

LANDRAKE with ST ERNEY PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held in the Geffery Memorial Hall, Landrake on Tuesday 12th May 2015 at 7.00 pm.

Present – Mr G Knowles, Chairman
Miss P Barton, Mrs H Cartledge-Claus, Mr N Owen,
Mrs R Savery and Mr M Webster.
Councillor D Pugh

1. ELECTION OF CHAIRMAN

The Clerk took the Chair and called for nominations for Chairman of the Council. On a proposal by Mr M Webster seconded by Miss P Barton and carried by the meeting it was

RESOLVED – That Mr G L Knowles be re-elected as Chairman of the Parish Council for a further period of one year.

Mr G Knowles signed the Chairman's Declaration of Acceptance of Office and thanked those present for their continued support.

2. ELECTION OF VICE CHAIRMAN

The Chairman called for nominations for Vice Chairman and on a proposal by Mr G Knowles seconded by Miss P Barton and carried by the meeting it was

RESOLVED – That Mr N Owen be re-elected as Vice Chairman of the Parish Council for a period of one year.

Mr N Owen signed the Vice Chairman's Declaration of Acceptance of Office and thanked those present for their continued support.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Mrs M Cornfield, Messrs M Gingell, M J Tamblyn and Dr S Walker.

OPEN FORUM

There were no items raised for discussion under this heading.

4. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

The Minutes of the Parish Council Meeting held on the 17th March 2015 having been circulated were taken as read, approved as a correct record and authorised to be signed by the Chairman.

5. TO APPOINT MEMBERS TO SERVE ON THE UNDERMENTIONED COMMITTEES

5.1 Finance Sub Committee

On a proposal by Mr M Webster seconded by Mrs R Savery and carried by the meeting, it was -

RESOLVED – That Mrs M Cornfield and Mr M R Gingell be re-elected to the Finance Sub Committee.

5.2 Saltash Area Road Safety Committee

Mrs R Savery stated that she wished to step down from this committee and following discussion it was noted that the position was going to remain vacant. It was therefore agreed that councillors should take it in turns to attend the meetings which are held four times a year.

5.3 Landrake Recreation Field

Discussion took place on the difficulty of establishing a committee to run the recreation field despite it being well publicised in the village that volunteers were needed in order to make the field a success.

Mrs H Cartledge- Claus agreed to speak to Mrs J Curtis at the School to ascertain whether the school have any plans to make use of the field.

It was agreed to leave this matter open for discussion at a later date.

6. MATTERS ARISING

6.1 Recreation Field

Discussion had already taken place on this matter as above with the only other item requiring attention was the chain and padlocks to the gate which the Clerk agreed to deal with as necessary.

6.2 Sir Robert Geffery Memorial Hall

The Chairman reported that the Hall continues to be well booked including weekends for parties etc.

A meeting had been arranged for 13th May 2015 regarding the Solomon Browne Room which had now been taken over by the Hall Committee who had proposals to link it with the Hall and to update the facilities and décor. Following discussion on the proposals the council members gave their approval for the Hall committee to proceed.

It was noted that the Hall Committee will have matched funds in excess of £2,000.00 available with the transfer of the ring fenced money that is being held by the Parish Council from the time that the Solomon Browne shut down when the youth club ceased

6.3 Village Playground and Bus Shelters

Discussion took place again on the new bus shelters when it was noted that it would not be possible to install a larger shelter as they are constructed in modular sizes with the next size shelter being too big for the available space.

It was however agreed to express the concern of the Council regarding the limited space and therefore use of the shelter to Cornwall Council.

It was also agreed to ask the Cornish Times to send out a photographer on a wet school morning to record how ineffective the shelter is and for a suitable article to be included in the paper.

6.4 Village Street cleaning

It was noted that all street cleaning is up to date and Cornwall Council had recently carried out weed killing in accordance with the contract set up earlier this year.

