

LANDRAKE with ST ERNEY PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held in the Geffery Memorial Hall, Landrake on Tuesday 13th May 2014 at 7.00 pm.

Present – Mr G Knowles, Chairman

Miss P Barton, Mrs M Cornfield, Messrs N Owen,

M J Tamblyn, Dr S Walker and Mr M Webster

Cornwall Councillor D Pugh

Mr G Eccles, Mrs M Knowles and Mrs S Newell - Members of the Public

1. ELECTION OF CHAIRMAN

The Clerk took the Chair and called for nominations for Chairman of the Council. On a proposal by Mr M J Tamblyn seconded by Miss P Barton and carried by the meeting, it was -

RESOLVED – That Mr G L Knowles be re-elected as Chairman of the Parish Council for a further period of one year.

Mr G Knowles signed the Chairman's Declaration of Acceptance of Office and thanked those present for their continued support.

2. ELECTION OF VICE CHAIRMAN

The Chairman called for nominations for Vice Chairman and on a proposal by Mr M Webster seconded by Miss P Barton and carried by the meeting it was -

RESOLVED – That Mr N Owen be re-elected as Vice Chairman of the Parish Council for a period of one year.

Mr N Owen signed the Vice Chairman's Declaration of Acceptance of Office and thanked those present for their continued support.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Mrs H Cartledge-Claus, Mr M Gingell and Mrs R Savery.

OPEN FORUM

Following an enquiry from Mrs S Newell it was noted that nothing further had been heard from Trand Ltd regarding the holding of a meeting in respect of the proposed development at Mera Park.

Mrs Newell stated that the minutes of the last meeting of the Recreation Field Committee will be forwarded to the Clerk. Following an enquiry it was not known whether the grass had been cut this year.

A meeting of the Neighbourhood Planning Association is being held on Wednesday 14th May 2014 and will be attended by Councillor D Pugh.

Mr G Eccles raised his concerns regarding the difficulties of lorries and other large vehicles negotiating Church Street and suggested that there should either be a restriction on such vehicles using Church Street, or boxed areas in the street where vehicles could park without causing an obstruction to other vehicles.

Following discussion on this matter it was agreed to arrange a site meeting with Cornwall Highways to see what could be achieved to alleviate the situation.

A report was received from the Police which was read to the meeting by the Clerk and the reported crimes in the last month were noted.

4. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

The Minutes of the Parish Council Meeting held on the 18th March 2014 having been circulated were taken as read, approved as a correct record and authorised to be signed by the Chairman.

5. TO APPOINT MEMBERS TO SERVE ON THE UNDERMENTIONED COMMITTEES

5.1 Finance Sub Committee

On a proposal by Mr M J Tamblyn seconded by Mr N Owen and carried by the meeting, it was -

RESOLVED – That Mrs M Cornfield and Mr M R Gingell be re-elected to the Finance Sub Committee.

5.2 Saltash Area Road Safety Committee

On a proposal by Miss P Barton seconded by Mr N Owen and carried by the meeting, it was -

RESOLVED – That Mrs R Savery be re-elected as the Parish Council representative to the Saltash Area Road Safety Committee

6. MATTERS ARISING

6.1 Recreation Field

The Clerk reported that work is in hand to get the posts etc made for the warning signs and it was hoped to install these as soon as possible.

Following an enquiry regarding the construction of the proposed skate ramp and whether the permission granted in 2009 was still valid for this as it was part of the overall approval for the recreation field, Councillor D Pugh agreed to check and advise Mrs S Newell accordingly.

6.2 Sir Robert Geffery Memorial Hall

The Chairman reported that work was progressing well on the new kitchen and toilet facilities and it was expected that completion would be by the end of the following week. It was noted that all the work done has been covered by grant funding.

The Chairman also reported that it was intended to hold an open day in June to show the improvements that have been carried out to the Hall.

6.3 Village Playground and Bus Shelters

There was nothing to report other than the staining of the inside of the bus shelters will be carried out as soon as possible.

6.4 Village Street cleaning

It was noted that all was in order with the continuing village maintenance.

6.5 Village War Memorial

It was noted that this matter is in hand and the work on cleaning the war memorial would be carried out as soon as possible.

6.6 Mrs E Webster, deceased

Mr M Webster expressed his appreciation to the Council and to individuals for their support following the recent passing of his wife.

7. FINANCE

7.1 Income

None

7.2 Expenditure

P Lamerton – Village Maintenance	£192.00
M Ford – Notice Board Repairs	£160.00
Directa Signs Ltd – Recreation field signs	£504.54
E.on – Electricity at Solomon Browne Room	£53.24
Cory Environmental – Annual fee for emptying 2 litter bins	£240.00
Aon Insurance – Annual Insurance Premium	£608.77

The above accounts were approved for payment.

7.3 Other Financial Business

7.3.1 Audit 2013 - 14

The Clerk reported that details regarding this year's audit were displayed on the Parish Council notice board.

8. **PLANNING**

8.1 Planning Applications

PA14/02862 – Ms N Stevens - Conversion and re-use of agricultural building as a self catering holiday unit at Higher Penquite, Landrake.

Observations – The Parish Council consider the proposal to be acceptable providing the height and footprint of the building are not exceeded beyond that shown on the drawings 3345/1 and 3345/2 dated January and February 2014. The proposed vehicular access to the property was not considered ideal and use should be made of an existing entrance to the south west of the property.

