

# **LANDRAKE with ST ERNEY PARISH COUNCIL**

Minutes of the Parish Council Meeting held in the Geffery Memorial Hall, Landrake on Tuesday 17<sup>th</sup> March 2015 at 7.00 pm.

Present – Mr G Knowles, Chairman  
Miss P Barton, Mrs H Cartledge-Claus, Mrs M Cornfield,  
Mr N Owen, Mrs R Savery, Mr M J Tamblyn,  
Dr S Walker and Mr M Webster.  
Councillor D Pugh – as noted in the Minutes  
Mrs S Mortimore, Member of the Public

## **OPEN FORUM**

Mrs S Mortimore stated that the new bus shelter on the north side of the A38 was in need of cleaning and removing of the graffiti. It was noted that this matter was on the agenda for discussion and that responsibility for the shelter was now with Cornwall Council.

### **1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Mr M Gingell.

### **2. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

The Minutes of the Parish Council Meeting held on the 17<sup>th</sup> February 2015 having been circulated were taken as read, approved as a correct record and authorised to be signed by the Chairman.

### **3. MATTERS ARISING**

#### **3.1 Recreation Field**

It was reported that the old bus shelter from the north side of the A38 had been returned and whilst the roof had not been reusable the back and two sides of the shelter were in good condition and are now in the Recreation Field. It was hoped that in due course a shelter can be created for use in the field.

It was noted that the padlocks and keys to the field and now held by the Clerk are not compatible and this is a matter that needs to be resolved.

It was reported that the grass in the field will be cut this year by the contractors to the School as has been the case in the past.

#### **3.2 Sir Robert Geffery Memorial Hall**

The Chairman reported that the recent 'Race Night' had been successful, and also the show put on by Ashtorre Rock depicting the Gallipoli campaign of the First World War

had been well received by the audience and had raised money for both the British Legion and UNICEF. The next event in the Hall will be a show by the Larrick Lads on the 21<sup>st</sup> March 2015 featuring old war songs etc.

The Chairman reported the receipt of two letters regarding the running of the library in the Hall and these were read to the meeting in full. In the discussion that took place on this matter the Chairman stated that if anyone wished to take on the running of the library, which is currently being run by volunteers, then that could be arranged and an appropriate rent would be charged.

It was noted that it was not possible to respond to either letter as details of the senders or their addresses had not been given. It was agreed that if the writer of either letter wished to have a meeting with the Hall Committee and the Parish Council then contact should be made with the Clerk to the Council so that this could be arranged.

### 3.3 Village Playground and Bus Shelters

It was noted that Paul Lamerton had attended, and passed the playground training course and would be taking over the cleaning and maintenance of the playground from 1<sup>st</sup> April 2015. It was agreed that Paul should be allowed a further one hour of time per week to cover this additional work load. It was noted that a refresher course would need to be taken in three years time.

Following discussion it was agreed that a cleaning session of the playground equipment should be carried out on a voluntary basis later in the Spring.

Discussion took place on the new bus shelters when concern was expressed that the shelter on the north side of the A38 is not large enough and is not considered fit for purpose. It was agreed that the Chairman and Clerk would check the measurements of the shelter and see if it was possible for a larger shelter to have been installed.

It was also agreed to ensure that Cornwall Council are aware that the shelter is in need of cleaning and for the graffiti to be removed as they are now responsible for the upkeep of the two shelters.

### 3.4 Village Street cleaning

It was noted that all street cleaning is up to date and continues to be carried out to a high standard by Paul Lamerton.

### 3.5 Annual Public Meeting

The Clerk reported that Becki Brodest of the Police and Crime Commissioners Office would be attending the Annual Public Meeting on the 28<sup>th</sup> April 2015 to give an update on the work of the Police and Crime Commissioner.

### 3.6 Footpath - Home Park to the A38

The Clerk reported that whilst Cornwall Council had been unable to determine who is responsible for the barriers on the above footpath they have agreed to undertake the work

to widen the distance between the barriers to enable a wheel chair to get through without hindrance.

#### **4. FINANCE**

##### **4.1 Income**

Cornwall Council – Contribution from Councillors D Pugh’s Community Fund for the Neighbourhood Development Plan fund	£641.76
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##### **4.2 Expenditure**

Sir Robert Geffery Hall Committee – Contribution to Hall Cleaner’s wages for the six months to March 2015	£112.50
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I Biffen – Clerks salary for the 3 months to March 2015	£1,050.16
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I Biffen – Postage, Stationery etc to March 2015	£94.05
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H M Revenue – PAYE for the 3 months to March 2015	£5.60
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Transfer to Clerks Gratuity Fund for (3.75% of £4,223.00)	£158.36
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P Lamerton – Village Maintenance	£197.76
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P Lamerton – Playground Inspection Course (Time and Travel)	£166.02
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Playsafety Ltd – Playground Inspection Course Fee and Exam	£395.00
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Sir Robert Geffery Hall Committee – Room Hire 2014/15	£90.00
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The above accounts were approved for payment.