6.5 Frenchman's Lane, Landrake

The Clerk reported that this matter had been brought to the attention of Cornwall Council with a request that the potholes should be repaired and inspection carried out to ascertain why the road floods during periods of heavy rain and whether it is due to blocked drains. The response from the Council had not been very positive and Councillor D Pugh agreed to raise this matter with the highways department of Cornwall Council.

6.6 Entrance to village from A38

The Clerk reported that from enquiries made to Cornwall Council the cost of a Traffic Order to seek the installation of yellow lines leading to the junction with the A38 would be in the region of £6,500.00 plus the cost of the relevant signs and lines. Following discussion it was agreed to take no further action on this matter but if any difficulties are encountered with indiscriminate parking then this should be brought to the attention of the police.

7. FINANCE

7.1 Income

Cornwall Council – First half year precept	£6,000.00
Cornwall Council – Council Tax Support Grant	£444.64

7.2 Expenditure

P Lamerton – Village Maintenance	£212.07
Cory Environmental – Emptying of litter bins 2015/16	£242.40
Dr S Walker – Re Neighbourhood Development Plan	£114.23
E.on – Electricity & Gas to Solomon Browne Room	£56.52

The above accounts were approved for payment.

The Clerk reported that the annual insurance premium would be due by 1st June 2015 but it was agreed that the insurance relating to the Solomon Browne Room should be sorted out by the Chairman and Clerk before agreeing the renewal premium as that cost would now be taken over by the Hall committee.

7.3 Other Financial Business

None

8. PLANNING

8.1 Planning Applications

PA15/02075 – Mr & Mrs G Bannellick – Proposed Annex at The lower Barn,
Lower Cattivett Farm, Landrake

Observations – This application is not an annex to the existing dwelling but a separate unit of accommodation which in time could become the subject of a proposal to enlarge it into a full size dwelling thereby creating a new and unjustified dwelling in the countryside. A proper annex to the current dwelling would be likely to have the support of the Parish Council and would serve the needs of the applicants in a more appropriate manner. The Parish Council would therefore object to this application.

PA15/02348 – Mr D Harte – Proposed garage and workshop, The Cottage,
School Road, Landrake

Observations – Whilst the Parish Council do not object to the construction of a garage and workshop concern was expressed that no detailed drawings have been provided in respect of the need for retaining walls to the rear and side of the property. There are adjoining properties which may well be affected by this application.

PA15/02569 – Mr & Mrs P Queally – Proposed single storey extension to front of dwelling house at Orchard Lodge, St Erney, Landrake

Observations – The Parish Council would support this application

8.2 Planning Decisions

PA15/02075 – Mr & Mrs G Bennellick – Proposed Annex at The Lower Barn, Lower Cuttivet Farm, Landrake

Decision - Application Refused

It was noted that letters had been received by most of the councillors present from Mr Bennellick regarding this decision and asking if the members of the Council would consider attending a site meeting so that the application could be discussed in more detail.

Following consideration it was agreed that a letter be sent to Mr Bennellick stating that the members of the Council were familiar with the proposed site and stand by the observations submitted. It was noted that the Planning Officer report was clear in its refusal of permission but if a revised application was to be submitted that the Parish Council would agree to a site meeting.

(Mrs H Cartledge-Claus took her leave of the meeting following this item of business)

8.3 Planning Correspondence and Reports

8.3.1 Update on Enforcement Cases

The Clerk gave an up to date report regarding the enforcement action being taken in respect of Meldon Park.

8.3.2 Mera Park, Landrake

It was noted that there is nothing to report on this matter at the present time.

8.3.3 Neighbourhood Development Plan

In the absence of Dr S Walker a report was given to the meeting by Mrs R Savery. The Plan is now at the stage of writing the policies and a rough draft has already been considered but there is a need to address the sustainability section.

There are still two days of professional help available which will be utilised in dealing with various issues.

The second survey carried out recently regarding housing needs had met with a poor response with only forty replies.