If permission is to be granted a condition should be imposed that the building is only to be used as a holiday letting unit.

There are a number of issues that have been brought to the attention of the Parish Council by local residents in the hamlet of Penquite – e.g. unsuitable location for a holiday unit, access is via a minor road, concerns re the water supply, potential flooding risk to the property. These and other comments were not considered to be planning issues, but perhaps a site meeting by the Planning Committee might be considered beneficial at the discretion of the Planning Officer.

8.2 Planning Decisions

PA14/00441 – Mr & Mrs A Duncan – Regularisation of change of use of land and buildings from agricultural to haulage contractors business on land to the east of 'Moorview', New Road, Landrake.

Approved

It was noted that an application had been made on the morning of the planning committee meeting to extend the opening hours from 8.00 am – 6.00 pm to 6.30 am - 6.00 pm, which had been approved by the committee members. Following discussion it was agreed to ascertain how and why this had been permitted.

The Chairman also expressed his concerns regarding the lorries returning to 'Moorview' from the Saltash direction going up Pound Hill and turning around at the entrance to Home Park in order to go back down the A38 in order to turn into New Road in the required manner. A comment had been made at the planning committee meeting by a Cornwall Councillor regarding the people living in the bungalows in Home Park which had been objected to by Mrs M Knowles who had written a letter of complaint to Cornwall Council and to the Chairman of the Planning Committee. Following consideration of this matter it was agreed that the Parish Council should support Mrs Knowles in this matter.

8.3 Planning Correspondence and Reports

8.3.1 Update on Enforcement Cases

There was nothing to report on any enforcement matters at this meeting, however following discussion it was agreed to chase up the matter of the converted stable at Notterbridge.

8.3.2 Mera Park, Landrake

There was nothing further to report on this matter.

8.3.3 Neighbourhood Plan

Dr S Walker reported that a constitution had been drawn up, a copy of which had been received by the Parish Council, and work is progressing on preparing a Code of Conduct.

Application had been made for a grant of £2,000.00 which would help to cover the cost of support from the Cornwall Rural Community Council, printing and publicising meetings etc.

Dr Walker confirmed that further updates would be given as this matter progresses.

(Councillor D Pugh left the meeting following this item of business)

9. ANY OTHER BUSINESS

9.1 Arch in Church Wall, Church Street

Dr S Walker expressed her concern at the condition of the above arch and it was noted that it is on the agenda for discussion at the next PCC meeting.

9.2 Salt Bin, Tideford Road

Mrs M Cornfield asked if consideration could be given to the installation of a salt bin in Tideford Road but following discussion it was agreed to take no further action in respect of this matter.

9.3 Street Light, Highertown Footpath

Following an enquiry from Mrs M Cornfield it was noted that there had been no progress on this matter and the Clerk confirmed that he would pursue this with Cornwall Council.

9.4 New Road Terrace, Landrake

It was noted that there had been no response from Cornwall Council regarding the creation of a vehicle parking area etc on land at New Road Terrace and the Clerk confirmed that he will raise this matter again with Cornwall Council.

9.5 Landrake Neighbourhood Association

The Clerk reported on the meeting of the above association held on the 15th April 2014 which was noted by the meeting. A request had been made by the association for information, minutes of meetings etc to be placed on the Parish Council website and following consideration it was agreed that this was acceptable.

(Dr S Walker left the meeting following this item of business)

9.6 Landrake Ball Committee

Following consideration it was agreed that this matter needed to be actively pursued and the Clerk confirmed that he will deal with this as necessary.

9.7 Cluster Meeting

The Chairman reported that he had been approached by Mr M Henwood who was keen to start up a cluster group meeting comprising of the Parish Councils of St Germans, Landulph, Botus Fleming and Landrake with a maximum of four members from each Council, and to meet on a bi-monthly basis. It was proposed to hold the first meeting in July and the Chairman confirmed that he was willing to attend this first meeting.

Following discussion on this matter it was agreed that such a meeting should only be set up on an official basis and the Clerk agreed to contact Esther Richmond at Cornwall Council to ascertain if she was aware of this proposal.

10. NEW CORRESPONDENCE AND BUSINESS

10.1 Cornwall Council – Review of Polling Districts and Polling Places

The Clerk reported that the above review was being carried out and it was agreed that the present arrangements regarding the use of the Sir Robert Geffery Hall as a polling station should continue.

10.2 Cornwall Council – European Parliamentary Election 22nd May 2014

Details were received and noted of the forthcoming European Parliamentary Elections.

10.3 Western Power Distribution – Preparing for a power cut or emergency

The Clerk gave details to the meeting of an emergency pack which Western Power Distribution suggested should be kept by householders and which contained such items as a torch, rechargeable radio, analogue 'phone etc. This information was received and noted.

11. NEWSLETTERS AND REPORTS

11.1 Clerks and Councils Direct – May 2014, Issue 93

11.2 'The Clerk 'Magazine - May 2014, Vol 45, No.3

11.3 Saltash Policing Team Monthly Bulletin – May 2014

12. DATES OF NEXT MEETING

Tuesday 17th June 2014

Tuesday 22nd July 2014

There being no further business, the Chairman thanked those present for their attendance and declared the meeting closed at 9.00 pm.

G L Knowles
Chairman, Landrake with St Erney Parish Council

17th June 2014