##### **4.3 Other Financial Business**

###### **4.3.1 Donation Requests 2014 - 15**

The Clerk reported that donation requests had been received during the year from the following organisations –

Citizens Advice Bureau  
Cornwall Air Ambulance  
Cornwall Blind Association  
Young People Cornwall  
Headway Cornwall (Brain Injuries)  
Spectrum (Autism Services)

It was noted that the Parish Council are committed to making a donation of £750.00 to the Parochial Church Council towards the upkeep of the churchyards at Landrake and St Erney.

Following consideration of this matter it was agreed to make the following donations -

Landrake with St Erney Parochial Church Council - £750.00  
Citizens Advice Bureau - £50.00  
Cornwall Air Ambulance - £50.00  
Cornwall Blind Association - £25.00  
Headway Cornwall (Brain Injuries) - £25.00

## **5. PLANNING**

### **5.1 Planning Applications**

**PA15/01764** – Mr D Beer – Porch to front elevation of house as depicted in the drawing. Porch to have fibreglass flat roof.  
Location - Notter Stable, Notter, Saltash.

Observations – No Observations

**PA15/01556** – Sir Robert Geffery School – Construction of new 'Qube' Classroom at Sir Robert Geffery School, School Road, Landrake.

Observations – The application is supported on the understanding that there is no increase in the number of pupils at the school.

It was noted that the Education Department of Cornwall Council would have the final say on numbers at the school but they should be aware of the concerns of the Parish Council in respect of this matter.

### **5.2 Planning Decisions**

None

### **5.3 Planning Correspondence and Reports**

#### **5.3.1 Update on Enforcement Cases**

The Clerk reported that he had no further information at the present time regarding enforcement action at Meldon Park.

A report is still awaited concerning the number of caravans at Coombe Lynher which is being investigated by Cornwall Council Enforcement Office and the Clerk was instructed to pursue this matter.

### 5.3.2 Mera Park, Landrake

It was noted that there is nothing to report on this matter at the present time.

### 5.3.3 Neighbourhood Development Plan

Dr S Walker reported that there had been a good attendance at the consultation evening in January and since then there had been two further meetings of the committee. A further short survey will now be carried out on housing needs in the parish, and the survey forms returned will be entered in a prize draw for a £100.00 Waitrose voucher.

The Clerk reported that he had made enquiries regarding the proposed start date for the dwellings in West Lane and was still waiting on a response to this.

## **6. ANY OTHER BUSINESS**

### 6.1 'Crosstalk' Magazine

Mr Webster asked for suggestions for items to be included in the next report from the Parish Council.

### 6.2 Open Garden event

Dr S Walker reported that she will be having a plant sale and cream teas at 'Flagstaff' in June with any proceeds going to the village playground. It was noted that there had been insufficient interest in an Open Gardens event around the village this year.

### 6.3 Church Street, Old Well

Mrs R Savery reported on the state of the above and the Clerk confirmed that he is endeavouring to get this properly repaired by a local craftsman.

### 6.4 Frenchman's Lane, Landrake

Miss P Barton reported on the problem of a wet area on the road and a large pothole by Wotton Cross and requested that action be taken by Cornwall Council to carry out the necessary repair work.

### 6.5 Village Entrance

The Chairman expressed his concern at the number of vehicles that are parking close to the entrance to the village coming up to the junction with the A38 and in particular close to the new footpath crossing.

It was agreed to raise this matter with Cornwall Council, and if necessary to seek yellow lines in this area.

(Councillor D Pugh arrived during discussion on the above item of business, and Mrs H Cartledge-Claus took her leave of the meeting).

## **7. NEW CORRESPONDENCE AND BUSINESS**

### **7.1 Kenwyn Parish Council – Recording Parish Council Meetings**

The Clerk reported that the above Council were seeking information on whether any other council had experience of meetings being recorded by a councillor to ensure the accuracy of the Minutes.

Following discussion it was agreed that no further action was necessary.

### **7.2 Landrake Neighbourhood Association – AGM 25<sup>th</sup> March 2015**

Details were noted of the forthcoming AGM of the above organisation and the likelihood that it may be disbanded as the present committee considered that they had completed the job that they set out to achieve.

Following discussion on this matter it was noted that there was a limit to the work that such a committee could achieve and it was agreed to await the outcome of the forthcoming meeting.

### **7.3 Landrake War Memorial**

Following discussion on this matter Mrs R Savery stated that she would arrange for the cleaning of the War Memorial to the best of her ability in conjunction with Mr I Gilbert, and to then decide whether it would be necessary to obtain the services of a professional firm to carry out the cleaning of the top part of the memorial.

## **8. NEWSLETTERS AND REPORTS**

8.1 Saltash Police Team Monthly Bulletin – March 2015

8.2 ‘The Clerk’ Magazine – March 2015, Vol. 46 No. 2

8.3 ‘Clerks and Councils Direct’ – March 2015, Issue 99

## **9. DATES OF NEXT MEETING**

Tuesday 28<sup>th</sup> April 2015 at 7.30 pm. (Annual Public Meeting)

Tuesday 12<sup>th</sup> May 2015 (Annual Parish Council Meeting)

There being no further business, the Chairman thanked those present for their attendance and declared the meeting closed at 9.25 pm.

G L Knowles  
Chairman, Landrake with St Erney Parish Council

12<sup>th</sup> May 2015