of highway regulations under Section 153 of the Road Traffic Act.

3.7 Development in West Lane, Landrake

The Clerk confirmed that the name 'Congdons Orchard' had been formally approved for the above development.

3.8 Community Defibrillator

Following the talk and demonstration given at the July meeting discussion took place on this matter with consideration being given to the cost, whether grant funding could be obtained from e.g Viridor and where a defibrillator could be located in the village with one suggestion being the village shop.

It was understood that Quethiock Parish Council have also been considering this matter and it was agreed that the Clerk would make contact with them to ascertain how they are progressing with regard to costs, location etc.

3.9 Disused Well, Church Street

The Clerk reported that he had carried out a site visit with a builder that could undertake the required repair work but was now waiting on a written quotation.

It was understood that the Parochial Church Council are happy for the work to go ahead as the well is positioned within the wall to the Cemetery.

3.10 White Lines, School Road, Landrake

The Clerk reported that despite requests to Cornwall Council there has been no action to replace the white lines at the village end of School Road despite the fact that they are almost completely worn away.

It was agreed that this matter would continue to be pursued as necessary.

4. FINANCE

4.1 Income

Cornwall Council – Second half year precept	£6,000.00
Cornwall Council – Second half year Council Tax Support Grant	£444.64

4.2 Expenditure

P Lamerton – Village Maintenance	£229.50
I J Biffen – Salary to September 2015	£1,087.50
I J Biffen – Postage and Stationery to September 2015	£109.37
I J Biffen – Chain and Padlocks for Recreation Field	£37.50
Mr Sticker – Finger Post Signs lettering	£109.20
Grant Thornton – Audit Fee	£120.00

The above accounts were approved for payment.

4.3 Other Financial Business

4.3.1 Completion of Audit 2014/15

The Clerk reported that the audit for the year ended 31st March 2015 had recently been completed and a report was given to the Council on the matters raised by the Auditors. The notice detailing the completion of the audit was currently being displayed on the notice board.

5. **PLANNING**

5.1 Planning Applications

PA15/07122 – Cornwall Community Land Trust Ltd – Variation of Condition 4 in relation to application E2/08/00301/FUL to be amended to state that the north eastern boundary is defined by a new planted hedge rather than the western boundary being defined by a new planted hedge.
Land off West Lane, Landrake.

No Observations

5.2 Planning Decisions

PA15/04249 – Sir Robert Geffery Academy – Alterations to provide new kitchen layout and construction of bin store at Sir Robert Geffery Academy, School Road, Landrake.

Approved

PA15/04603 – CTIL and Vodafone Ltd – Installation of a replacement 15 metre high monopole supporting 6 no. antennas and 3 no. dish antennas together with a series of replacement ground based equipment cabinets at Pencavo Farm, Landrake.

Approved

PA15/05799 – Messrs K Greenfield and R Grigsby – Six static boats for holiday use at Boating World, Landrake

Application withdrawn

PA15/05836 – M/s N Stevens – Proposed extension and garage at No Such Place, Higher Penquite, Landrake.

Approved

5.3 Planning Correspondence and Reports

5.3.1 Update on Enforcement Cases

The Clerk stated that there was nothing to report on this matter at the present time.

5.3.2 Mera Park, Landrake

It was also noted that there is nothing to report on this matter at the present time.

5.3.3 Neighbourhood Development Plan

Dr S Walker reported that work is continuing on the draft Neighbourhood Development Plan and in particular on matters relating to a landscape character assessment, sustainability issues and wildlife.

It may be possible to submit the plan to Cornwall Council without further professional help which would result in a cost saving. Aerial photographs had been taken of the parish by a drone in the last few days.

With work continuing on the draft plan there is not a lot of information to go into the public domain at this time, but it is hoped to get to the referendum stage by early 2016.

6. ANY OTHER BUSINESS

6.1 Bollard at Highertown

Mrs M Cornfield reported that there is a broken bollard at Highertown and the Clerk was instructed to report this matter to Cornwall Council. It was noted that this was as a result of vandalism and it was understood who was responsible for the damage caused.

6.2 St Michael's Church, Landrake

Miss P Barton reported that the Parochial Church Council had received a quotation for repairs to the church clock in the sum of £1,920.00 plus VAT, and details were given to the meeting of the work required to bring the clock back into working order.