The Chairman reported that St Germans had recently started on a Neighbourhood Plan, Botus Fleming are considering the matter, and Landulph will be going ahead with a Plan in due course.

9. ANY OTHER BUSINESS

9.1 'Crosstalk' Magazine

Mr Webster asked for suggestions for items to be included in the next report from the Parish Council. Mention was made of the increasing traffic on the A38 and Mrs R Savery suggested that it required a Parish Council Committee to drive forward the need for a by-pass or substantial improvements between Carkeel and Trerulefoot.

9.2 Boating World, Landrake

Mrs R Savery raised the question of how many people were now living on boats at Boating World as she is aware of at least twelve.

9.3 Footpath – Home Park to A38

Mrs R Savery stated that she would like to put a new gate on this footpath where there used to be one several years ago and discussion took place on this matter without a decision being made.

Discussion also took place on the problem of ivy on the wall of Home Park House which hangs down adjacent to the footpath, but which Mrs R Savery and others are dealing with as time allows. It was considered that it should be dealt with by the owner of Home Park House but it was agreed to carry on dealing with it now but if there are further problems then Dr Williams of Home Park House should be asked to deal with it.

9.4 Home Park Parking

Miss P Barton reported on the problem of cars parking at the entrance to Home Park and suggested that a hard standing for car parking could be created in front of each of the six bungalows to alleviate the problem, or alternatively to create designated parking areas for each bungalow on the green area.

Following discussion it was agreed to put this suggestion forward to Cornwall Council.

9.5 Finger Post Signs

Following discussion on this matter it was agreed that Tri-Acre Kennels could place a small sign indicating their location below the refurbished sign at Wotton Cross.

9.6 Cluster Meeting

A report was given on the Cluster Meeting held on the 11th May 2015 when a number of matters had been discussed, including progress on Neighbourhood Development Plans. It had been agreed that these meetings are useful and would be continued on an informal basis.

9.7 Gates at Mera Park Barns

Discussion took place on the recent installation of electric gates to the development at the above location and the fact that whilst they only outwards to the edge of the highway the sensors for the gates are set to the boundary of the property which has resulted in the loss of two parking places in this area.

Following consideration it was agreed to check the legality of this matter.

9.8 Open Garden event at 'Flagstaff'

The Clerk reminded the meeting of the Open Garden event to be held at 'Flagstaff', Landrake on Saturday 13th June 2015, and handed round some flyers which Dr S Walker had requested be displayed where possible in the village.

10. NEW CORRESPONDENCE AND BUSINESS

10.1 Cornwall Council – Town & Parish Council Advisor

The Clerk reported that the post of Town and Parish Council Advisor at Cornwall Council had been deleted in the latest round of cuts which resulted in Helen Couch leaving the position at the end of March.

10.2 EM Highway Services – A38 Landrake drainage improvements

Details were received and noted of the drainage works that are currently being undertaken alongside the A38 to extend a culvert and repair an existing outfall. The work which started in mid April is expected to take seven weeks to complete.

10.3 Cornwall Council – Community Link Officer

The Clerk reported that Catherine Thomson has been appointed as the new Community Link Officer as a replacement for Esther Richmond who previously held the job under the title of Community Network Manager.

This information was received and noted.

11. NEWSLETTERS AND REPORTS

- 11.1 Saltash Police Team Monthly Bulletin – April & May 2015
- 11.2 ‘The Clerk’ Magazine – May 2015, Vol. 46 No. 3
- 11.3 ‘Clerks and Councils Direct’ – May 2015, Issue 99
- 11.4 Saltash Area Road Safety Committee – Minutes of Meeting 12th January 2015
- 11.5 Caradon Neighbourhood Watch Forum – Minutes of meeting 13th April 2015

12. DATES OF NEXT MEETING

Tuesday 16th June 2015

Tuesday 21st July 2015

There being no further business, the Chairman thanked those present for their attendance and declared the meeting closed at 9.40 pm.

G L Knowles
Chairman, Landrake with St Erney Parish Council

16th June 2015