The Parochial Church Council would like to go ahead with these repairs and were looking to the Parish Council for a contribution towards the cost. Following discussion on this matter it was agreed that as the Parish Council had not precepted in the current year to make a substantial donation towards this work it may be preferable for the PCC to start fund raising within the village and to possibly involve the School. The Parish Council could then make a decision on this matter when it can be seen what has been forthcoming from the community.

6.3 Parking in School Road, Landrake

The Chairman reported that he had received a complaint from Mrs P Jane of School Road that vehicles are blocking her front door as a result of inconsiderate parking.

Following discussion it was agreed that this was a matter for Mrs Jane to resolve with it being suggested that a notice could be put up requesting car drivers not to park outside, and close to her front door. The Chairman confirmed that he would speak to Mrs Jane.

6.4 Police attendance at meetings

The Clerk reported that he had made contact with Sergeant Angela Crow at Saltash in an effort to get a police officer to attend this meeting but the response had been that it is not possible to attend all meetings although it had been suggested that PC Chilcott would attend this meeting if possible.

It was noted that the Clerk does receive the police monthly news report as prepared by Sergeant Crow.

6.5 Sir Robert Geffery School – New Classrooms

The Chairman reported that concern had been expressed to him that the new classrooms being constructed at the School would result in additional numbers of pupils although assurances had been given that this would not be the case. The Chairman stated that he had met with the Head Teacher and suggested that an article be put in 'Crosstalk' in an effort to allay these fears.

Discussion also took place on the continued problem of parking at the School and it was noted that at the present time there had been no progress on the suggestion of up to ten vehicles of the school staff making use of parking space on the side of New Road.

(Mrs H Cartledge-Claus, Mr M Gingell and Dr S Walker took their leave of the meeting following this item of business).

7. NEW CORRESPONDENCE AND BUSINESS

7.1 Cornwall Council – Potential Housing sites on Brownfield Land

Details were received and noted of the register being prepared by Cornwall Council of Brownfield Land in the county. It was noted that land that is or has been occupied by agricultural buildings is excluded from the definition.

7.2 Cornwall Council – Library and One Stop Shop service review

It was noted that the consultation on the above is continuing with more time required by Cornwall Council to see how the libraries/one stop shop service can be continued within budget, and if this is not possible then consideration may have to be given to closing some sites.

7.3 Cornwall Council – Paperless planning applications to local Councils

The Clerk reported on this continuing matter with it being noted that Cornwall Council are proposing the 4th January 2016 when Paperless Planning will go live and to move as many Councils as possible to that date. It was accepted that it would not be possible for all Councils to be ready by that date so the 1st April 2016 would be the absolute deadline.

It was noted that some grant funding would be made available to all Councils to assist in the purchase of equipment and training sessions will be arranged to demonstrate how to view the plans and associated documents online.

The Clerk confirmed that he appeared to be one of a small number of Clerks who have already embraced the receipt of applications online but did state that it requires extra time to download and print off the information, and with only an A4 size printer it does make it difficult to see the details on plans that are normally drawn on A3 size sheets.

7.4 'Cornwall for Change' – Update August 2015

Information was received from the 'Cornwall for Change Steering Group' in which it was noted that the constitutional aims are – *'To campaign for Cornwall Council and its officers, local and national politicians, to conduct a level of democratic governance at all levels which practice and upholds, localism, accountability and transparency that protects Cornwall's people, communities, image, heritage, culture, growth and financial wellbeing'*.

7.5 Westcountry Rivers Trust – River Tamar Celebration 10th October 2015

Details were received and noted of a celebration of the River Tamar to be held at Cotehele Quay on the 10th October 2015 from 11.00am to 4.00 pm.

7.6 Cornwall Rural Housing Association – AGM 14th September 2015

Details were received and noted of the above event.

8. NEWSLETTERS AND REPORTS

- 8.1 'Clerks and Councils Direct' September 2015 Issue 101
- 8.2 Caradon Neighbourhood Watch Forum – Minutes of Meeting 6th July 2015
- 8.3 Saltash Policing Team – Newsletters August & September 2015
- 8.4 Cornwall Gateway Community Network Panel – Minutes of Meeting 23rd July 2015
- 8.5 Peninsula Community Health News – Summer 2015

9. DATES OF NEXT MEETING

Tuesday 13th October 2015

Tuesday 17th November 2015 (Financial Review and Precept 2016/17)

There being no further business, the Chairman thanked those present for their attendance and declared the meeting closed at 9.15 pm.

G L Knowles
Chairman, Landrake with St Erney Parish Council

13th October 2015